### | June Lake Public Utility District P O Box 99

June Lake, CA 93529

Office 760-648-7778

Fax 760-648-6801

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY NOVEMBER 8, 2023, AT 5:30 PM AT 2380 HWY 158, JUNE LAKE, CA. AND PHONE IN LOCATION OF 108 S. MERRILL ST., CHAMBERLAIN, SD FOR THE FOLLOWING AGENDA:

#### **OPEN MEETING**

Pledge of Allegiance

#### **ADDITIONS TO AGENDA**

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

#### PUBLIC COMMENT

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will <u>not</u> occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

#### **CONSENT CALENDAR**

Check Register for October 2023
ESCB – Checking Balance – \$198,767.91
A/R Past Due - \$1,405.80
LAIF-Oct 2023 / King Statements – Sept 2023
Revenue Budget vs Actual Report – Oct 2023
Expenditure Budget vs Actual Report – Oct 2023
ESCB Credit Card Statements – October 2023

#### **APPROVAL OF MINUTES**

Approval of minutes from the Regular Meeting of October 11, 2023.

#### **OLD BUSINESS**

- 1. Discuss/Adopt Ordinance No 2023-01, Establishing Informal Bidding Procedures
- 2. Discuss/Adopt Ordinance No 2023-06, Electing to Become Subject to the Uniform Public Construction Cost Accounting Act

#### **NEW BUSINESS**

1. Employee Christmas Bonuses

#### **ONGOING UPDATE'S**

Solar Panels at the WWTP

Rate Study

Lincoln 457B Plan-Board Members

Facebook Project

Slip Line Project

Oh! Ridge Project

DIRECTOR'S/COMMITTEE MEMBER REPORT

O&M SUPERINTENDENT'S REPORT

MANAGER'S REPORT

#### **ADJOURNMENT**

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

11/1/2023

#### **CONSENT CALENDAR**

CHECK REGISTER – OCTOBER 2023

ESCB CHECKING ACCOUNT BALANCE - \$198,767.91

A/R PAST DUE - SEPTEMBER 2023 - \$ 1,405.80

LAIF -OCTOBER 2023 / KING STATEMENTS - SEPT 2023

REVENUE BUDGET vs ACTUALS (water/sewer) - OCTOBER 2023

EXPENDITURE BUDGET vs ACTUAL REPORT (Water/Sewer) – OCTOBER 2023

ESCB VISA CARD STATEMENTS - OCTOBER 2023

#### June Lake Public Utility District Combined Check Register for Accounting Period: 10/23

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
3285	Clm C	23 AMERIGAS - utilities	0.00	10/23	10/05/23
3286	Clm SC	43 BEST, BEST & KRIEGER - legal	2357.10	10/23	10/05/23
3287	Clm SC	737 Visa-TK	515.17	10/23	10/05/23
3288 3289	Clm SC Clm SC	675 VISA	1440.41	10/23	10/05/23
3299	Clm SC	755 EIDE BAILLY LLP - accounting service 606 SOUTHERN CALIFORNIA EDISON - utilities	5710.72 271.72	10/23	10/05/23 10/05/23
3291	Clm SC	47 LINDE GAS & EQUIPMENT INC supplies	57.52	10/23 10/23	10/05/23
3292	Clm SC	769 OPTIMUM BUSINESS - internet service	269.32	10/23	10/05/23
3293	Clm SC	465 NAPA OF BISHOP - parts	59.77	10/23	10/05/23
3294	Clm SC	671 VERIZON WIRELESS - communications	1086.05	10/23	10/05/23
3295	Clm SC	11 ADEDGE - JLWTP maintenance	20429.83	10/23	10/05/23
3296	Clm SC	247 GENERAL STORE - small tools supplies	26.46	10/23	10/05/23
3297	Clm SC	452 MONO COUNTY PARAMEDICS - cleaning	195.00	10/23	10/05/23
3298	Clm SC	350 JUNE LAKE FIRE PROTECTION DISTRIC - rent	443.00	10/23	10/05/23
3299	Clm SC	716 STREAMLINE - website	249.00	10/23	10/05/23
3300 3301	Pay P	Employee Payroll	1417.35	10/23	10/12/23
3301	Pay P Pay P	Employee Payroll Employee Payroll	1680.86	10/23	10/12/23
3303	Pay P	Employee Payroll	91,25 91,25	10/23 10/23	10/12/23 10/12/23
3304	Pay P	Employee Payroll	2128,73	10/23	10/12/23
3305	Clm SC	28 AQUA SIERRA CONTROLS INC - water treatment SCADA	7409.64	10/23	10/12/23
3306	Clm SC	233 FRONTIER COMMUNICATIONS - communications	1030.52	10/23	10/11/23
3307	Clm SC	21 AMERICAN BUSINESS MACHINES - contractual services	178.58	10/23	10/11/23
3308	Clm SC	745 CTR WATER INC - WWTP contractual services	1000.00	10/23	10/11/23
3309	Clm SC	606 SOUTHERN CALIFORNIA EDISON - utilities	7431.13	10/23	10/11/23
3310	Clm SC	662 USA BLUE BOOK - supplies	929.10	10/23	10/11/23
3311	Pay P	HEALTH SDRMA	10121.01	10/23	10/12/23
3312	Pay P	LOCAL 12 IUOE, LOCAL 12	154.00	10/23	10/12/23
3313 3314	Clm SC Clm SC	79 CALIFORNIA SPECIAL DISTRICTS ASSC - dues	6500.00	10/23	10/20/23
3314	Clm SC	97 CHANNEL UNION 76 - fuel 301 IT MEDIC - contractual services	1869.60	10/23	10/20/23
3316	Clm SC	399 MAMMOTH COMM. WATER DISTRICT - lab	1387.74 516.00	10/23 10/23	10/20/23 10/20/23
3317	Clm SC	399 MAMMOTH COMM. WATER DISTRICT - lab	897.80	10/23	10/20/23
3318	Clm SC	Employee Dental	532.50	10/23	10/20/23
3319	Clm SC	733 TIMOTHY MORRIS - contractual services	500.00	10/23	10/20/23
3320	Clm SC	769 OPTIMUM BUSINESS - internet service	170.00	10/23	10/20/23
3321	Clm SC	749 SANCON TECHNOLOGIES, INC slip lining	179000.00	10/23	10/20/23
3322	Clm SC	662 USA BLUE BOOK - supplies	2685,71	10/23	10/20/23
3323	Pay P	Employee Payroll	1786,63	10/23	10/26/23
3324	Pay P	Employee Payroll	1924.10	10/23	10/26/23
3325 3326	Pay P Clm SC	Employee Payroll 624 SWRCB - fees	2090.93	10/23	10/26/23
3327	Clm SC	606 SOUTHERN CALIFORNIA EDISON - utilities	125.00 4586.61	10/23 10/23	10/27/23 10/27/23
3328	Clm SC	763 JAMES CONRAD - clothing	96.51	10/23	10/27/23
3329	Clm SC	763 JAMES CONRAD - clothing	15.00	10/23	10/27/23
3330	Clm SC	350 JUNE LAKE FIRE PROTECTION DISTRIC - rent	771.00	10/23	10/27/23
3331	Clm SC	769 OPTIMUM BUSINESS - internet service	170.00	10/23	10/27/23
3332	Clm SC	764 STAINLESS CREATIONS LLC - water treatment	1121.75	10/23	10/27/23
3333	Clm SC	608 STANDARD INSURANCE - employee benefit	381.81	10/23	10/27/23
3334	Clm SC	662 USA BLUE BOOK - supplies	2510.72	10/23	10/27/23
3335	Clm SC	686 WESTERN NEVADA SUPPLY - supplies	504.78	10/23	10/27/23
-89071	Pay P	Employee Payroll	1899.45	10/23	10/12/23
-89070 -89069	Pay P	Employee Payroll	2502.75	10/23	10/12/23
-89068	Pay P Pay P	Employee Payroll Employee Payroll	1359.95	10/23	10/12/23
-89067	Pay P	Employee Payroll	91.25 2027,77	10/23 10/23	10/12/23 10/12/23
-89066	Pay P	Employee Payroll	3128,66	10/23	10/12/23
-89065	Pay P	Employee Payroll	1273,14	10/23	10/12/23
-89064	Pay P	Employee Deduction	400.00	10/23	10/12/23
-89063	Pay P	CALPERS-MISC CALPERS	4026.38	10/23	10/17/23
-89062	Pay P	FIT EFTPS	2992.23	10/23	10/17/23
-89061	Pay P	Employee Payroll	1899.44	10/23	10/26/23
-89060		Employee Payroll	2502.75	10/23	10/26/23
-89059		Employee Payroll	1359.95	10/23	10/26/23
-89058		Employee Payroll	1466.53	10/23	10/26/23
-89057		Employee Payroll	3075.00	10/23	10/26/23
-89056 -89055		Employee Payroll	1273,14	10/23	10/26/23
-89055 -89054		CALPERS-MISC CALPERS FIT EFTPS	4026.30	10/23	10/25/23
-89053		Employee Deduction	3005.15 400.00	10/23	10/25/23 10/25/23
-09052		CA SDI STATE OF CALIFORNIA EDD	2331.42	10/23	10/25/23
		Total	317.960.90	,,	,,

Total 317,960.90
Total Claims \$255,432.65
Total Payroll \$62,528.25

# California State Treasurer Fiona Ma, CPA

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001 November 02, 2023

LAIF Home PMIA Average Monthly Yields

#### JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY P.O. BOX 99 JUNE LAKE, CA 93529

Tran Type Definitions

Account Number: 85-26-001

October 2023 Statement

Effective Date	Transaction Date	Tran Type	( 'antirm	Web Confirn Number		Amount
10/10/2023	10/9/2023	RW	1739369	1699758	TODD KIDWELL	-100,000.00
10/13/2023	10/12/2023	QRD	1740845	N/A	SYSTEM	26,577.66
10/19/2023	10/19/2023	RW	1742070	1702479	TODD KIDWELL	-100,000.00
10/27/2023	10/27/2023	RW	1742365	1702768	TODD KIDWELL	-100,000.00
Account S	<u>ummary</u>					
Total Depo	sit:		26,	577.66 E	Beginning Balance:	2,942,895.96
Total Witho	drawal:		-300,	000.00 E	Ending Balance:	2,669,473.62



#### Statement for the Period September 1, 2023 to September 30, 2023

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation Account Number: A4B-574244



gistered with B/D and Cambridge RIA: Securities offered through Cambridge Investment Research, inc. Member FINRA/SIPC. dvisory services through Cambridge Investment Research Advisors, Inc., a Registered Investment Advisor. Cambridge and

### Account Overview

	C P	TZ D
CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,162,931.93	\$1,145,612.90
Additions and Withdrawals	\$0.00	\$2.09
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$2,549.93	\$21,998.77
Taxes, Fees and Expenses	\$0,00	(\$2.00)
Change in Value	(\$3,528.85)	(\$5,658.75)
ENDING VALUE (AS OF 09/30/23)	\$1,161,953.01	\$1,161,953.01
Total Accrued Interest	\$10,946.22	
Ending Value with Accrued Interest	\$1,172,899.23	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	about the selection of Colored and Asset Asset Selection (Colored Sele	
TAXABLE	Current Period	Year-to-Date
Taxable Dividends	\$147.19	\$813.79
Taxable Interest	\$2,402.74	\$21,184.98
TOTAL TAXABLE	\$2,549.93	\$21,998.77
TOTAL INCOME	\$2,549.93	\$21,998.77

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TOTAL TAXES, FEES AND EXPENSES	\$0.00	(\$2.00)
Account Fees	\$0.00	(\$2.00)
TAXES, FEES AND EXPENSES	Current Period	Year-to-Date

#### **ACCOUNT ALLOCATION**

Money Markets 0.4%



CDs 99.6%

	Percent	Prior Period	Current Period
Money Markets	0.4 %	\$161,969.28	\$4,512.21
CDs	99.6	\$1,000,962.65	\$1,157,440.80
TOTAL	100.0 %	\$1,162,931.93	\$1,161,953.01

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

> Account carried with National Financial Services LLC, Member NYSE, SIPC

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und	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10 SEW	ER					
4100 T	PAXES					
	Property Tax & Assmt Cur Secured	0.00	30,334.9	4 360,012.00	329,677.06	8 %
	Property Tax & Assmt Cur Unsecured	0.00	39.2	,	30,532.75	0 %
	Unitary Tax	0.00	0.00	,	6,422.00	0 %
	Account Group Total:	0.00	30,374.19	-,	366,631.81	8 %
£.			, , , , , , , , , , , , , , , , , , , ,	,	500,002.02	•
	HARGES FOR SERVICES					
	User Service Charge	51,784.89	205,392.6	7 549,864.00	344,471.33	37 %
	Delinquent User Chgs	736.18	2,888.93	6,693.00	3,804.07	43 %
4332	Other Serv Chgs	3,110.42	10,894.13	1 19,317.00	8,422.89	56 %
	Account Group Total:	55,631.49	219,175.7	575,874.00	356,698.29	38 %
4600 T	EASES, INTEREST and LATE CHARGES					
4610		0.00	0.00	1,014.00	1,014.00	0 %
	Cell Tower Lease SBA	1,100.00	4,400.00	-,	7,700.00	36 %
	Account Group Total:	1,100.00	4,400.00	•	8,714.00	34 %
		1,100.00	4,400.00	13,114.00	0,114.00	J4 "
4700 F	EES					
4705	Returned Check Fee	0.00	52.75	5 0.00	-52.75	** %
4710	Inspection Fees	0.00	216.00	9 441.00	225.00	49 %
4720	Connection Fees	0.00	13,392.00	31,343.00	17,951.00	43 %
4730	Tapping Fee	0.00	876.00	1,783.00	907.00	49 %
	Account Group Total:	0.00	14,536.75	33,567.00	19,030.25	43 %
4800 M	iscellaneous Revenue					
	Miscellaneous Revenue	0.00	0.00	0 140 00	0 110 00	0 6
4000	Account Group Total:	0.00	0.00	,	9,142.00	0 % <b>0</b> %
	Account Group Total	0.00	0.00	9,142.00	9,142.00	U &
	Fund Total:	56,731.49	268,486.65	1,028,703.00	760,216.35	26 %
11 SEW	ER FACILITY CAPITAL IMPROVEMENT (PLANT)					
4700 F	FFS					
	Local Bene #1	0.00	2,308.83	11,434.00	9,125.17	20 %
1,01	Account Group Total:	0.00	2,308.83		9,125.17	20 %
	nocount or our rotary	0.00	2,300.00	11,454.00	5,123.17	20 6
	Fund Total:	0.00	2,308.83	11,434.00	9,125.17	20 %
20 WAT	ER					
4100 T	AXES					
	Property Tax & Assmt Cur Secured	0.00	30,334.93	3 360,012.00	329,677.07	8 %
	Property Tax & Assmt Cur Unsecured	0.00	39.24		30,532.76	0 9
	Unitary Tax	0.00	0.00		6,422.00	0 %
	Account Group Total:	0.00	30,374.13	,	366,631.83	8 %
				·		
	HARGES FOR SERVICES	40.000	00= 47			
4310	User Service Charge	43,862.81	205,141.69	536,839.00	331,697.31	38 %

und	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20 WATE	R					
4315	Water Sales - Other	0.00	254.00	259.00	5.00	98 %
4332	Other Serv Chgs	622.03	2,488.12		1,231.88	67 %
	Account Group Total:	44,484.84	207,883.81		332,934.19	38 %
4600 LE.	ASES, INTEREST and LATE CHARGES					
	Interest From Investments	0.00	0.00	1,014.00	1,014.00	O %
	Account Group Total:	0.00	0.00		1,014.00	0 %
4700 FE	ES					
	Returned Check Fee	0.00	52.75	0.00	-52.75	** %
	Inspection Fees	0.00	216.00		233.00	48 %
	Connection Fees	0.00	4,735.00		26,590.00	15 %
4730	Tapping Fee	0.00	1,728.00		1,870.00	48 %
4735	Reconnection Fee	0.00	100.00		-100.00	** %
4745	Misc. Non-Operating Revenues	0.00	0.00		79,846.00	0 %
	Fixture Costs	0.00	946.00		1,148.00	45 %
	Account Group Total:	0.00	7,777.75	,	109,534.25	7 %
	Fund Total:	44,484.84	246,035.73	1,056,150.00	810,114.27	23 %
21 VILL	IAGE IMPROVEMENT					
4600 LE	ASES, INTEREST and LATE CHARGES					
	JLWTP Rev Bond	0.00	4,740.47	55,160.00	50,419.53	9 %
	Account Group Total:	0.00	4,740.47	•	50,419.53	9 %
4700 FEI	ES					
	Connection Fees	0.00	12,778.00	8,845.00	-3,933.00	144 %
	Account Group Total:	0.00	12,778.00	•	-3,933.00	144 %
	•		,	,	,	
	Fund Total:	0.00	17,518.47	64,005.00	46,486.53	27 %
	Grand Total:	101,216.33	534,349.68	3 2,160,292.00	1,625,942.32	25 %

11/02/23 11:53:06

## JUNE LAKE PUBLIC UTILITY DISTRICT Statement of Expenditure - Budget vs. Actual Report For the Accounting Period: 10 / 23

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Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation Co	% ommitted
10 SEWER						
5300 SEWER						
5310 Sewer Collection						
110 Salaries	2,138.01	20,133.26	73,400.00	73,400.00	53,266.74	27 %
210 Supplies	504.78	965.89	48,391.00	48,391.00		2 %
310 Contractual Services	179,000.00	179,000.00	150,000.00			
320 Utilities	1,753.87	10,171.82	30,271.00			34 %
Account Total:	183,396.66	210,270.97	302,062.00	,	,	70 %
5330 Sewer Treatment						
110 Salaries	1,945.41	20,185.37	75,152.00	75,152.00	54,966.63	27 %
210 Supplies	48.25	5,821.22	10,000.00	10,000.00		58 %
310 Contractual Services	778.76	6,327.88	5,435.00	5,435.00	•	
320 Utilities	7,437.56	30,102.46	58,099.00	58,099.00		52 %
Account Total:	10,209.98	62,436.93	148,686.00	148,686.00		42 %
5340 Mosquito						
110 Salaries	0.00	7,608.00	9,000.00	9,000.00	1,392.00	85 %
210 Supplies	0.00	0.00	2,000.00	2,000.00	,	0 %
310 Contractual Services	0.00	0.00	500.00	500.00	•	0 %
Account Total:	0.00	7,608.00	11,500.00	11,500.00		66 %
Account Group Total:	193,606.64	280,315.90	462,248.00	462,248.00	181,932.10	61 %
6100 Administrative and General	,		,	102,210.00	101,302.10	01 0
6100 Administrative and General						
110 Salaries	5,404.66	41,859.07	134,457.00	134,457.00	92,597.93	31 %
111 Directors Fees	150.00	925.00	2,125.00	2,125.00	•	44 %
112 Vac/Hol/SL	2,103.41	15,427.73	55,347.00	55,347.00		28 %
113 Travel, Meetings & Mileage	144.76	301.46	1,248.00	1,248.00		24 %
120 PERS Emplr Contribution	1,181.57	9,695.31	27,000.00	27,000.00		36 %
121 CalPers Unfunded Liability	0.00	0.00	72,199.00	72,199.00		0 %
130 Health Insurance	1,591.57	12,737.52	58,764.00	58,764.00		22 %
131 Dental/Vision Insurance	266.25	532.50	2,000.00	2,000.00	•	27 %
132 LTD & Life Ins	190.91	979.86	3,000.00	3,000.00		33 %
140 State Compensation	0.00	16,741.36	16,700.00	16,700.00		100 %
150 Employer Social Security	9.30	526.32	500.00	500.00	-26.32	105 %
151 Employer Medicare	173.15	1,565.77	4,461.00	4,461.00	2,895.23	35 %
220 Gas, Oil & Fuel	976.50	3,781.02	11,171.00	11,171.00	7,389.98	34 %
225 Maintenance, Vehicle & Contractual	29.89	477.33	3,000.00	3,000.00	2,522.67	16 %
240 Office Expenses	279.92	622.22	3,000.00	3,000.00	2,377.78	21 %
250 Communication	1,334.15	3,962.93	6,000.00	6,000.00	2,037.07	66 %
270 Sm Tools & Supplies	221.33	560.39	3,000.00	3,000.00		19 %
310 Contractual Services	3,750.94	10,045.62	10,000.00	10,000.00		100 %
320 Utilities	6.00	17.99	430.00	430.00	412.01	4 %
340 Dues, Subsc & Fees	3,448.47	5,057.65	40,000.00	40,000.00	34,942.35	13 %
350 Professional Srvs	1,178.55	9,605.80	25,000.00	25,000.00	15,394.20	38 %
360 Gen'l Insurance	0.00	17,151.78	17,375.00	17,375.00	223.22	99 %
380 Rents & Leases	607.00	1,271.50	3,558.00	3,558.00	2,286.50	36 %
705 Capital Equipment - Vehicles	0.00	29,919.78	65,000.00	65,000.00	,	46 %
Account Total:	23,048.33	183,765.91	565,335.00	565,335.00	381,569.09	33 %

## JUNE LAKE PUBLIC UTILITY DISTRICT Statement of Expenditure - Budget vs. Actual Report For the Accounting Period: 10 / 23

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Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation C	% ommitted
10 SEWER						
Account Group Total:	23,048.33	183,765.91	565,335.00	565,335.00	0 381,569.09	33 %
6300 USFS	,	,	000,000.00	000,000.0	302,303.03	<b>55</b> °
6310 USFS MAINT						
110 Salaries	166.68	1,716.93	3,000.00	3,000.00	1,283.07	57 %
Account Total:	166.68	1,716.93	3,000.00	3,000.00	1,283.07	57 %
Account Group Total:	166.68	1,716.93	3,000.00	3,000.00	0 1,283.07	57 %
Fund Total:	216,821.65	465,798.74	1,030,583.00			
20 WATER						
5300 SEWER						
5330 Sewer Treatment						
310 Contractual Services	500.00	1,468.13	0.00	0.00	-1,468.13	*** %
320 Utilities	0.00	6.43	0.00	0.00		
Account Total:	500.00	1,474.56	0.00			
Account Group Total:	500.00	1,474.56	0.00	0.00	-1,474.56	*** %
5400 WATER		_, _, _,		0.00	2,4,4.30	
5420 Pumping						
320 Utilities	2,353.34	10,990.70	32,611.00	32,611.00	21,620.30	34 ક
Account Total:	2,353.34	10,990.70	32,611.00	32,611.00	21,620.30	34 %
5430 Water Treatment						
110 Salaries	4,947.48	32,472.64	100,480.00	100,480.00	68,007.36	32 ક
210 Supplies	25,932.53	59,796.38	116,000.00	116,000.00	56,203.62	52 %
310 Contractual Services	8,204.40	12,818.72	20,000.00	,	,	
320 Utilities	757.55	3,726.63	19,376.00	19,376.00	· ·	
Account Total:	39,841.96	108,814.37	255,856.00	255,856.00	147,041.63	43 %
5440 Transmission and Distribution						
110 Salaries	927.36	7,869.27	38,311.00	38,311.00	30,441.73	21 %
210 Supplies	2,685.71	2,794.32	16,458.00	16,458.00	13,663.68	17 %
310 Contractual Services	897.80	1,535.80	10,000.00	10,000.00	· /	
Account Total:	4,510.87	12,199.39	64,769.00	64,769.00	52,569.61	19 %
5450 Meter						
110 Salaries	642.47	1,570.49	19,261.00	19,261.00	17,690.51	8 %
210 Supplies	-885.81	-685.06	15,000.00	15,000.00	15,685.06	-5 %
Account Total:	-243.34	885.43	34,261.00	34,261.00	33,375.57	3 %
Account Group Total:	46,462.83	132,889.89	387,497.00	387,497.00	254,607.11	34 %
6100 Administrative and General	·	·	,	,	,	
6100 Administrative and General						
110 Salaries	5,404.66	39,428.68	132,804.00	132,804.00	93,375.32	30 %
111 Directors Fees	150.00	925.00	2,125.00	2,125.00	1,200.00	44 %
112 Vac/Hol/SL	59.42	2,513.23	12,933.00	12,933.00	10,419.77	19 %
113 Travel, Meetings & Mileage	144.74	851.08	2,500.00	2,500.00	1,648.92	34 %
120 PERS Emplr Contribution	1,059.45	7,318.82	20,115.00	20,115.00	12,796.18	36 %

11/02/23 11:53:06

## JUNE LAKE PUBLIC UTILITY DISTRICT Statement of Expenditure - Budget vs. Actual Report For the Accounting Period: 10 / 23

Pa	age:	3 c	of 3
Report	ID:	B10	)0C

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation		Available Appropriation	% Committed
20 WATER							
121	CalPers Unfunded Liability	0.00	0.00	72,199.00	72,199.00	72,199.0	0 0 %
130	Health Insurance	1,591.61	12,582.70	,	60,000.00	,	
131	Dental/Vision Insurance	266.25	532.50	,	2,000.00	,	
132	LTD & Life Ins	190.90	979.81	,	2,860.00	,	
140	State Compensation	0.00	16,741.36	-,	16,696.00	,	
150	Employer Social Security	9.30	57.35	,			
151	Employer Medicare	176.43	1,231.48				
220	Gas, Oil & Fuel	976.49	3,781.01	,	11,215.00	,	
225	Maintenance, Vehicle & Contractual	29.88	477.29	,	3,000.00	,	
240	Office Expenses	264.92	609.04	,	3,000.00	,	
250	Communication	1,461.74	4,454.66	- /	6,000.00	,	
270	Sm Tools & Supplies	13.23	352.27	,	2,000.00	-,	
	Contractual Services	3,750.94	10,045.64	-,	25,000.00	-,	
320	Utilities	5.99	17.98	,	0.00	,	
340	Dues, Subsc & Fees	3,323.49	5,400.66		17,219.00		-
350	Professional Srvs	1,178.55	9,605.80	,	25,000.00		
360	Gen'l Insurance	0.00	17,151.79	,	17,375.00	,	
380	Rents & Leases	607.00	1,271.50	,	3,558.00		
705	Capital Equipment - Vehicles	0.00	29,919.78		65,000.00	-,	
	Account Total:	20,664.99	166,249.43			,	
	Account Group Total:	20,664.99	166,249.43	506,452.00	506,452.00	340,202.5	7 33 %
	Fund Total:	67,627.82	300,613.88	893,949.00	893,949.00	593,335.1	2 34 %
	Grand Total:	284,449.47	766,412.62	1,924,532.00	1,924,532.00	1,158,119.3	8 40 %

#### JUNE LAKE PUBLIC UTILITY Account Number: ####-###-7037

Page 1 of 3

Rewards

**Account Inquiries** 

**Bonus Points** Available 20,680

Account Summary		
Billing Cycle		10/01/2023
Days In Billing Cycle		30
Previous Balance		\$938.22
Purchases	+	\$515.17
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$938.22-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
		A=4= 4=

CONTRACTOR OF THE PARTY OF THE		
Billing Cycle		10/01/2023
Days In Billing Cycle		30
Previous Balance		\$938.22
Purchases	+	\$515.17
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$938.22-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
NEW BALANCE		\$515.17

Credit Summary	PARTY OF THE
Total Credit Line	\$12,500.00
Available Credit Line	\$11,984.83
Available Cash	\$0.00
Amount Over Credit Line	\$0.00

Go to MyCardStatement.com

Call us at: (800) 883-0131

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Lost or Stolen Card: (800) 883-0131

Payment Summary	
NEW BALANCE	\$515.17
MINIMUM PAYMENT	\$515.17
PAYMENT DUE DATE	10/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/07	09/07	PBUS01	\$425E7E8250000024776691	GIOVANNIS - MAMMOTH LAKES MAMMOTH LAKES CA	\$68.60
09/07	09/08	PBUS01	<b>Q412250325000701286527</b> 3	SILVER LAKE RESORT CAFE JUNE LAKE CA	\$36.54
09/08	09/10	PBUS01	0494903251860010020419	EFORMS COM	\$49.00
09/13	09/13	PBUS01	VI-19/11 E3296745355977 D424	VISTAPRINT COMPANY OF THE PROPERTY OF THE PROP	\$48.25
09/12	09/13	PBUS01	Q4-19215-1256062862001278	DIY HOME CENTER #01 MA MAMMOTH LAKES CA	\$29.04
09/13	09/15		WHOOMY 7325 800 122 75 50 50 50 50 50 50 50 50 50 50 50 50 50	PAYMENT - THANK YOU	\$938.22-
09/27	09/28	PBUS01	\$4011GH3270000UH3HA6026	ZOOM,US COR TO COM US CO	\$15.99
09/26	09/28	PBUS01	Q0000000000000000000000000000000000000	HING'S DONUTS BISHOP CA	\$8.32
09/27	09/28	PBUS01	04627333270747273537303	MCDONALD'S F5125 BAKERSFIELD CA	\$23.13
09/27	09/29	PBUS01	24943003021970451723887	HOLIDAY INN EXPRESS & SU BAKERSFIELD CA	\$152.91
09/27	09/29	PBUS01	@4316053271548320855984	SHELL OIL 10015074007 BAKERSFIELD CA	\$83.39

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

\$0.00

\$0.00

TCM BANK NA PO BOX 105666 ATLANTA GA 30348-5666

Amount Past Due

Disputed Amount

Account Number #### #### #### 7037

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

**Closing Date** 10/01/23

**New Balance** \$515.17

Total Minimum **Payment Due** \$515.17

**Payment Due Date** 10/26/23

JUNE LAKE PUBLIC UTILITY PO BOX 99 JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:

ստինիկուկիկումիկինակիկորկինակութիկինի

VISA PO BOX 6818 CAROL STREAM IL 60197-6818

#### JUNE LAKE PUBLIC UTILITY Account Number: #### #### 4604

Page 1 of 3

@Rewards"

**Bonus Points** Available 57,194

Account Summary	Thin:	TENTAL ST
Billing Cycle		10/01/2023
Days In Billing Cycle		30
Previous Balance		\$1,863.26
Purchases	+	\$1,440.41
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,863.26-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00
NEW BALANCE		\$1,440.41

_	



Call us at: (800) 883-0131 Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Pay	ment	Summary
		THE RESERVE OF THE PARTY.

**NEW BALANCE** 

\$1,440.41

MINIMUM PAYMENT

\$1,440.41

**PAYMENT DUE DATE** 

10/26/2023

\$66.00

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Dispute	ed Amount		\$0.00		
Cardhol	der Acco	ount Sum	mary		
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/05	09/06	PBUS01	Q4400153048745304172238	ADOBE *ACROPRO SUBS	\$14.99
09/11	09/12	PBUS01	@4602163254105770E50178	Amazon.com* TET YOUG2 Amen constitution	\$208.10
09/13	09/15		(7400A773298XX1728803376)	PAYMENT - THANK YOU	\$1,863.26-
09/15	09/17	PBUS01	94502166656169006788433	Amazon.com* Amazon.com	\$171.59
09/17	09/18	PBUS01	Q4430093260400B1314874D	MSFT * #0700PT-190 MSETIL.INFO WA	\$76.00
09/22	09/24	PBUS01	04492183265745246952345	GRAPHIC CONTROLS COLUMN 1505 NM	\$863.75
09/27	09/28	PBUS01	Q4492153270713073853665	ADOBE *ACROPRO GUBS 408-808-8000 CA	\$19.99
09/28	09/29	PBUS01	Q4492153271745279002947)	ADOBE *ACROPRO	\$19.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

\$12,500.00

\$11,059.59

\$1,000.00

\$0.00

\$0.00

TCM BANK NA PO BOX 105666 ATLANTA GA 30348-5666

09/29

Credit Summary Total Credit Line

Available Cash

Amount Past Due

Available Credit Line

Amount Over Credit Line

Account Number #### #### 4604

Check box to indicate name/address change

on back of this coupon AMOUNT OF PAYMENT ENCLOSED

**Closing Date** 10/01/23

09/28

**New Balance** \$1,440.41

PBUS01

Total Minimum Payment Due \$1,440.41

**Payment Due Date** 10/26/23

USPS PO

JUNE LAKE CA

JUNE LAKE PUBLIC UTILITY PO BOX 99 JUNE LAKE CA 93529-0099

MAKE CHECK PAYABLE TO:

#Աին[[մյունի]]յութ[[[լլիՄորվ]]]]|Մի

VISA PO BOX 6818 CAROL STREAM IL 60197-6818

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE LAKE PUBLIC UTLITY DISTRICT

President Hallum called the regular meeting of October 11, 2023, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:30 p.m.

#### Pledge of Allegiance

#### A. ROLL CALL

Directors Present:

Hallum, Walsh, Logan and Hunt

Directors absent:

Staff Present:

Manager Kidwell and Secretary Morgan

Staff Absent:

Superintendent Blaisdell

#### B. ADDITIONS TO AGENDA - None

#### C. PUBLIC COMMENT - None

#### D. CONSENT CALENDAR

**Board action: to accept Consent Calendar as presented.** 

Motion by: Director Hunt Seconded by: Director Logan Motion: passed unanimously

#### E. APPROVAL OF MINUTES

1. Board action: to approve Regular Minutes from September 13, 2023, with the correction...Roll Call, Staff Present: Superintendent Blaisdell (he was present).

Motion by: Director Hunt Seconded by: Director Logan Motion: passed unanimously

#### F. OLD BUSINESS

1. Board action: to approve the Addendum to the Rental Agreement, for Space at Station 1, Located at 2380 Highway 158, June Lake, with June Lake Fire Protection District.

Motion by: Director Walsh Seconded by: Director Logan Motion: passed unanimously

Director Hallum spoke with the June Lake Fire Protection District Board and asked that the Addendum to the Rental Agreement expire every June. This will help with our Fiscal Budget. Director Hallum also says that the JLFPD should not incur any cost due to us renting from them.

#### G. NEW BUSINESS

1. Board action: to table Ordinance NO. 2023-01 Establishing Informal bidding Procedures in Accordance with the Uniform Public Construction Cost Accounting Act (Public Contract Code Section 22000ET SEQ) till the scheduled November 8, 2023, Board Meeting.

Motion by: Director Hunt Seconded by: Director Logan Motion: passed unanimously

Director Hallum asked for the verbiage to be changed in Exhibit "A", Ordinance NO. 2023-01. The change would be to allow only the Board of Directors to have the discretion, not the General Manager, to authorize the spending up to \$212,500 without a bidding process. Both Ordinance NO. 2023-01 and Resolution NO. 2023-06 will be tabled till changes are made and brought back to the board for review.

2. Board action: to table Resolution NO. 2023-06, Electing to become Subject to the Uniform Public Construction Cost Accounting Act (Public Contract Code Section 22000 ET SEQ.) till the scheduled November 8, 2023, Board Meeting.

Motion by: Director Hunt Seconded by: Director Logan Motion: passed unanimously

#### H. ONGOING PROJECT UPDATES

- 1. Solar Panels at WWTP: Not much movement, nothing new to report.
- 2. Facebook Project: still working on things, not sure how to "link" the website news page to the Facebook page. This Facebook page will be for news feed only, no access for comments by public.
- 3. Rate Study: Should begin by the first of the year.
- 4. Slip Line Project: completed about 2,000 ft w/ video. This makes about 44% complete overall.
- 5. Lincoln 457B Plan: Board Members may join if the PUD has no minimum monthly requirements.
- 6. Oh! Ridge Project: Will start November 6, 2023, and will include Main Station 1. General Manager Kidwell stated that the PUD has rented a Vactor truck for this project and will be using the vactor truck throughout the district on other projects as well.

#### I. DIRECTOR'S/COMMITTEE REPORT

Finance – None

Personnel - None

Director Hallum reached out to Director Hunt regarding the Christmas holidays and doing something for the employees. He plans to meet with the Personnel Committee and ask Best Best and Krieger (BB&K) for what can be given.

#### J. O&M SUPERINTENDENT REPORT

- 1. SAFETY
  - a. Provided safety gear to employees.
- 2. PERSONNEL
  - a. All licenses remain current and up to date.
- 3. Operations
  - a. Water System
    - i. Snow Creek is online and providing water to Village and within regulation.

- ii. June Lake WTP is online and provides water to the Pine Cliff side.
- iii. Petersen and Clark are running within regulation.
- iv. Repaired floats at June Lake Water Treatment Plant, one float had stuck on the well.
- v. Started work on all dirt roads going to water plants, removing rocks and using the backhoe where necessary.
- vi. Drove to Bakersfield to pick up the new work truck.
- b. Distribution and Collection System
  - i. We have had no main breaks or confirmed leaks for the previous month.
  - ii. We have had no sanitary sewer overflows for the previous month.
  - iii. Annual totals are: 0 main breaks, 2 confirmed leaks, and 0-SSO's.

#### c. Wastewater System

i. WWTP is operating normally. We have increased Dissolved Oxygen (DO) into the aeration tank to help raise pH as the water temps are increasing.

ii. We have begun adding increased amounts of Lime to balance the PH. We believe the drop in pH is due to some or one of our commercial accounts as the flows return to normal.

#### K. MANAGER REPORT

- 1. PUD had a SCADA Failure. Worked with Aqua Sierra Controls to get our SCADA system back up and running. We are back online with the SCADA system.
- 2. Scheduled Amerigas to refinish or replace all our propane tanks at our plant locations.
- 3. Prepared Ordinance 2023-01 and Resolution 2023-06, The Uniform Public Construction Cost Accounting Act.
- 4. Completed our 2023 Slip Line Project and camera work.
- 5. Took delivery of the replacement budgeted service truck (2024 GMC).
- 6. Continued moving forward with replacement of our Uranium canisters and our June Lake Plant.
- 7. Continued working with BB&K and SCE to reach agreement on the SCE easement request.
- 8. Communicated with contractors/suppliers on our Oh" Ridge/Main Station 1 pump replacement emergency project, to stay on track for the work to begin not mid-October as planned but November 6, 2023.
- 9. Continued to work with suppliers/contractors in planning for the Petersen Water Plant filter tank replacement project (planning for fiscal year 2024). We will need to rent a portable plant while replacing the Petersen tank.
- 10. Ordered service and seal replacement on our pumps at our 2<sup>nd</sup> Oh! Ridge lift station.
- 11. Attended the Clay Val class covering installation, operation, maintenance and troubleshooting of their pressure control valves with our new field workers.

#### L. ADJOURNMENT

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 6:25 pm (Director Hunt, Director Logan).

Respectfully Submitted,

Heather Morgan Ex-Officio Secretary

#### ORDINANCE NO. 2023-01

# ORDINANCE ESTABLISHING INFORMAL BIDDING PROCEDURES IN ACCORDANCE WITH THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (PUBLIC CONTRACT CODE SECTION 22000 ET SEQ.)

## Board of Directors June Lake Public Utility District

WHEREAS, on November 08, 2023, the Board of Directors ("Board") of the June Lake Public Utility District ("District") elected to become subject to the Uniform Public Construction Cost Accounting Act ("Act"); and

**WHEREAS**, the Act requires participating agencies to adopt an informal bidding ordinance consistent with the bidding requirements under the Act.

### NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

- 1. <u>Section 1.</u> Recitals. The above recitals are true and correct and are hereby incorporated into this Ordinance.
- 2. Section 2. Informal Bidding Procedures. The procedures set forth in Exhibit A attached hereto and incorporated herein by this reference shall govern the District's selection of contractors to perform public projects pursuant to subdivision (b) of Section 22032 of the Public Contract Code, as well as any maintenance work or other work for which the District may elect pursuant to Section 22003 of the Public Contract Code.
- 3. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. This Board of Directors hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance be enforced.
- 4. <u>Section 4.</u> Effective Date. This Ordinance shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Directors of the June Lake Public Utility District at a regular public meeting this 8th day of November, 2023, by the following vote:

AYES:		
NOES:		
ABSTAIN:		
ABSENT:		
	JERRY HALLUM President	
	8	
ATTEST:		
By:		
HEATHER MORGAN Secretary/Clerk of the Board		

ORDINANCE NO. 2023-01 (CONTINUED)

to

#### **ORDINANCE NO. 2023-01**

# ORDINANCE ESTABLISHING INFORMAL BIDDING PROCEDURES IN ACCORDANCE WITH THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (PUBLIC CONTRACT CODE SECTION 22000 ET SEQ.)

#### **Section 1. Informal Bid Procedures**

Public projects, as defined by the Uniform Public Construction Cost Accounting Act, and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code. In addition, maintenance work and other work may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code when the District so elects.

#### **Section 2. Notice Inviting Informal Bids**

Where a project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be mailed, faxed, or emailed to all construction trade journals as specified by the Commission in accordance with Section 22036 of the Public Contract Code.

Additional contractors and/or construction trade journals may be notified at the discretion of the General Manager or designee soliciting bids. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

If all bids received are in excess of two hundred thousand dollars (\$200,000), as such limit may be amended from time to time, the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at two hundred twelve thousand five hundred dollars (\$212,500) or less, as such limit may be amended from time to time, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.

#### Section 3. Delegation of Awarding Authority

Pursuant to subd. (c) of section 22034 of the Public Contract Code, the Board of Directors hereby accepts authority to award contracts for public projects, maintenance work, and other work that do not exceed the limit set forth in subd. (b) of section 22032 of the Public Contract Code, currently \$200,000 as of October 11, 2023, the limit may be amended from time to time.

#### **RESOLUTION NO. 2023-06**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ELECTING TO BECOME SUBJECT TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (PUBLIC CONTRACT CODE SECTION 22000 ET SEQ.)

**WHEREAS**, prior to the passage of Assembly Bill No. 1666, Chap. 1054 Stats. 1983, which added Chapter 2 commencing with Section 22000 to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

**WHEREAS**, the Uniform Public Construction Cost Accounting Act (the "Act"), codified at Public Contract Code Section 22000 *et seq.*, establishes such a uniform cost accounting standard; and

**WHEREAS**, the California Uniform Construction Cost Accounting Commission ("Commission") established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public works projects; and

WHEREAS, the June Lake Public Utility District ("District") Board of Directors desires to adopt and implement the uniform public construction cost accounting procedures as set forth in the Act; and

**WHEREAS**, the adoption of these procedures is in the best interests of the District and in the public interest.

**NOW, THEREFORE,** the Board of Directors of the June Lake Public Utility District resolves as follows:

**Section 1.** The Board of Directors of the June Lake Public Utility District hereby elects under Public Contract Code Section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs the Secretary of the Board to notify the State Controller forthwith of this election.

**Section 2.** The Board of Directors finds the adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Resolution No. 2023 ac

Secretary/Clerk of the Board

**Section 3.** The recitals provided in this resolution are true and correct and are hereby incorporated into the substantive portion of this resolution.

**Section 4.** This resolution shall take effect immediately upon its adoption by the Board of Directors, and the Secretary of the Board shall certify the vote adopting the resolution.

**PASSED AND ADOPTED** by the Board of Directors of the June Lake Public Utility District at a meeting thereof held on this 8th day of November, 2023 by the following vote:

AYES:		
NOES:		
ABSENT:		
ABSTAIN:		
	JERRY HALLUM President	
ATTEST:		
By: HEATHER MORGAN		

# Superintendent Board Report November 2023

#### 1- SAFETY

a. Provided safety gear to employees.

#### 2- Personnel

a. All licenses remain current and up to date.

#### 3- Operations

#### a. Water System

- i. Snow Creek is online and providing water to Village within regulation.
- ii. Shut down June Lake water plant for the winter and turned on Snow Creek booster pumps.
- iii. Peterson and Clark are running within regulation.
- iv. Replaced LMI(bleach pump) @ Peterson waster plant.
- v. Ordered 6 new LMI pumps to start standardizing all bleach and polymer pumps.
- vi. Repaired stuck backwash pump float at June Lake water plant.

#### b. Distribution and Collection System

- i. We have had no main breaks or confirmed leaks for the previous month.
- ii. We have had no sanitary sewer overflows for the previous month.
- iii. Annual totals are: 0 main breaks, 2 confirmed leaks, and 0 SSO's.

#### c. Wastewater System

- WWTP is operating normally. We have increased Dissolved Oxygen (DO)
  into the aeration tank to help raise pH as the water temps are increasing.
- ii. We have stopped adding lime at the wasteplant due to lower flows and stabilized ph and do.

- iii. Burned milk crates for bar grate(rag/stick removal) at wasteplant.
- iv. Switched ponds at wasteplant that we waste into. We let the wet pond dry out then clean out that pond.
- v. Set up composite samplers at the wasteplant and main station 2 for quarterly B.O.D. Samples.

#### Managers Report

#### November 2023

- 1) Had replacement turbidimeter installed at our Petersen Plant.
- 2) Worked with contractors on Oh! Ridge Lift Station 1 Project and Main Station 1 to finalize projects.
- 3) Made board requested changes to Ordinance 2023-01 with Resolution 2023-06 The Uniform Public Construction Cost Accounting Act.
- 4) Completed our state reporting for our water and sewer systems to assure we are current.
- 5) Worked with our CPO and PUD field workers to educate on sampling and to assure all sampling is completed timely.
- 6) Ordered the new canisters for replacement of our Uranium canisters at our June Lake Plant.
- 7) Began collection of necessary documents for our upcoming rate study.
- 8) Completed our service and seal replacement on one of our pumps at our Oh! Ridge lift station. Our 2<sup>nd</sup> pump should be completed by end of November. Pumps required in shop repairs and could not be done onsite.
- 9) Worked with Aqua 1 to determine replacement filter media needed for Petersen Water Plant.
- 10) Provided training materials to our field staff and applied them all to test for their water treatment and distribution certifications.
- 11) Had electrical work completed to return one of our aeration pumps back into operation at the WWTP.
- 12) Continued to work on the WWTP Solar Project (feasibility). Met with High Sierra Energy Foundation and SWELL Energy to obtain more accurate quotes and expected savings. I will bring the Gross System Cost, Net Project Cost (after incentives) and Estimated annual and lifetime Savings to our December meeting for discussion. High Sierra Energy will continue working with the County to prepare for addressing any potential obstacles that may arise with such a project. These may include Scenic Byway guidelines, bird migration route considerations, permitting etc..