

**June Lake Public Utility District**  
**P O Box 99**  
**June Lake, CA 93529**  
**Office 760-648-7778 Fax 760-648-6801**

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY MAY 13, 2020 AT 9:00 AM VIA TELECONFERENCE THROUGH ZOOM (<https://us02web.zoom.us/j/84139662307> Meeting ID: 841 3966 2307) FOR THE FOLLOWING AGENDA:

**OPEN MEETING**

Pledge of Allegiance

**PUBLIC COMMENT**

If you wish to make a comment on an agenda item before the teleconference meeting, please submit your comment via email by 5:00 pm on the day prior to the Board meeting. Please submit your comment to the Secretary/Clerk, Heather Morgan at [hmorgan@junelakepub.com](mailto:hmorgan@junelakepub.com) or Juli Baldwin at [info@junelakepub.com](mailto:info@junelakepub.com). Every effort will be made to read your comment(s) into the record by the GM/meeting facilitator, but comments longer than 250 words may not be read due to time limitations. All comments will be made a part of the record. Please submit a separate email for each item that you wish to comment on. If you are viewing the meeting and wish to make a public comment, please submit a 250 word or less email. Please see the second page of the agenda for further instructions.

**CONSENT CALENDAR**

ESCB - Check Register for MARCH & APRIL 2020  
A/R Past due MARCH & APRIL 2020  
LAIF-MARCH & APRIL 2020 / Cantella Statements FEBUARY & MARCH 2020  
Line Budget Water/Sewer for MARCH & APRIL 2020  
ESCB Visa Card Statement FEBRUARY & MARCH 2020

**APPROVAL OF MINUTES**

Approval of minutes from the Regular Meeting, March 12, 2020  
Approval of minutes from the Regular Meeting, February 12, 2020 due to lack of quorum

**OLD BUSINESS**

1. Review/Adopt Ordinance 2020-01, An Ordinance to June Lake Public Utility District to conform with SB 998; Adopting a Fee Schedule for Certain Rules and Policies and Penalties for Non-Payment of Water Service and Discontinuation of Water Service.

**NEW BUSINESS**

1. Review/Adopt Resolution 2020-02, Implementing Temporary Policies, Actions and Measures in Response to the District Local Emergency Regarding the Respiratory Illness Pandemic COVID19
2. Board Authorization for GM Stiglich to be granted Signing Authority.

**BOARD /COMMITTEE MEMBER REPORT**

**O&M SUPERINTENDENT'S REPORT**

**MANAGER'S REPORT**

**EXECUTIVE (Closed) SESSION**

Conference with Labor Negotiators  
Government Code Section 54954.5

**OPEN SESSION**

**CLOSED SESSION REPORT**

**ADJOURNMENT**

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title

II). Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

5/6/2020

AGENDA  
BOARD OF DIRECTORS, OF THE JUNE LAKE PUBLIC UTILITY DISTRICT  
Teleconference Only - No Physical Location  
Regular Meeting  
May 13, 2020

TELECONFERENCE INFORMATION:

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Important Notice to the Public Regarding COVID-19

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. There is no physical location of the meeting open to the public. You are strongly encouraged to observe the live stream of the JLPUD May 13, 2020 meeting at

<https://us02web.zoom.us/j/84139662307>

Meeting ID: 841 3966 230

2. If you wish to make a comment on a specific agenda item before the meeting, please submit your comment via email by 5:00 p.m. on the day prior to the Board meeting. Please submit your comment to the Secretary/ Clerk, Heather Morgan at [hmorgan@junelakepud.com](mailto:hmorgan@junelakepud.com) or [info@junelakepud.com](mailto:info@junelakepud.com). Every effort will be made to read your comment into the record by General Manager Paul Stiglich, but comments longer than 250 words may not be read due to time limitations. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

3. If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, to the Secretary/ Clerk, Heather Morgan at [hmorgan@junelakepud.com](mailto:hmorgan@junelakepud.com) or [info@junelakepud.com](mailto:info@junelakepud.com). Every effort will be made to read your comment by General Manager Paul Stiglich, but comments longer than 250 words may not be read due to time limitations. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Heather Morgan at (760) 648-7778. Notification 48 hours prior to the meeting will enable the JLPUD to make reasonable arrangements to ensure accessibility to this meeting.

ON THE WEB: You can view the upcoming agenda at [junelakepud.com](http://junelakepud.com). If you would like to receive an automatic copy of this agenda by email, please contact [info@junelakepud.com](mailto:info@junelakepud.com) or go on our website at [www.junelakepud.com](http://www.junelakepud.com).

CONSENT CALENDAR

ESCB – CHECK REGISTER MARCH 2020  
ESCB – CHECK REGISTER APRIL 2020

A/R PAST DUE MARCH 2020 \$384.97  
A/R PAST DUE APRIL 2020 \$1,053.98

LOCAL AGENCY INVESTMENT FUND SUMMARY-MARCH 2020  
LOCAL AGENCY INVESTMENT FUND SUMMARY-APRIL 2020

CANTELLA SUMMARY/TRADE CONFIRM – FEB 2020  
CANTELLA SUMMARY/TRADE CONFIRM – MARCH 2020

LINE BUDGET WATER/SEWER FOR MARCH 2020  
LINE BUDGET WATER/SEWER FOR APRIL 2020

ESCB VISA CARD STATEMENT- MARCH 2020  
ESCB VISA CARD STATEMENT- APRIL 2020

# June Lake P.U.D.

## Check Register

For the Period From Mar 1, 2020 to Mar 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
Elec Chk	3/5/20	PERS (PPE 3/4/2020)	3,246.51
1299	3/6/20	General Store (small tools and supplies)	24.96
1300	3/6/20	June Lake Fire Protection Dist (rent)	443.00
1301	3/6/20	MARY HALLUM (Director)	100.00
1302	3/6/20	BARBARA MILLER (Director)	100.00
1303	3/6/20	HEIDI VETTER (Director)	100.00
1304	3/6/20	DOUG SMITH (Director)	100.00
1305	3/6/20	BOB STRONG (Director)	100.00
1306	3/6/20	Western Nevada Supply (supplies)	175.68
1307	3/6/20	SDRMA (Health Ins.)	7,588.80
1308	3/6/20	Mammoth Comm. Water District (labs)	394.84
1309	3/6/20	Do It Center (tools/supplies)	196.71
1310	3/6/20	IUOE, LOCAL 12 (Union dues)	132.00
1311	3/6/20	USA Blue Book (supplies)	374.01
1312	3/6/20	Napa of Bishop (auto supplies)	32.15
1314	3/6/20	AMERIGAS (Utilities)	244.62
Elec Check	3/6/20	EASTERN SIERRA BANK (service charges)	102.52
1315	3/12/20	Best, Best & Krieger (professional services)	557.37
1316	3/12/20	BC Labs (testing)	621.00
1317	3/12/20	Western Nevada Supply (supplies)	789.06
1318	3/12/20	NEVADA OVERHEAD DOOR (repair)	397.50
1319	3/12/20	SOUTHERN CALIFORNIA EDISON (utilities)	8,305.29
1320	3/12/20	USA Blue Book (supplies)	32.77
1321	3/12/20	AMERIGAS (Utilities)	196.05
1322	3/12/20	VISA (credit card)	1,538.76
1323	3/12/20	FRONTIER COMMUNICATIONS (communications)	825.48
1324	3/20/20	McMaster Carr (supplies)	970.66
1325	3/20/20	CAPP INC (supplies)	485.49
1326	3/20/20	Do It Center (tools/supplies)	63.02
1327	3/20/20	Channel Union 76 (fuel)	1,003.35
Elec Chk	3/26/20	PERS (PPE 3/18/2020)	3,140.88
1328	3/26/20	BC Labs (testing)	243.00
1329	3/26/20	Jon Simmons (clothing allowance)	100.00
1330	3/26/20	MISSION JANITORIAL SUPPLY (supplies)	180.19
1331	3/26/20	Fort Dearborn Life Insurance (benefits.)	447.57
1332	3/26/20	McMaster Carr (supplies)	64.89
1333	3/26/20	SYNECTIC TECHNOLOGIES (communications/phone )	73.29
1334	3/26/20	DIGITAL DEPLOYMENT (Streamline-JLUD website)	200.00
1335	3/26/20	AMERICAN BUSINESS MACHINES (office contractual)	195.46
1336	3/26/20	STANDARD INSURANCE (benefits)	348.12
1337	3/26/20	Bishop Welding Supply (supplies)	50.00
Elec Check	3/30/20	PERS (unfunded)	6,823.18
<b>Total</b>			<b>41,108.18</b>

# June Lake P.U.D.

## Check Register

For the Period From Apr 1, 2020 to Apr 30, 2020

Filter Criteria includes: Report order is by Date.

	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
1338	4/3/20	June Lake Fire Protection Dis (Rent)	443.00
1339	4/3/20	DOUG SMITH (Director)	100.00
1340	4/3/20	BOB STRONG (Director)	100.00
1341	4/3/20	HEIDI VETTER (Director)	100.00
1342	4/3/20	BARBARA MILLER (Director)	100.00
1343	4/3/20	Mono County Paramedics (Cleaning)	195.00
1344	4/3/20	DMV Renewal (snowmobile registration)	52.00
1345	4/3/20	McMaster Carr (supplies)	67.21
1346	4/3/20	Aqua Operations, INC. (Item GM salary)	8,823.00
1347	4/3/20	IUOE, LOCAL 12 (union dues)	132.00
1348	4/3/20	General Store (small tools & supplies)	59.68
Elec Chk	4/3/20	PERS (PPE 4/1/2020)	3,140.88
Elec. ck	4/3/20	PERS (unfunded)	6,823.18
1349	4/10/20	SDRMA (health insurance)	6,966.60
1350	4/10/20	BC Labs (samples)	90.00
1351	4/10/20	USA Blue Book (supplies)	370.08
1352	4/10/20	FRONTIER COMMUNICATIONS (communications)	615.58
1353	4/10/20	Cranes Waste Oil (disposal)	290.00
1354	4/10/20	Channel Union 76 (fuel)	557.13
1355	4/10/20	Mammoth Comm. Water District (samples/labs)	454.84
1356	4/10/20	VISA (credit card)	996.76
1357	4/10/20	Construction Specialty (SCE power pole at Dream Mtn.)	21,444.72
1358	4/17/20	SOUTHERN CALIFORNIA EDISON (utilities)	7,217.99
1359	4/17/20	Best, Best & Krieger (porfessional services)	829.48
Elec Chk	4/17/20	PERS (PPE 4/15/2020)	3,140.88
1360	4/17/20	Western Nevada Supply (supplies)	111.80
1361	4/17/20	CDPH-Vector-Borne Disease (Certificate renewal-Vector control)	148.00
1362	4/17/20	CA-NV Section AWWA (continued education)	100.00
1363	4/24/20	Bishop Welding Supply (supplies)	50.00
1364	4/24/20	McMaster Carr (supplies)	270.09
1365	4/24/20	AdEdge (partial payment-uranium pods)	21,422.66
1366	4/24/20	STANDARD INSURANCE (bennifets)	348.12
<b>Total</b>			<b><u>85,560.68</u></b>

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 17, 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY  
P.O. BOX 99  
JUNE LAKE, CA 93529

[Tran Type Definitions](#)

**Account Number:** 85-26-001

**March 2020 Statement**

### Account Summary

Total Deposit:	0.00	Beginning Balance:	1,147,161.85
Total Withdrawal:	0.00	Ending Balance:	1,147,161.85

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

May 01, 2020

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY  
P.O. BOX 99  
JUNE LAKE, CA 93529

[Tran Type Definitions](#)

Account Number: 85-26-001

### April 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2020	4/14/2020	QRD	1637171	N/A	SYSTEM	5,773.49

### Account Summary

Total Deposit:	5,773.49	Beginning Balance:	1,147,161.82
Total Withdrawal:	0.00	Ending Balance:	1,152,935.31





**Statement for the Period February 1, 2020 to February 29, 2020**

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation  
Account Number: A7T-574244



SECURITIES OFFERED  
THROUGH  
CANTELLA & CO., INC.  
MEMBER FINRA/SIPC

## Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,194,402.12	\$1,191,091.23
Additions and Withdrawals	\$0.00	\$0.00
Income	\$1,142.38	\$3,605.07
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	\$3,861.40	\$4,709.60
<b>ENDING VALUE (AS OF 02/29/20)</b>	<b>\$1,199,405.90</b>	<b>\$1,199,405.90</b>
Total Accrued Interest	\$6,795.74	
<b>Ending Value with Accrued Interest</b>	<b>\$1,206,201.64</b>	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$33.34	\$67.48
Taxable Interest	\$1,109.04	\$3,537.59
<b>TOTAL TAXABLE</b>	<b>\$1,142.38</b>	<b>\$3,605.07</b>
<b>TOTAL INCOME</b>	<b>\$1,142.38</b>	<b>\$3,605.07</b>

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

## MESSAGES AND ALERTS

Effective as of January 1, 2020, for any IRA Account that is subject to escheatment under state unclaimed property law, the Internal Revenue Service requires reporting of the amount escheated on IRS Form 1099R and income tax withholding at a rate of ten percent at the time of escheatment to the state. State withholding may also be applicable. Sufficient assets in your IRA Account may be liquidated to provide for the withholding to the IRS.

## ACCOUNT ALLOCATION

Money Markets 5.1%



CDs 94.9%

	Percent	Prior Period	Current Period
Money Markets	5.1 %	\$59,900.72	\$61,043.10
CDs	94.9	\$1,134,501.40	\$1,138,362.80
<b>TOTAL</b>	<b>100.0 %</b>	<b>\$1,194,402.12</b>	<b>\$1,199,405.90</b>

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

**Statement for the Period March 1, 2020 to March 31, 2020**

JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation  
 Account Number: A7T-574244



SECURITIES OFFERED  
 THROUGH  
 CANTELLA & CO., INC.  
 MEMBER FINRA/SIPC

## Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,199,405.90	\$1,191,091.23
Additions and Withdrawals	\$0.00	\$0.00
Income	\$1,507.72	\$5,112.79
Taxes, Fees and Expenses	\$0.00	\$0.00
Change in Value	\$1,583.95	\$6,293.55
ENDING VALUE (AS OF 03/31/20)	\$1,202,497.57	\$1,202,497.57
Total Accrued Interest	\$7,556.26	
<b>Ending Value with Accrued Interest</b>	<b>\$1,210,053.83</b>	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$11.83	\$79.31
Taxable Interest	\$1,495.89	\$5,033.48
TOTAL TAXABLE	\$1,507.72	\$5,112.79
<b>TOTAL INCOME</b>	<b>\$1,507.72</b>	<b>\$5,112.79</b>

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

## MESSAGES AND ALERTS

National Financial Services LLC, NFS is required by the Securities Exchange Act of 1934 to provide certain financial information from its Statement of Financial Condition. At December 31, 2019, NFS, an affiliate of Fidelity Brokerage Services LLC, had net capital of \$4,494 million, which was 14.71 percent of aggregate debit items and exceeded its minimum requirement by \$3,883 million. To acquire the Statement of Financial Condition, log on to [www.mybrokerageinfo.com](http://www.mybrokerageinfo.com). If you wish to obtain a copy of this document at no cost, please call 800-439-5627.

## ACCOUNT ALLOCATION

Money Markets 5.2%



CDs 94.8%

	Percent	Prior Period	Current Period
Money Markets	5.2 %	\$61,043.10	\$62,550.82
CDs	94.8	\$1,138,362.80	\$1,139,946.75
<b>TOTAL</b>	<b>100.0 %</b>	<b>\$1,199,405.90</b>	<b>\$1,202,497.57</b>

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Effective as of January 1, 2020, for any IRA Account that is subject to escheatment under state unclaimed property law, the Internal Revenue Service requires reporting of the amount escheated on IRS Form 1099R and income tax withholding at a rate of ten percent at the time of escheatment to the state. State withholding may also be applicable. Sufficient assets in your IRA Account may be liquidated to provide for the withholding to the IRS.

Water

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Nine Months Ending March 31, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
WATER INT FR INVESTMENTS	\$ 0.00	\$ 0.00	0.00	\$ 1,023.68	\$ 0.00	1,023.68
WTR T&A CUR SECURED	0.00	0.00	0.00	186,044.00	0.00	186,044.00
WTR T&A CUR UNSECURED	0.00	0.00	0.00	19,791.85	0.00	19,791.85
WATER UNITARY TAX	0.00	0.00	0.00	4,657.99	0.00	4,657.99
WATER SALES-RES & BUSINESS	27,853.47	0.00	27,853.47	310,687.78	0.00	310,687.78
Adjustments	(3.11)	0.00	(3.11)	(3,331.79)	0.00	(3,331.79)
DEL CHGS ON WATER USERS	248.37	0.00	248.37	1,763.21	0.00	1,763.21
WATER INSPECTION FEES	56.00	0.00	56.00	167.00	0.00	167.00
Tapping Fee	444.00	0.00	444.00	3,924.42	0.00	3,924.42
Fixture Costs	144.00	0.00	144.00	680.00	0.00	680.00
<b>Total Revenues</b>	<b>28,742.73</b>	<b>0.00</b>	<b>28,742.73</b>	<b>525,408.14</b>	<b>0.00</b>	<b>525,408.14</b>
<b>Cost of Sales</b>						
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>28,742.73</b>	<b>0.00</b>	<b>28,742.73</b>	<b>525,408.14</b>	<b>0.00</b>	<b>525,408.14</b>
<b>Expenses</b>						
WTR A&C-SALARIES	6,993.12	0.00	6,993.12	38,392.85	0.00	38,392.85
WTR VAC/ HOL/SL	612.64	0.00	612.64	19,673.29	0.00	19,673.29
WTR TRAVEL, MEETINGS & MILEA	0.00	0.00	0.00	460.00	0.00	460.00
S OF S - SALARIES	0.00	0.00	0.00	2,967.81	0.00	2,967.81
WTR PUMPING-UTILITIES	908.13	0.00	908.13	10,360.71	0.00	10,360.71
WTR TRTMNT-SALARIES	5,891.31	0.00	5,891.31	50,798.75	0.00	50,798.75
WTR TRTMNT-SUPPLIES	1,506.15	0.00	1,506.15	14,545.32	0.00	14,545.32
WTR TRTMNT-CONTRACTUAL	1,040.84	0.00	1,040.84	9,493.15	0.00	9,493.15
WTR TRTMNT-UTILITIES	1,455.91	0.00	1,455.91	11,305.88	0.00	11,305.88
WTR T&D-SALARIES	497.08	0.00	497.08	7,837.16	0.00	7,837.16
METER INSTALL-SALARIES	2,253.63	0.00	2,253.63	5,532.77	0.00	5,532.77
WTR T&D-SUPPLIES	131.81	0.00	131.81	1,336.50	0.00	1,336.50
METER MAINT - SUPPLIES	305.47	0.00	305.47	24,573.65	0.00	24,573.65
WTR T&D-CONTRACTUAL	162.53	0.00	162.53	3,863.09	0.00	3,863.09
WTR GM-SALARIES	201.59	0.00	201.59	838.80	0.00	838.80
WTR GM-SUPPLIES	48.24	0.00	48.24	588.95	0.00	588.95
WTR GM-CONTRACTUAL	248.75	0.00	248.75	1,624.66	0.00	1,624.66

For Management Purposes Only

Water

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Nine Months Ending March 31, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
WTR DIRECTORS FEES	150.00	0.00	150.00	2,450.00	0.00	2,450.00
WTR GAS, OIL & FUEL	419.50	0.00	419.50	7,880.52	0.00	7,880.52
WTR EMPLOYER SOC SEC	0.00	0.00	0.00	482.45	0.00	482.45
WTR - STATE COMP INSURANCE	0.00	0.00	0.00	9,728.35	0.00	9,728.35
WTR - HEALTH INSURANCE	3,794.40	0.00	3,794.40	35,820.87	0.00	35,820.87
WTR UNEMP INSURANCE	0.00	0.00	0.00	843.90	0.00	843.90
WTR PERS EMPLOYER'S CONTRIB	1,807.18	0.00	1,807.18	15,448.21	0.00	15,448.21
WTR DENTAL/VISION INSURANCE	0.00	0.00	0.00	559.65	0.00	559.65
WTR LTD & LIFE	397.84	0.00	397.84	1,874.17	0.00	1,874.17
CALPERS UNFUNDED LIABILITY-	3,411.59	0.00	3,411.59	20,469.54	0.00	20,469.54
WTR PUBLICATIONS & NOTICES	0.00	0.00	0.00	386.86	0.00	386.86
WTR DUES, SUBSCRIP. & FEES	151.26	0.00	151.26	16,959.40	0.00	16,959.40
WTR OFFICE UTILITIES	114.99	0.00	114.99	633.29	0.00	633.29
WTR GEN'L INSURANCE	0.00	0.00	0.00	11,483.45	0.00	11,483.45
WTR PROF SERVICES	278.68	0.00	278.68	17,044.70	0.00	17,044.70
WTR OFFICE EXPENSES	451.99	0.00	451.99	3,216.31	0.00	3,216.31
WTR CONTRACTUAL SERVICES	253.56	0.00	253.56	48,915.18	0.00	48,915.18
WTR RENTS & LEASES	150.00	0.00	150.00	1,350.00	0.00	1,350.00
WTR SM TOOLS & SUPPLIES	43.99	0.00	43.99	766.83	0.00	766.83
WTR COMMUNICATIONS	742.22	0.00	742.22	6,451.88	0.00	6,451.88
VILLAGE REVENUE BOND	0.00	0.00	0.00	820.63	0.00	820.63
<b>Total Expenses</b>	<b>34,424.40</b>	<b>0.00</b>	<b>34,424.40</b>	<b>407,779.53</b>	<b>0.00</b>	<b>407,779.53</b>
<b>Net Income</b>	<b>\$ (5,681.67)</b>	<b>\$ 0.00</b>	<b>(5,681.67)</b>	<b>\$ 117,628.61</b>	<b>\$ 0.00</b>	<b>117,628.61</b>

See notes

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Nine Months Ending March 31, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Intrst fr Investments Swr O&M	\$ 3.99	\$ 0.00	\$ 3.99	\$ 1,037.23	\$ 0.00	\$ 1,037.23
Cell Tower Lease SBA -Sewer	1,100.00	0.00	1,100.00	9,900.00	0.00	9,900.00
T&A Cur Secured Swr O&M	0.00	0.00	0.00	186,043.99	0.00	186,043.99
T&A Cur Unsecured Swr O&M	0.00	0.00	0.00	19,791.85	0.00	19,791.85
Unitary Tax	0.00	0.00	0.00	4,657.99	0.00	4,657.99
Service Charges Sewer	32,366.25	0.00	32,366.25	339,298.84	0.00	339,298.84
Adjustments	(3.21)	0.00	(3.21)	(5,377.88)	0.00	(5,377.88)
Delinquent User Chgs-Swr O&M	215.68	0.00	215.68	1,542.33	0.00	1,542.33
Inspection Fees Swr O&M	55.00	0.00	55.00	165.00	0.00	165.00
SEWER TAPPING FEE	221.00	0.00	221.00	663.00	0.00	663.00
<b>Total Revenues</b>	<b>33,958.71</b>	<b>0.00</b>	<b>33,958.71</b>	<b>557,722.35</b>	<b>0.00</b>	<b>557,722.35</b>
<b>Cost of Sales</b>						
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>33,958.71</b>	<b>0.00</b>	<b>33,958.71</b>	<b>557,722.35</b>	<b>0.00</b>	<b>557,722.35</b>
<b>Expenses</b>						
A&C Salaries Swr O&M	9,709.28	0.00	9,709.28	64,424.24	0.00	64,424.24
Vac/Hol/SL Swr O&M	612.58	0.00	612.58	19,672.76	0.00	19,672.76
Travel, Meetings & Mileage Swr	0.00	0.00	0.00	76.64	0.00	76.64
Payroll Unallocated	0.00	0.00	0.00	25,853.94	0.00	25,853.94
Salaries Swr Collection	8,223.59	0.00	8,223.59	45,709.43	0.00	45,709.43
Supplies Swr Collection	789.06	0.00	789.06	6,789.21	0.00	6,789.21
Contractual Swr Collection	0.00	0.00	0.00	15,677.55	0.00	15,677.55
Utilities Swr Collection	1,634.58	0.00	1,634.58	16,267.56	0.00	16,267.56
Salaries Swr Treatment	3,785.65	0.00	3,785.65	37,322.47	0.00	37,322.47
Supplies Swr Treatment	456.78	0.00	456.78	6,514.65	0.00	6,514.65
Contractual Swr Treatment	268.00	0.00	268.00	2,647.78	0.00	2,647.78
Utilities Swr Treatment	4,632.35	0.00	4,632.35	31,284.36	0.00	31,284.36
Salaries Genl Main Swr	201.59	0.00	201.59	838.80	0.00	838.80
Supplies Gen; Maint Swr	48.26	0.00	48.26	589.02	0.00	589.02
Contractual Genl Maint Swr	248.75	0.00	248.75	1,624.68	0.00	1,624.68
Salaries Mosquito	0.00	0.00	0.00	9,107.23	0.00	9,107.23
Supplies Mosquito	0.00	0.00	0.00	5,915.05	0.00	5,915.05

For Management Purposes Only

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Nine Months Ending March 31, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Contractual Mosquito	0.00	0.00	0.00	1,466.68	0.00	1,466.68
Directors Fees Swr O&M	150.00	0.00	150.00	2,450.00	0.00	2,450.00
Gas, Oil & Fuel Swr O&M	419.50	0.00	419.50	7,833.45	0.00	7,833.45
State Compensation Swr O&M	0.00	0.00	0.00	10,210.80	0.00	10,210.80
Health Insurance Swr O&M	3,794.40	0.00	3,794.40	35,820.87	0.00	35,820.87
Unemployment Ins Swr O&M	0.00	0.00	0.00	843.90	0.00	843.90
PERS Emplr Contribution Swr	1,807.19	0.00	1,807.19	15,448.21	0.00	15,448.21
Employer Medicare Swr	565.21	0.00	565.21	4,860.00	0.00	4,860.00
Dental/Vision Insurance Swr	0.00	0.00	0.00	559.67	0.00	559.67
LTD & Life Ins Swr O&M	397.85	0.00	397.85	1,874.23	0.00	1,874.23
CalPers Unfunded Liability-swr	3,411.59	0.00	3,411.59	20,469.54	0.00	20,469.54
Publication & Notices Swr	0.00	0.00	0.00	386.87	0.00	386.87
Dues, Subsc & Fees Swr	151.26	0.00	151.26	26,097.04	0.00	26,097.04
Office Utilities Swr O&M	115.00	0.00	115.00	633.33	0.00	633.33
Gen'l Insurance Swr O&M	0.00	0.00	0.00	11,483.47	0.00	11,483.47
Professional Svcs Swr O&M	411.32	0.00	411.32	18,296.21	0.00	18,296.21
Office Expenses Swr O&M	452.71	0.00	452.71	3,200.95	0.00	3,200.95
Contractual Services Swr O&M	253.58	0.00	253.58	48,915.35	0.00	48,915.35
Rents & Leases Swr O&M	150.00	0.00	150.00	1,350.00	0.00	1,350.00
USFS Maintenance Swr O&M	0.00	0.00	0.00	11,536.31	0.00	11,536.31
Sm Tools & Supplies Swr O&M	43.99	0.00	43.99	766.89	0.00	766.89
Communicationws Swr O&M	524.59	0.00	524.59	4,960.59	0.00	4,960.59
<b>Total Expenses</b>	<b>43,258.66</b>	<b>0.00</b>	<b>43,258.66</b>	<b>519,779.73</b>	<b>0.00</b>	<b>519,779.73</b>
<b>Net Income</b>	<b>\$ (9,299.95)</b>	<b>\$ 0.00</b>	<b>(9,299.95)</b>	<b>\$ 37,942.62</b>	<b>\$ 0.00</b>	<b>37,942.62</b>

Water

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Ten Months Ending April 30, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
WATER INT FR INVESTMENTS	\$ 0.00	\$ 0.00	0.00	\$ 1,023.68	\$ 0.00	1,023.68
Cell Tower Lease SBA- Water	0.00	0.00	0.00	0.00	0.00	0.00
WTR T&A CUR SECURED	0.00	0.00	0.00	186,044.00	0.00	186,044.00
WTR T&A CUR UNSECURED	0.00	0.00	0.00	19,791.85	0.00	19,791.85
WTR T&A PRIOR SECURED	0.00	0.00	0.00	0.00	0.00	0.00
WTR T&A PR UNSECURED	0.00	0.00	0.00	0.00	0.00	0.00
WTR STATE HOPTR SECURED	0.00	0.00	0.00	0.00	0.00	0.00
WATER UNITARY TAX	0.00	0.00	0.00	4,657.99	0.00	4,657.99
WTR STATE BIPTR SECURED	0.00	0.00	0.00	0.00	0.00	0.00
WATER TIMBER TAX	0.00	0.00	0.00	0.00	0.00	0.00
WATER SALES-RES & BUSINESS	27,083.04	35,270.33	(8,187.29)	337,770.82	352,703.34	(14,932.52)
2003 WATER BOND	0.00	0.00	0.00	0.00	0.00	0.00
Misc Debits Water	0.00	0.00	0.00	0.00	0.00	0.00
Adjustments	(18.05)	0.00	(18.05)	(3,349.84)	0.00	(3,349.84)
DEL CHGS ON WATER USERS	363.52	258.50	105.02	2,126.73	2,585.00	(458.27)
Water Winter standby	0.00	229.75	(229.75)	0.00	2,297.50	(2,297.50)
WATER SALES-USFS	0.00	0.00	0.00	0.00	0.00	0.00
WATER SALES-OTHER	0.00	750.00	(750.00)	0.00	7,500.00	(7,500.00)
WATER INSPECTION FEES	0.00	18.33	(18.33)	167.00	183.34	(16.34)
Tapping Fee	0.00	0.00	0.00	3,924.42	0.00	3,924.42
Fixture Costs	0.00	100.00	(100.00)	680.00	1,000.00	(320.00)
WATER SERVICES OTHER	0.00	50.00	(50.00)	0.00	500.00	(500.00)
Transfers In Water	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>27,428.51</b>	<b>36,676.91</b>	<b>(9,248.40)</b>	<b>552,836.65</b>	<b>366,769.18</b>	<b>186,067.47</b>
<b>Cost of Sales</b>						
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>27,428.51</b>	<b>36,676.91</b>	<b>(9,248.40)</b>	<b>552,836.65</b>	<b>366,769.18</b>	<b>186,067.47</b>
<b>Expenses</b>						
WTR A&C-SALARIES	0.00	9,000.00	(9,000.00)	38,392.85	90,000.00	(51,607.15)
WTR VAC/ HOL/SL	445.40	2,462.58	(2,017.18)	20,118.69	24,625.84	(4,507.15)
WTR TRAVEL, MEETINGS & MILEA	32.50	0.00	32.50	492.50	0.00	492.50
S OF S - SALARIES	0.00	583.33	(583.33)	2,967.81	5,833.34	(2,865.53)
S OF S - SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
S OF S-CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00

For Management Purposes Only

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Ten Months Ending April 30, 2020

Water

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
WTR PUMPING-SALARIES	0.00	125.00	(125.00)	0.00	1,250.00	(1,250.00)
WTR PUMPING-SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
WTR PUMPING CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00
WTR PUMPING-UTILITIES	894.52	1,088.67	(194.15)	11,255.23	10,886.66	368.57
WTR TRTMNT-SALARIES	12,262.33	6,000.00	6,262.33	63,061.08	60,000.00	3,061.08
WTR TRTMNT-SUPPLIES	21,732.65	1,808.33	19,924.32	36,277.97	18,083.34	18,194.63
WTR TRTMNT-CONTRACTUAL	509.84	1,333.33	(823.49)	10,002.99	13,333.34	(3,330.35)
WTR TRTMNT-UTILITIES	2,743.65	1,719.00	1,024.65	14,049.53	17,190.00	(3,140.47)
WTR T&D-SALARIES	1,073.19	1,000.00	73.19	8,910.35	10,000.00	(1,089.65)
METER INSTALL-SALARIES	2,715.85	416.67	2,299.18	8,248.62	4,166.66	4,081.96
WTR T&D-SUPPLIES	17.10	345.67	(328.57)	1,353.60	3,456.66	(2,103.06)
METER MAINT - SUPPLIES	0.00	795.00	(795.00)	24,573.65	7,950.00	16,623.65
WTR T&D-CONTRACTUAL	0.00	0.00	0.00	3,863.09	0.00	3,863.09
METER INSTALL-CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00
WATER DEPRECIATION EXP	0.00	0.00	0.00	0.00	0.00	0.00
WTR GM-SALARIES	82.45	62.50	19.95	921.25	625.00	296.25
WTR GM-SUPPLIES	0.00	208.33	(208.33)	588.95	2,083.34	(1,494.39)
WTR GM-CONTRACTUAL	0.00	0.00	0.00	1,624.66	0.00	1,624.66
WTR DIRECTORS FEES	200.00	583.33	(383.33)	2,650.00	5,833.34	(3,183.34)
WTR GAS, OIL & FUEL	278.56	708.33	(429.77)	8,159.08	7,083.34	1,075.74
WTR EMPLOYER SOC SEC	0.00	5.25	(5.25)	482.45	52.50	429.95
WTR - STATE COMP INSURANCE	0.00	1,363.83	(1,363.83)	9,728.35	13,638.34	(3,909.99)
WTR - HEALTH INSURANCE	3,483.30	3,325.67	157.63	39,304.17	33,256.66	6,047.51
WTR UNEMP INSURANCE	0.00	0.00	0.00	843.90	0.00	843.90
WTR PERS EMPLOYER'S CONTRIBU	1,780.32	1,958.92	(178.60)	17,228.52	19,589.16	(2,360.64)
WTR EMP MEDICARE	0.00	430.83	(430.83)	0.00	4,308.34	(4,308.34)
WTR DENTAL/VISION INSURANCE	0.00	118.75	(118.75)	559.65	1,187.50	(627.85)
WTR LTD & LIFE	174.06	0.00	174.06	2,048.23	0.00	2,048.23
CALPERS UNFUNDED LIABILITY- Pension Expense	3,411.59	0.00	3,411.59	23,881.13	0.00	23,881.13
WTR PUBLICATIONS & NOTICES	0.00	0.00	0.00	386.86	0.00	386.86
WTR DUES, SUBSCRIP. & FEES	207.49	1,041.67	(834.18)	17,166.89	10,416.66	6,750.23
WTR OFFICE UTILITIES	57.50	103.33	(45.83)	690.79	1,033.34	(342.55)
WTR GEN'L INSURANCE	0.00	887.58	(887.58)	11,483.45	8,875.84	2,607.61
WTR PROF SERVICES	0.00	833.33	(833.33)	17,044.70	8,333.34	8,711.36
WTR OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
WTR OFFICE EXPENSES	0.00	362.17	(362.17)	3,216.31	3,621.66	(405.35)
WTR CONTRACTUAL SERVICES	4,569.91	1,000.00	3,569.91	53,485.09	10,000.00	43,485.09
WTR RENTS & LEASES	150.00	150.00	0.00	1,500.00	1,500.00	0.00
WTR USFS MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
WTR SM TOOLS & SUPPLIES	63.44	180.00	(116.56)	30.27	1,800.00	(969.73)

For Management Purposes Only



Water

June Lake P.U.D.  
 Income Statement  
 Compared with Budget  
 For the Ten Months Ending April 30, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
WTR COMMUNICATIONS	637.09	301.50	335.59	7,088.97	3,015.00	4,073.97
WTR UNCOLLECTIBLE ACCTS	0.00	0.00	0.00	0.00	0.00	0.00
VILLAGE REVENUE BOND	0.00	0.00	0.00	820.63	0.00	820.63
Transfer Out Water	0.00	0.00	0.00	0.00	0.00	0.00
Transfer-in	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses	57,522.74	40,302.90	17,219.84	465,302.26	403,029.20	62,273.06
Net Income	\$ (30,094.23)	\$ (3,625.99)	(26,468.24)	\$ 87,534.39	\$ (36,260.02)	123,794.41

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Ten Months Ending April 30, 2020

SEWER

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Intrst fr Investments Swr O&M	\$ 0.00	\$ 0.00	0.00	\$ 1,037.23	\$ 0.00	1,037.23
Cell Tower Lease SBA -Sewer	1,100.00	1,000.00	100.00	11,000.00	10,000.00	1,000.00
Intrst fr Invest Mosquito	0.00	0.00	0.00	0.00	0.00	0.00
T&A Cur Secured Swr O&M	0.00	0.00	0.00	186,043.99	0.00	186,043.99
T&A Cur Unsecured Swr O&M	0.00	0.00	0.00	19,791.85	0.00	19,791.85
T&A Pr Secured Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
T&A Pr Unsecured Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
HOPTR Secured Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Unitary Tax	0.00	0.00	0.00	4,657.99	0.00	4,657.99
BIPTR Secured Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Timber Tax Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Taxes & Assessments Mosquito	0.00	0.00	0.00	0.00	0.00	0.00
Sales Discounts	0.00	0.00	0.00	0.00	0.00	0.00
Service Charges Sewer	32,190.95	39,411.50	(7,220.55)	371,489.79	394,115.00	(22,625.21)
misc. debits	0.00	0.00	0.00	0.00	0.00	0.00
Adjustments	(67.32)	0.00	(67.32)	(5,445.20)	0.00	(5,445.20)
Delinquent User Chgs-Swr O&M	388.57	250.00	138.57	1,930.90	2,500.00	(569.10)
Sewer winter standby	0.00	133.33	(133.33)	0.00	1,333.34	(1,333.34)
Service Chrgs USFS	0.00	0.00	0.00	0.00	0.00	0.00
Other Serv Chgs Swr O&M	0.00	108.33	(108.33)	0.00	1,083.34	(1,083.34)
Inspection Fees Swr O&M	0.00	8.33	(8.33)	165.00	83.34	81.66
Donations Mosquito	0.00	0.00	0.00	0.00	0.00	0.00
SEWER TAPPING FEE	0.00	25.00	(25.00)	663.00	250.00	413.00
Other Oper Revenues Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Transfers In Sewer	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>33,612.20</b>	<b>40,936.49</b>	<b>(7,324.29)</b>	<b>591,334.55</b>	<b>409,365.02</b>	<b>181,969.53</b>
<b>Cost of Sales</b>						
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>33,612.20</b>	<b>40,936.49</b>	<b>(7,324.29)</b>	<b>591,334.55</b>	<b>409,365.02</b>	<b>181,969.53</b>
<b>Expenses</b>						
A&C Salaries Swr O&M	0.00	9,000.00	(9,000.00)	64,424.24	90,000.00	(25,575.76)
Vac/Hol/SL Swr O&M	445.39	2,462.58	(2,017.19)	20,118.15	24,625.84	(4,507.69)
Travel, Meetings & Mileage Swr	32.50	0.00	32.50	109.14	0.00	109.14

For Management Purposes Only

SEWER

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Ten Months Ending April 30, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Payroll Unallocated	(31,411.20)	0.00	(31,411.20)	(5,557.26)	0.00	(5,557.26)
Salaries Swr Collection	7,805.76	5,000.00	2,805.76	53,515.19	50,000.00	3,515.19
Supplies Swr Collection	674.59	1,400.00	(725.41)	7,463.80	14,000.00	(6,536.20)
Contractual Swr Collection	21,444.72	0.00	21,444.72	37,122.27	0.00	37,122.27
Utilities Swr Collection	1,552.62	1,876.58	(323.96)	17,820.18	18,765.84	(945.66)
Salaries Swr Disposal	0.00	41.67	(41.67)	0.00	416.66	(416.66)
Supplies Swr Disposal	0.00	0.00	0.00	0.00	0.00	0.00
Contractual Swr Disposal	0.00	0.00	0.00	0.00	0.00	0.00
Salaries Swr Treatment	6,321.07	3,333.33	2,987.74	43,643.54	33,333.34	10,310.20
Supplies Swr Treatment	290.00	821.67	(531.67)	6,804.65	7,916.66	(1,112.01)
Contractual Swr Treatment	85.00	1,000.00	(915.00)	2,732.78	10,000.00	(7,267.22)
Utilities Swr Treatment	2,027.20	2,965.83	(938.63)	33,311.56	29,658.34	3,653.22
Freight and Delivery	0.00	0.00	0.00	0.00	0.00	0.00
Salaries Genl Main Swr	82.45	62.50	19.95	921.25	625.00	296.25
Supplies Gen; Maint Swr	0.00	208.33	(208.33)	589.02	2,083.34	(1,494.32)
Contractual Genl Maint Swr	0.00	0.00	0.00	1,624.68	0.00	1,624.68
Salaries Mosquito	177.31	0.00	177.31	9,284.54	0.00	9,284.54
Supplies Mosquito	0.00	0.00	0.00	5,915.05	0.00	5,915.05
Contractual Mosquito	0.00	0.00	0.00	1,466.68	0.00	1,466.68
Directors Fees Swr O&M	200.00	583.33	(383.33)	2,650.00	5,833.34	(3,183.34)
Gas, Oil & Fuel Swr O&M	278.57	708.33	(429.76)	8,112.02	7,083.34	1,028.68
Employer Social Security Swr	0.00	5.25	(5.25)	0.00	52.50	(52.50)
State Compensation Swr O&M	0.00	1,363.83	(1,363.83)	10,210.80	13,638.34	(3,427.54)
Health Insurance Swr O&M	3,483.30	3,325.67	157.63	39,304.17	33,256.66	6,047.51
Unemployment Ins Swr O&M	0.00	0.00	0.00	843.90	0.00	843.90
PERS Emplr Contribution Swr	1,780.34	1,958.92	(178.58)	17,228.55	19,589.16	(2,360.61)
Employer Medicare Swr	0.00	430.83	(430.83)	4,860.00	4,308.34	551.66
Dental/Vision Insurance Swr	0.00	118.75	(118.75)	559.67	1,187.50	(627.83)
LTD & Life Ins Swr O&M	174.06	0.00	174.06	2,048.29	0.00	2,048.29
CalPers Unfunded Liability-sw	3,411.59	0.00	3,411.59	23,881.13	0.00	23,881.13
Pension Expense	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Publication & Notices Swr	0.00	0.00	0.00	386.87	0.00	386.87
Dues, Subsc & Fees Swr	107.50	1,916.92	(1,809.42)	26,204.54	19,169.16	7,035.38
Office Utilities Swr O&M	57.50	103.33	(45.83)	690.83	1,033.34	(342.51)
Gen'l Insurance Swr O&M	0.00	887.58	(887.58)	11,483.47	8,875.84	2,607.63
Professional Svcs Swr O&M	829.48	833.33	(3.85)	19,125.69	8,333.34	10,792.35
Construction WV Prof Services	0.00	0.00	0.00	0.00	0.00	0.00
Office Expenses Swr O&M	0.00	362.17	(362.17)	3,200.95	3,621.66	(420.71)
Contractual Services Swr O&M	4,569.93	625.00	3,944.93	53,485.28	6,250.00	47,235.28

For Management Purposes Only

June Lake P.U.D.  
Income Statement  
Compared with Budget  
For the Ten Months Ending April 30, 2020

*SEWER*

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Rents & Leases Swr O&M	150.00	150.00	0.00	1,500.00	1,500.00	0.00
USFS Maintenance Swr O&M	0.00	0.00	0.00	11,536.31	0.00	11,536.31
Sm Tools & Supplies Swr O&M	63.45	180.00	(116.55)	830.34	1,800.00	(969.66)
Communicationws Swr O&M	419.82	358.33	61.49	5,380.41	3,583.34	1,797.07
Uncollectible Accts Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
A/R Early Pymnt Credit Swr O&M	0.00	0.00	0.00	0.00	0.00	0.00
Suspense Acct Returned Checks	0.00	0.00	0.00	0.00	0.00	0.00
Bond Principal Payment	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Out Sewer	0.00	0.00	0.00	0.00	0.00	0.00
Transfer-In	0.00	0.00	0.00	0.00	0.00	0.00
Transfer-out	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	<u>25,052.95</u>	<u>42,084.06</u>	<u>(17,031.11)</u>	<u>544,832.68</u>	<u>420,540.88</u>	<u>124,291.80</u>
<b>Net Income</b>	<u>\$ 8,559.25</u>	<u>\$ (1,147.57)</u>	<u>9,706.82</u>	<u>\$ 46,501.87</u>	<u>\$ (11,175.86)</u>	<u>57,677.73</u>



Account Number: [REDACTED]

Page 1 of 3

Rewards

Bonus Points Available  
4,667

Account Summary

Billing Cycle		03/01/2020
Days In Billing Cycle		28
Previous Balance		\$841.39
Purchases	+	\$1,538.76
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$841.39-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$1,538.76**

Credit Summary

Total Credit Line	\$15,000.00
Available Credit Line	\$13,461.24
Available Cash	\$1,500.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (800) 883-0131  
Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 31537, TAMPA, FL 33631-3537

Payment Summary

NEW BALANCE	\$1,538.76
MINIMUM PAYMENT	\$1,538.76
PAYMENT DUE DATE	03/26/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/03	02/04	PBUS01	[REDACTED]	USPS PO 0538580529 JUNE LAKE CA	\$155.40
02/06	02/07	PBUS01	[REDACTED]	VZWRLSS*APOCC VISB [REDACTED] FL	\$441.33
02/13	02/14	PBUS01	[REDACTED]	STAPLES DIRECT [REDACTED] MA	\$668.05
02/16	02/17	PBUS01	[REDACTED]	MSFT * E0700AD9EK [REDACTED] WA	\$40.00
02/17	02/18		[REDACTED]	PAYMENT - THANK YOU	\$841.39-
02/19	02/20	PBUS01	[REDACTED]	VISTAPR*VistaPrint.com [REDACTED] MA	\$55.76
02/20	02/21	PBUS01	[REDACTED]	OWPSACSTATE [REDACTED] CA	\$162.53
02/21	02/23	PBUS01	[REDACTED]	USPS PO 0538580529 JUNE LAKE CA	\$0.70
02/28	03/01	PBUS01	[REDACTED]	Adobe Inc [REDACTED] CA	\$14.99

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$.00.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5939

TCM BANK NA  
PO BOX 31481  
TAMPA FL 33631-3481

Account Number

#### #### #### [REDACTED]

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
03/01/20	\$1,538.76	\$1,538.76	03/26/20

\$

[REDACTED]  
JUNE LAKE PUBLIC UTILITY  
PO BOX 99  
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA  
PO BOX 6818  
CAROL STREAM IL 60197-6818



Rewards

Bonus Points Available 5,679

Account Summary

Billing Cycle		04/01/2020
Days In Billing Cycle		31
Previous Balance		\$1,538.76
Purchases	+	\$996.76
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,538.76-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$996.76

Credit Summary

Total Credit Line	\$15,000.00
Available Credit Line	\$14,003.24
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (800) 883-0131  
Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 31537, TAMPA, FL 33631-3537

Payment Summary

NEW BALANCE	\$996.76
MINIMUM PAYMENT	\$996.76
PAYMENT DUE DATE	04/26/2020

NOTE: Grace period to avoid a finance charge on purchases; pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/02	03/03	PBUS01	[REDACTED]	USPS PO 0538580529 JUNE LAKE CA	\$155.75
03/06	03/08	PBUS01	[REDACTED]	UPS*1ZR41ET40304738033 [REDACTED] GA	\$17.10
03/06	03/08	PBUS01	[REDACTED]	VZWRLLS*APOCC VISB [REDACTED] FL	\$441.33
03/09	03/12	PBUS01	[REDACTED]	CALIFORNIA SPECIAL DISTRI [REDACTED] CA	\$65.00
03/16	03/17	PBUS01	[REDACTED]	MSFT * E0700AM6VT [REDACTED] WA	\$40.00
03/25	03/26	PBUS01	[REDACTED]	PAYMENT - THANK YOU	\$1,538.76-
03/28	03/29	PBUS01	[REDACTED]	ONLINECOMPONENTS.COM [REDACTED] AZ	\$232.61
03/28	03/29	PBUS01	[REDACTED]	ADOBE ACROPRO SUBS [REDACTED] CA	\$14.99
03/27	03/29	PBUS01	[REDACTED]	Adobe Inc [REDACTED] CA	\$14.99
			[REDACTED]	ZOOM.US [REDACTED] CA	\$14.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA  
PO BOX 31481  
TAMPA FL 33631-3481

Account Number  
#### #### #### 4604

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
04/01/20	\$996.76	\$996.76	04/26/20

\$

JUNE LAKE PUBLIC UTILITY  
PO BOX 99  
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA  
PO BOX 6818  
CAROL STREAM IL 60197-6818

18 4009 7713 6500 4604 00099676 00099676 6

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JUNE LAKE PUBLIC UTILITY DISTRICT

President Strong called the regular meeting of March 12, 2020 of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 11:00 am at 2380 Hwy 158, June Lake, CA.

**Pledge of Allegiance**

**A. ROLL CALL**

Directors Present: Miller, Smith, Vetter, Strong  
Directors absent: Hallum  
Staff Present: General Manager Stiglich, Interim GM Hildebrand, Secretary Baldwin & Secretary Morgan

**B. PUBLIC COMMENT**

None

**C. CONSENT CALENDAR**

**Board action: to accept the Consent Calendar as written.**

Motion by: Director Miller

Seconded by: Director Vetter

Motion: passed unanimously

Discussion:

- Director Smith asked if county tax money has been moved to LAIF account. Answer was "No". It was decided that Director Miller will transfer the monies from ESCB to LAIF.
- Manager Stiglich reported on sewer leak at Dream Mountain. This was caused by a SCE power pole being placed on top of the sewer line approximately 1.5 years ago. Manager Stiglich will discuss more in the Managers report.
- Director Smith asked if the \$8, 000. payment was a partial payment to the auditors. The answer was "yes". Director Smith then asked what the total payment is projected to be. The answer was around \$13,000-\$14,000, or possibly higher. Manager Stiglich will talk more during the Manager's.
- Director Miller asked about the new budget. Interim GM Hilderbrand believes the revenue should be very close to covering the O&M budget.
- Manager Stiglich wanted to point out that this is an income statement (Line Budget Water/Sewer for February) not a budget statement. He will be looking into a Capital Statement and Income Statement. At this point everything is together, he plans on pulling out certain items, like CalPers, revenues from taxes, etc.... for the Capital Statement. Manager Stiglich says we are currently running in a deficit of about \$166,000 with 4 months till end of fiscal year.
- The topic of Dream Mountain sewer spill was brought up again, regarding the length of time it has been leaking. The sewer had been flowing, so leak was not detected. The way the leak was detected was a homeowner in Dream Mountain who was having problems with a (illegal) drain in his driveway, which was clogged. Interim GM Hilderbrand said there were notes regarding sewer line fragments, which would indicate previous knowledge of a possible broken sewer line. It is unclear if there were or weren't notes of sewer line fragments, as Superintendent Simmons was not present to answer question about the leak or any notes.

**D. APPROVAL OF MINUTES**

**1. Board action: to approve Regular Minutes from February 12, 2020.**

Motion by: Director Miller

Seconded by: Director Smith

Motion: passed unanimously

Abstained: Director Vetter and Director Strong

**E. OLD BUSINESS**

**1. Board action: Board Finance Committee (Director Vetter & Director Miller) will plan a meeting with Mrs. Smith, wife of the owner of Grant Lake Marina, regarding the Seasonal customer billing practice. Committee will discuss, decide, and bring findings to the Board for review and vote at April's board meeting.**

Motion by:

Seconded by:

Motion: passed:

Clarification was made on who is outside of the district (Grant Lake Marina, Oh Ridge Campground, Pine Cliff and June Lake Junction.)

**2. Board action: Board accepts quote of \$39,949.00 from AdEdge, for replacement/Disposal of JLWTP uranium canister.**

Motion by: Director Smith

Seconded by: Director Miller

Motion: passed: unanimously

**F. NEW BUSINESS**

None

**G. BOARD MEMBER REPORT**

Secretary Baldwin asked about the meeting that the Finance Committee had in February. Director Vetter said she will provide the District with time/date/who was present and what, if anything was decided.

**H. O&M SUPERINTENDENT REPORT**

1. Started valve exercising in the Village

2. Britt's Diesel installed a new water pump on the generator at main station #1

3. Repaired broken polymer feed line at snow creek plant.

4. Shut down the Snow Creek plant so June Mountain can flush the snow making line. Manager Stiglich and Superintendent Simmons meet up with Sam from June Mountain. Superintendent Simmons told Sam that there was a water hammer when they (June Mountain) opened the valve To start flushing the line. In the spring the June Mountain and the District will flush the rest of the Line to the QMC building.

There is a question of who has water rights at June Mountain.

5. At 144 Nevada St. the PUD installed new flange bolts and gasket on a 1 ½ meter.

6. Worked on the meter repair list.

7. Plowed the dirt road to Petersen water plant.

8. Manager Stiglich and Superintendent Simmons went to a budget planning, rates and rate structures class in Bishop.



9. On 2/16/2020 sewer line backed up at 82 Waterfall. District tried to find the sewer clean out and hit the water line, fixed the water line, then hit the sewer line, fixed the sewer line and then cleaned the sewer line.

**I. MANAGER REPORT**

1. Manager Stiglich informed the Board and staff that AB1234 (CA Local Agency Ethics) Sexual Harassment and Conflict of Interest Form 700 (due date of 4/1/2020) needs to be completed. Manager Stiglich provided a list of who needs what filed.
2. Manager Stiglich, assisted by Interm GM Hilderband, is working on the SCE claim, (claim is for the time during the brown out). The total for the overtime/equipment expenses is approximately \$9,000.00 per Interm GM Hilderband. Should be complete in a week or two.
3. Grant Lake Service Agreement was discussed during the consent portion of the meeting. The Finance Committee will be working on this with staff taking minutes.
4. Fern Creek water rights. We are still #80 in the que. Nothing new to report
5. Contract with Forest Service needs updating. Staff stated that we have been waiting for Forest Service to come back to us.
6. SB998 Regarding Water Shutoffs. Manager Stiglich provided a draft ordinance from Best Best and Krieger (BB&K) and what the State of California is requiring in detail of the bill. This should be in effect by April 1, 2020. We will be unable to have this ordinance in place but will be working on it. The SB 988 Ordinance must be transcribed in 7 languages once complete. We will be looking at updating old ordinances or having a new ordinance.
7. DeMartin & Miller, regarding service to Hideaway Lane, has been resolved. Manager Stiglich and Superintendent Simmons surveyed the land and determined that the connection would come off Bay Street and that it would all be at the expense of the owner.
8. Water Rights Permits and License (eWRIMS) has been completed. Manager Stiglich will be looking into some of our water rights which are permits and some are license. The water rights, that are permits, have an extension until December 31, 2030 to convert to licenses.
9. Manager Stiglich has been working on Electronic Annual Reporting (EARS) report.
10. Consumer Confidence Report (CCR) will be working on soon.
11. California Construction Costs Index-showed that the cost index has risen from 1.3% in 2018 to 3.6% in 2019. Manager Stiglich is planning on bringing a new ordinance to increase sewer rates for development.
12. Sanitary Sewer Management Plan- Manager Stiglich will be bring it to the board for them to authenticate/review in the April Board meeting.
13. Audit- Our auditor suggest we acquire a certified public accountant (CPA) to help with the District's accounting. Manager Stiglich will be looking for a CPA (currently has one quote) and will be coming to the board next month to ask to hire a CPA part-time.
14. Black Mountain Accounting Software- Manager Stiglich provided a timeline of when Black Mountain will be up and running. Currently we are in the que and waiting.
15. Wastewater Plant Upgrading Engineers report- Manager Stiglich still has this on hold. Manager Stiglich spoke about hiring a company to do the grant writing for both state and federal. He also spoke about the cost of \$16,000. to pay for AECOM to update the report for the WWTP.

Manager Stiglich asked the board if he understands the wishes of the board at this time is to "Not spend the money yet, on updating the WWTP report, but to focus on who we can get to put together the state grant/federal grant database information, first.

Director Smith will have the Finance committee investigate the data base to see if the grants could be written in-house.

J. **Close Open Session at 11:53pm.**

K. **ADJOURNMENT**

There being no further business, it was moved, seconded and unanimously passed to adjourn at 7:59 p.m. (Miller/Vetter).

Respectfully Submitted,

Heather Morgan  
Ex-officio Secretary

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JUNE LAKE PUBLIC UTILITY DISTRICT

President Strong called the regular meeting of February 12, 2020 of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:05pm at 2380 Hwy 158, June Lake, CA.

**Pledge of Allegiance**

**A. ROLL CALL**

Directors Present: Miller, Hallum, & Smith

Director absent: Strong, Vetter

Staff Present: Interim GM Hildebrand, Interim GM Popichak, Superintendent Simmons, Secretary Baldwin & Secretary Morgan

**B. PUBLIC COMMENT**

A June Lake property owner, Dave Miller read a letter written by his fiancé, Jessica DeMartin regarding problems they feel they have had with the District. Mr. Miller and Mrs. Martin started the process of trying to get an application/development fees for water and sewer in April 2019. They feel that Secretary Juli Baldwin has not provided and is blocking them from being able to get an application/flow test or the development fee (cost of having water and sewer hook-ups to vacant land) for their new home build. Mr. Miller said that he wants this information for his home loan. Miss. DeMartin stated in her letter that Secretary Baldwin did give a general cost of \$8,000-\$20,000.

Director Smith addressed Mr. Miller regarding how the process in Mono County works and that before a cost of the hook-ups are given to you, you must first get your plans approved by Mono county and then you go to the District to get the cost for your water and sewer hook-ups. Mr. Miller said he is currently in the first stages with the planning department at Mono County. Director Smith stated that once Mr. Millers plans are approved with Mono County and he can provide an approved set of plans by Mono county, the District will get him the development charges for water and sewer hook-ups in a timely matter.

**C. CONSENT CALENDAR**

**Board action: to accept the Consent Calendar as written.**

Motion by: Director Miller

Seconded by: Director Smith

Motion: passed unanimously

**D. APPROVAL OF MINUTES**

**1. Board action: to approve Regular Minutes from January 8, 2019 with an amendment to Board Member Report, which should say Director Vetter has another commitment every other month on the second Wednesday.**

Motion by: Director Miller

Seconded by: Director Smith

Motion: passed unanimously

**E. OLD BUSINESS**

**1. Board action: Seasonal customer billing practices, water and sewer will be tabled until next board meeting due to lack of a quorum.**

Motion by:  
Seconded by:  
Motion: passed:

Secretary Baldwin gave a brief report on the Districts findings.

**2. Board action: to adopt Draft 2019-2020 Operation & Maintenance Budget and resend previously approved draft budget (June 25, 2019).**

Motion by: Director Miller  
Seconded by: Director Smith  
Motion: passed: unanimously

Per Interim GM Hildebrand, he feels very comfortable with this budget. Interim GM Hildebrand said he took the years 2009-2019 took the lowest and highest year out of the equation and used the other eight years to do an average then applied them to the last two years. Interim GM Hildebrand said, this is not a balanced budget.

Interim GM Hildebrand provided a mosquito budget at the board meeting, which is 20% more than last year.

**F. NEW BUSINESS**

**1. Board action: Replacement/Disposal of JLWTP uranium canisters will be tabled until we get quotes.**

Motion by:  
Seconded by:  
Motion:

**2. Board action: Motion to purchase Black Mountain Software and Streamline (website). We will not enter the contract with Black Mountain till we have a schedule that has been approved by the board.**

Motion by: Director Miller  
Seconded by: Director Smith  
Motion: unanimously

**G. BOARD MEMBER REPORT**

Director Smith was contacted by County Supervisor Gardner, Vice President of Operations for Mammoth Mountain & Julie Brown of June Mountain regarding members of the community wanting to make snow on chair one (lower lever of June Mountain). June Mountain wants to blow the lines which affects our tank. They are also looking into their water rights. June Mountain is actively working on this line. Superintendent Simmons will contact the mountain so that we may be proactive.

Director Smith said that June Mountain never received a certificate of Insurance from us and that we need to supply them with one. (We cross on June Mountain property.)

**H. O&M SUPERINTENDENT REPORT**

1. Ken Blaisell went to the Mosquito & Vector Control Association of California Conference on January 27 & 28, 2020 for contact ours.

2. Removed the original sludge pump and replaced it with a pump because mechanical seal failed. Staff reconfigured the brackets so the new pump would fit the existing mounting holes and modified the shroud for the sludge pump.
3. Replaced the sump pump at Silver Lake main pump station.
4. Unclogged pump #3 from rags at station #2.
5. The June Lake tank was using a lot of water. PUD went to Pine Cliff and found a water leak, told Pine Cliff that they had a leak and shut off the water until they had fixed their leak.
6. On 1/22/2020 at 18:30 Clark Water Treatment Plant had an alarm for high NTU (Nephelometric Turbidity Units). PUD had to turn off the plant and lower the tank level.

Superintendent Simmons presented to the Board a calendar with three months of a projected schedule/maintenance for the outside employees.

**I. MANAGER REPORT**

1. CASA (California Association of Sanitation Agencies) Both Interim GM Hildebrand & Interim GM Popichak attended. Most of the information at the conference centered around injuries/liability. The average back injuries can cost up to \$100,000. It was suggested by Interim GM Hildebrand to provide back braces to outside employees.
2. Interim GM Hildebrand will have job descriptions for the next month's board meeting.
3. Interim GM Popichak contacted Ralph Lockhart (Double Eagle) regarding a potential well. Mr. Lockhart as the Riparian and water rights. At this point unsure of how to proceed.
4. Interim GM Hildebrand says you cannot have a solar field of solar panels at the WWTP because of the scenic byway. He says he will be looking into roof top solar panels, what is the cost and feasibility.
5. Presently approved rate increase of 15% in 2020, 5% in 2021 & 5% in 2022 will help our budget.
6. Interim GM Popichak spoke with Chris Brown of Fedak and Brown (Auditor) and Chris is still looking for things that might have been misappropriated
7. Interim GM Hilderbrand stated that he called three different accounting firms, and all asked to him to call back in 60 days.
8. Interim GM Hilderbrand discussed Superintendent Jon Simmons duties, failure in reporting, failure to inform regarding budget, failure to communicate, scheduling issues, overtime and inability to complete work.  
Superintendent Simmons stated that he was never trained on the budget and that the lack of communications goes both ways. Superintendent Simmons says his reports are completed as Lahontan requires.
9. Per Interim GM Hilderbrand, will no longer be authorizing CTE (Compensatory Time Earned), unless "OK" by him.
10. Need to submit paperwork to Joe Ortez regarding Union Negotiations.
11. Interim GM Hilderbrand believes we need help with Grant Funding. He thinks AECOM could help a little or a lot.

**J. Close Open Session at 7:22 p.m.**

**K. EXECUTIVE SESSION in @ 7:24 p.m.**

**L. EXECUTIVE SESSION**

**PUBLIC EMPLOYMENT**

**Public employee pursuant to Government Code Section 54954.5**

Title: General Manager

M. CLOSED EXECUTIVE SESSION: 7:50 p.m.

N. OPEN SESSION: 7:50 p.m.

O. EXECUTIVE SESSION REPORT:

**Board action: Board offered Paul Stiglich for the position of June Lake Public Utility District General Manager.**

Motion by: Director Miller

Seconded by: Director Smith

Motion: passed unanimously

**Paul Stiglich accepted the position.**

P. ADJOURNMENT

There being no further business, it was moved, seconded and unanimously passed to adjourn at 7:59 p.m. (Miller/Smith).

Respectfully Submitted,

Heather Morgan  
Ex-officio Secretary

**ORDINANCE NO. 2020-01**

**AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE**

**WHEREAS**, the June lake Public Utility District (“District”) is a public utility district operating under the Public Utility Act (“ACT”), commencing with section 15501 of the California Public Utility Code; and

**WHEREAS**, the State of California has adopted the Water Shutoff Protection Act (the “ACT” or “SB 998”), codified at Health & Safety Code § 1169000, et seq. And expands on existing procedural safeguards contained in the Public Utilities Code and Government Code relating to utility service disconnections.

**WHEREAS**, this Policy on Discontinuation of Residential Water Service (this “Policy”) shall apply to all District accounts for residential potable water service, but shall not apply to any accounts for non-residential potable water service. To the extent this Policy conflicts with Ordinance No. 2017-06 or any other rules, regulations, or policies of the District, this Policy shall control. Exhibit A herein shall augment Exhibit A in Ordinance No. 2017-06, only as it relates to residential potable water customers.

**NOW THEREFORE BE IT ENACTED** by the Board of Directors of the June Lake Public Utility District, County of Mono, State of California, as follows:

1. **Contact Information.** For questions or assistance regarding your water bill, the District’s Customer Service staff can be reached at (760) 648-7778. Customers may also visit the District’s Customer Service desk in person Monday through Friday, from 8:00 a.m. to 5:00 p.m., except on District holidays at 2380 HWY 158 June Lake, CA.

2. **Billing Procedures.** Water service charges are payable to the District once every month or at such other frequency as determined by the Board of Directors from time to time. All bills for water service are due and payable twenty-eight (28) days after mailing by the District. Any bills not paid within such period are considered delinquent. A “late payment fee”, as set forth in Exhibit A hereto and adopted pursuant to this Ordinance, will be applied to each account if payment is received in the District office, by mail or in person, after the due date.

3. **Discontinuation of Water Service for Nonpayment.** If a bill is delinquent for at least sixty (60) days, the District may discontinue water service to the service address.

3.1 **Written Notice to Customer.** The District will provide a mailed notice to the customer of record at least fifteen (15) days before discontinuation of water service. If the account is not paid by the due date shown on the Past Due bill, a service termination notice will be issued (First Notice), and a penalty for non-payment will be applied to the account. A second service termination notice (Second Notice) together with a penalty, shall be issued and applied to the account no fewer than five (5) business days prior to termination. A third and final service termination notice (Third Notice), together with a penalty, shall be issued and applied to the account no fewer than two (2) business days prior to termination as set forth in Exhibit A, the notices will contain the following

- (a) the name and address of the customer;
- (b) the amount of the delinquency;

## ORDINANCE NO. 2020-01

### AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE

- (c) the date by which payment or payment arrangements must be made to avoid discontinuation of service;
- (d) the procedure by which the customer may initiate a complaint or request an investigation or appeal concerning service or charges;
- (e) a description of the procedure by which the customer may request an alternative payment arrangement, which may include an extension, amortization, alternative payment schedule, or payment reduction;
- (f) the procedure for the customer to obtain information on financial assistance, if applicable; and
- (g) the telephone number where the customer may request a payment arrangement or receive additional information from the District.

#### 3.2 Written Notice to Occupants or Tenants.

(a) The District will also send a notice to the occupants living at the service address at least fifteen (15) days before discontinuation of water service under the following circumstances: (i) the District furnishes individually metered service to a single-family dwelling, multi-unit residential structure, mobile home park, and the owner, manager, or operator is the customer of record; or (ii) the customer of record's mailing address is not the same as the service address. The notice will be addressed to "Occupant," will contain the information required in Section 3.1 above, and will inform the residential occupants that they have the right to become customers of the District without being required to pay the amount due on the delinquent account. Terms and conditions for occupants to become customers of the District are provided in Section 7 below.

(b) If the District furnishes water to residences through a master meter, the District will make a good faith effort, at least fifteen (15) days prior to termination, to notify the residential occupants that the account is in arrears and the service will be terminated on a date specified in the notice. The District will provide notice by either: (i) mailing the notice to each residential unit; (ii) posting the notice on the door of each residential unit, (iii) if providing notice to each unit is impracticable or infeasible, posting two (2) copies of the notice in each accessible common area and at each point of access to the structure or structures; or (iv) making some other good faith, reasonable effort to provide written notice to the occupants. The notice will be addressed to "Occupant," will contain the information required in Section 3.1 above, and will inform the residential occupants that they have the right to become customers of the District without being required to pay the amount due on the delinquent account. Terms and conditions for occupants to become customers of the District are provided in Section 7 below.

3.3 In-Person or Telephonic Notice. The District will also make a reasonable, good faith effort to contact the customer of record or an adult person living at the premises of the customer in person or by telephone at least fifteen (15) days before discontinuation of service. The District will offer to provide in writing a copy of this Policy and to discuss options to avert discontinuation of water service for nonpayment, including the possibility of an extension or other payment arrangement.



## ORDINANCE NO. 2020-01

### AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE

3.4 Posting of Notice at Service Address. If the District is unable to make contact with the customer or an adult person living at the customer's address in person or by telephone, the District will make a good faith effort to leave a notice of imminent discontinuation of residential service and a copy of this Policy in a conspicuous place at the service address. The notice and copy of this Policy will be left at the residence at least forty-eight (48) hours before discontinuation of service. The notice shall include:

- (a) the name and address of the customer;
- (b) the amount of the delinquency;
- (c) the date by which payment or payment arrangements must be made to avoid discontinuation of service;
- (d) the procedure for the customer to obtain information on financial assistance, if applicable; and
- (e) the telephone number where the customer may request a payment arrangement or receive additional information from the District.

3.5 Circumstances Under Which Service Will Not Be Discontinued. The District will not discontinue residential water service for nonpayment under the following circumstances:

- (a) During an investigation by the District of a customer dispute or complaint under Section 5.1 below;
- (b) During the pendency of an appeal to the Board of Directors under Section 5.3 below; or
- (c) During the period of time in which a customer's payment is subject to a District-approved extension, amortization, alternative payment schedule, or reduction under Section 6 below, and the customer remains in compliance with the approved payment arrangement.

3.6 Special Medical and Financial Circumstances Under Which Services Will Not Be Discontinued.

- (a) The District will not discontinue water service if all of the following conditions are met:
  - (i) The customer, or a tenant of the customer, submits to the District the certification of a licensed primary care provider that discontinuation of water service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided;
  - (ii) The customer demonstrates that he or she is financially unable to pay for residential service within the District's normal billing cycle. The customer is deemed financially unable to pay during the normal

## ORDINANCE NO. 2020-01

### AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE

billing cycle if: (a) any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or (b) the customer declares under penalty of perjury that the household's annual income is less than 200 percent of the federal poverty level; and

- (iii) The customer is willing to enter into an alternative payment arrangement, including an extension, amortization, alternative payment schedule, or payment reduction with respect to the delinquent charges.
- (b) For any customers who meet all of the above conditions, the District shall offer the customer one of the following options, to be selected by the District in its discretion: (1) an extension of the payment period; (2) amortization of the unpaid balance; (3) an alternative payment schedule; or (4) a reduced payment. The District's General Manager will select the most appropriate payment arrangement, taking into consideration the information and documentation provided by the customer, as well as the District's payment needs.
- (c) The customer is responsible for demonstrating that the conditions in subsection (a) have been met. Upon receipt of documentation from the customer, the District will review the documentation within seven (7) days and: (1) notify the customer of the alternative payment arrangement selected by the District and request the customer's signed assent to participate in that alternative arrangement; (2) request additional information from the customer; or (3) notify the customer that he or she does not meet the conditions in subsection (a).
- (d) The District may discontinue water service if a customer who has been granted an alternative payment arrangement under this section fails to do any of the following for sixty (60) days or more: (a) to pay his or her unpaid charges by the extended payment date; (b) to pay any amortized amount due under the amortization schedule; (c) to pay any amount due under an alternative payment schedule; (d) to pay the reduced payment amount by its due date; or (e) to pay his or her current charges for water service. The District will post a final notice of intent to disconnect service in a prominent and conspicuous location at the service address at least five (5) business days before discontinuation of service. The final notice will not entitle the customer to any investigation or review by the District.

3.7 Time of Discontinuation of Service. The District will not discontinue water service due to nonpayment on a Saturday, Sunday, legal holiday, or at any time during which the District's office is not open to the public.

## ORDINANCE NO. 2020-01

### AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE

3.8 Restoration of Service. Customers whose water service has been discontinued may contact the District by telephone or in person regarding restoration of service. Restoration shall be subject to payment of: (a) any past-due amounts, including applicable interest or penalties; (b) any reconnection fees, subject to the limitations in Section 7.1, if applicable; (c) and security deposit, if required by the District.

#### 4. **Procedures to Contest or Appeal a Bill.**

4.1 Time to Initiate Complaint or Request an Investigation. A customer may initiate a complaint or request an investigation regarding the amount of a bill within seven (7) days of receiving a disputed bill. For purposes of this Section 4.1 only, a bill shall be deemed received by a customer seven (7) days after mailing.

4.2 Review by District. A timely complaint or request for investigation shall be reviewed by the General Manager of the District, who shall provide a written determination to the customer. The review will include consideration of whether the customer may receive an extension, amortization, alternative payment schedule, or payment reduction under Section 5. The District may, in its discretion, review untimely complaints or requests for investigation; however, such complaints or requests are not subject to appeal.

4.3 Appeal to Board of Directors. Any customer whose timely complaint or request for an investigation pursuant to this Section 4 has resulted in an adverse determination by the District may appeal the determination to the Board of Directors by filing a written notice of appeal with the District Secretary within ten (10) business days of the District's mailing of its determination. Upon receiving the notice of appeal, the District Secretary will set the matter to be heard at an upcoming Board meeting and mail the customer written notice of the time and place of the hearing at least ten (10) days before the meeting. The decision of the Board shall be final.

#### 5. **Extensions and Other Alternative Payment Arrangements.**

5.1 Time to Request an Extension or Other Alternative Payment Arrangement. If a customer is unable to pay a bill during the normal payment period, the customer may request an extension or other alternative payment arrangement as described herein. If a customer submits his or her request within ten (10) days after mailing of a written notice of discontinuation of service by the District, the request will be reviewed by the General Manager of the District. Decisions regarding extensions and other alternative payment arrangements are final and are not subject to appeal to the District's Board of Directors.

Extension. If approved by the District, a customer's payment of his or her unpaid balance may be temporarily extended for a period not to exceed six (6) months after the balance was originally due. The District's General Manager shall determine, in his or her discretion, how long an extension shall be provided to the customer. The customer shall pay the full unpaid balance by the date set by the District and must remain current on all water service charges.

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### AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE

5.2 accruing during any subsequent billing periods. The extended payment date will be set forth in writing and provided to the customer.

5.3 Amortization. If approved by the District, a customer's payment of his or her unpaid balance may be amortized over a period not to exceed twelve (12) months, as determined by the District's General Manager in his or her discretion. If amortization is approved, the unpaid balance will be divided by the number of months in the amortization period, and that amount will be added to the customer's monthly bills for water service until fully paid. During the amortization period, the customer must remain current on all water service charges accruing during any subsequent billing periods. The amortization schedule and amounts due will be set forth in writing and provided to the customer.

5.4 Alternative Payment Schedule. If approved by the District, a customer may pay his or her unpaid balance pursuant to an alternative payment schedule that will not exceed twelve (12) months, as determined by the District's General Manager in his or her discretion. If approved, the alternative payment schedule may allow periodic lump-sum payments that do not coincide with the District's established payment date or may provide for payments made more or less frequently than the District's regular payment date. During the period of the alternative payment schedule, the customer must remain current on all water service charges accruing during any subsequent billing periods. The alternative payment schedule and amounts due will be set forth in writing and provided to the customer.

5.5 Payment Reduction. If approved by the District, a customer may receive a reduction of the unpaid balance owed by the customer, not to exceed ten percent (10 %) of the unpaid charges for water service. Any such reduction shall be funded using unrestricted funds of the District, and not from charges or fees paid by other customers. The District's General Manager shall determine, in his or her discretion, whether to grant a reduced payment, and the amount of such reduction, based on: (a) the availability of District funds to fund the reduction at a given time; (b) the customer's demonstrated financial need; and (c) the customer's prior payment history or prior payment reductions. The amount of the reduced payment and the due date for the reduced payment will be set forth in writing and provided to the customer.

5.6 Failure To Comply. If a customer has been granted a payment arrangement under this Section 5 and fails to: (1) pay the unpaid charges by the extension date; (2) pay an amount due under an amortization schedule; (3) pay an amount due under an alternative payment schedule; or (4) pay a reduced payment amount by its due date, then the District may terminate water service. The District will post a final notice of intent to disconnect service in a prominent and conspicuous location at the service address at least five (5) business days before discontinuation of service. The final notice will not entitle the customer to any investigation or review by the District.

## 6. **Specific Programs for Low-Income Customers.**

6.1 Reconnection Fee Limits and Waiver of Interest. For residential customers who demonstrate to the District a household income below 200 percent of the federal poverty line, the District will:

**ORDINANCE NO. 2020-01**

**AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE**

- (a) Limit any reconnection fees during normal operating hours to fifty dollars (\$50), and during non-operational hours to one hundred fifty dollars (\$150). The limits will only apply if the District's reconnection fees actually exceed these amounts. These limits are subject to an annual adjustment for changes in the Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers (CPI-U) beginning January 1, 2021.
- (b) Waive interest charges on delinquent bills once every 12 months. The District will apply the waiver to any interest charges that are unpaid at the time of the customer's request.

6.2 Qualifications. The District will deem a residential customer to have a household income below 200 percent of the federal poverty line if: (a) any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or (b) the customer declares under penalty of perjury that the household's annual income is less than 200 percent of the federal poverty level.

**7. Procedures for Occupants or Tenants to Become Customers of the District.**

7.1 Applicability. This Section 7 shall apply only when the property owner, landlord, manager, or operator of a residential service address is listed as the customer of record and has been issued a notice of intent to discontinue water service due to nonpayment.

7.2 Agreement to District Terms and Conditions of Service. The District will make service available to the actual residential occupants if each occupant agrees to the terms and conditions of service and meets the requirements of the District's rules and regulations. Notwithstanding, if one or more of the occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the District, or if there is a physical means, legally available to the District, of selectively discontinuing service to those occupants who have not met the requirements of the District's rules and regulations, the District shall make service available to the occupants who have met those requirements.

7.3 Verification of Tenancy. To be eligible to become a customer without paying the amount due on the delinquent account, the occupant shall verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code, at the discretion of the District.

7.4 Methods of Establishing Credit. If prior service for a period of time is a condition for establishing credit with the District, residence, and proof of prompt payment of rent for that period of time is a satisfactory equivalent.

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7.5 Deductions from Rental Payment. Pursuant to Government Code Section 60371(d), any occupant who becomes a customer of the District pursuant to this Section 7 and whose periodic payments, such as rental payments, include charges for residential water service, where those charges are not separately stated, may deduct from the periodic payment each payment period all reasonable charges paid to the District for those services during the preceding payment period.

8. **Language for Certain Written Notices.** All written notices under Section 4 and Section 6.6 of this Policy shall be provided in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by ten percent (10%) or more people within the District's service area.

9. **Other Remedies.** In addition to discontinuation of water service, the District may pursue any other remedies available in law or equity for nonpayment of water service charges, including, but not limited to: securing delinquent amounts by filing liens on real property, filing a claim or legal action, or referring the unpaid amount to collections. In the event a legal action is decided in favor of the District, the District shall be entitled to the payment of all costs and expenses, including attorneys' fees and accumulated interest.

10. **Discontinuation of Water Service for Other Customer Violations.** The District reserves the right to discontinue water service for any violations of District ordinances, rules, or regulations other than nonpayment.

11. **Fees and Charges Incurred.** Except as otherwise expressly stated in this Policy, any fees and charges incurred by a customer under any other rules, regulations, or policies of the District, including, but not limited to, delinquent charges, shall be due and payable as set forth herein, Exhibit A.

12. **Decisions by District Staff.** Any decision which may be taken by the District's General Manager under this Policy may be taken by his or her designee.

**ORDINANCE NO. 2020-01**

**AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE**

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2020 by the Board of Directors of the June Lake Public Utility District, County of Mono, State of California, by the following:

Ayes:  
Noes:  
Absent:

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President, Board of Directors  
June Lake Public Utility District

ATTEST:

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Secretary, Board of Directors  
June Lake Public Utility District

**ORDINANCE NO. 2020-01**

**AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER SERVICE AND DISCONTINUATION OF WATER SERVICE**

**EXHIBIT A**

**June Lake Public Utility District**

**Schedule of Fees, Charges and Penalties for Residential Potable Water Customers**

Fee or Penalty	Amount
Late Fee	10% of delinquent amounts
Penalty for first termination notice	\$0.00
Penalty for second termination notice	\$50.00
Penalty for third termination notice	\$100.00
Fee for turn off & turn on after delinquency <sup>1</sup>	\$50.00
Fee for turn off & turn on after delinquency <sup>2</sup>	\$75.00
Return check fee	\$35.00

1. Accounts must be brought current prior to service being restored, including all fees, charges, late fees, penalties, as well as any required deposit. Turn on and turn offs *during normal* business hours.
2. Accounts must be brought current prior to service being restored, including all fees, charges, late fees, penalties, as well as any required deposit. Turn on and turn offs *after normal* business hours.



**RESOLUTION 2020-02**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
JUNE LAKE PUBLIC UTILITY DISTRICT  
IMPLEMENTING TEMPORARY POLICIES, ACTIONS AND MEASURES IN  
RESPONSE TO THE DISTRICT LOCAL EMERGENCY REGARDING THE  
RESPIRATORY ILLNESS PANDEMIC COVID-19**

**WHEREAS**, as the outbreak of respiratory illness COVID-19 as a result of the spread of the novel coronavirus has begun to impact the State of California and nearby communities, the Board of Directors recognizes this disease and the related public health guidelines have a significant impact on operations of the June Lake Public Utility District and

**WHEREAS**, the Board of Directors seek to adhere to guidelines promulgated by the California Department of Public Health which suggest social distancing of six feet per person at gatherings such as Board meetings, and conducting gatherings only when the activity is essential and cannot be postponed or achieved without gathering; and

**WHEREAS**, given these guidelines, staff has recommended for adoption the proposed emergency measures as outlined in Exhibit A which temporarily revise and amend the JLPUD Personnel Manual due to COVID-19 Coronavirus; and

**WHEREAS**, the Board of Directors finds and determines that COVID-19 may result in serious illness or death and is easily transmissible from person to person and therefore extraordinary measures may be necessary to protect its employees and public health; and

**WHEREAS**, the Board of Directors has reviewed and considered the said temporary measures to the JLPUD Personnel Manual attached as Exhibit A, and finds the policies relevant and acceptable, and deems said policies to be in the best interest of the District,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the updated JLPUD Personnel Manual is hereby revised and amended to adopt the temporary emergency measures attached as Exhibit A, provided that if any provision contained in Exhibit A to this Resolution is in conflict with the current state or federal legislative or case law, that legislative or case law shall prevail and shall be followed.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
President, Board of Directors  
June Lake Public Utility District

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors  
June Lake Public Utility District

**JUNE LAKE PUBLIC UTILITY DISTRICT**

**EXHIBIT A**

**TEMPORARY POLICIES, ACTIONS AND MEASURES**

The following shall be temporarily implemented due to the COVID-19 Coronavirus pandemic.

1. The main office facility shall be closed to the public and reassessed on a week-by-week basis by the General Manager and the President of the Board of Directors. The Junelakepub.com website will list office hours and closure information for ratepayers.
2. The General Manager shall have authority to furlough non-essential employees to minimize exposure to ongoing risk, and to comply with local health department requirements.
3. All employees may be eligible for paid Emergency Leave due to COVID-19 Coronavirus of up to 80 hours for full time employees, to be approved on a case -by-case basis by the General Manager. This leave would be triggered by the following employee events:
  - a. Lack of childcare due to school closure
  - b. Employee or family member sick or displaying respiratory symptoms
  - c. Unable to work due to Quarantine conditions
  - d. Family Emergency due to COVID-19 Coronavirus
  - e. Doctor mandated time off work due to COVID-19 Coronavirus
  - f. Employees furloughed (sent home) due to COVID-19 Coronavirus
4. At the discretion of the General Manager, field staff will deploy from their home rather than the field office in order to facilitate social distancing and maintain water operations.

These temporary measures will be in effect until terminated by the Board of Directors or the termination of the Local District Emergency, whichever occurs first.



# COMPLIANCE ALERT

**Alliant**  
EMPLOYEE BENEFITS

» 3/26/20 | 2020-08

## Senate Passes the Coronavirus Aid, Relief, and Economic Security Act

### Introduction

On March 18, 2020, the President signed the Families First Coronavirus Response Act (H.R. 6201, “the FFCRA”). The FFCRA was intended as an initial response to the COVID-19 crisis with the understanding that there would be subsequent legislation providing additional relief. (See [Alert 2020-05 - Congress Passes Coronavirus Relief Act](#).) On March 25, 2020, the Senate passed a second bill, the Coronavirus Aid, Relief, and Economic Security Act (H.R. 748, “the CARES Act”). The House is expected to pass this legislation as well and the President has indicated he will sign it shortly thereafter. Like the FFCRA, the CARES Act contains numerous measures intended to stabilize the economy. It includes an unprecedented spending and relief package, including expanded unemployment insurance, aid to small businesses, cash payments to households, aid to states, emergency funding for health care supplies and investments, and money for industry bailouts. Our immediate focus is the CARES Act’s implications for group health plans and employer provided leaves of absence and paid leave provisions. These provisions are addressed below.

### Key Provisions of the CARES Act

**Unemployment Provisions:** The CARES Act provides significant changes to unemployment insurance (UI), establishing a new system that expands eligibility and generally increases benefits to provide almost full replacement of wages for the lower 50% of wage earners. These benefits are available to individuals who are unemployed, underemployed, or unable to work because their place of employment is closed due to COVID-19, or as a result of their own COVID-19 related personal illness, quarantine, or need to care for a family member. The benefits are not available for individuals who have the ability to telecommute with pay or for those who are receiving paid sick leave or other paid leave benefits. Employers should not have to administer any coordination of paid leave policies with these provisions.

**New Paid Sick Leave and Paid Family and Medical Leave Tax Credits:** The CARES Act also addresses the payroll tax credits designed to reimburse employers for new paid sick leave provisions and paid Family and Medical Leave under the FFCRA. It provides that employers do not need to make deposits (weekly or monthly) of their payroll taxes in advance of the quarterly deadline to file Form 941 if foregoing the deposit is in anticipation of a credit allowed under the FFCRA. It also provides that the Treasury Secretary will issue forms and instructions to allow for advanced payments of anticipated premium tax credits. The option for advanced payments of premium tax credits could mean significant financial relief for employers.

**COVID-19 and Paid Family and Medical Leave Eligibility:** The FFCRA FMLA expansion requires “covered employers” (private employers with fewer than 500 employees) to provide “eligible employees” with up to 12 weeks of leave (the latter 10 weeks are paid) if an employee is unable to work due to a school closures or where childcare is not available as a result of the COVID-19 crisis for a son or daughter under 18 years of age. The CARES Act contains a provision addressing certain breaks in service with respect to the 30 days of employment required for an employee to be eligible for this leave. It provides that the 30 day eligibility

provision is waived if: (1) an employee was laid off on or after March 1, (2) prior to the layoff the employee worked for the employer for at least 60 days, and (3) the employee is later rehired.

**COVID-19 and New Paid Sick Leave and Paid Family and Medical Leave:** With respect to the new paid sick leave provision and the expanded Family and Medical Leave Act provision of the FFCRA, the CARES Act provides that the Federal Office of Management and Budget has the authority to exclude certain Federal workers from coverage.

**COVID-19 and HIPAA:** The CARES Act provides that the Secretary of Health and Human Services must issue guidance on sharing of patients protected health information (PHI) under HIPAA not later than 180 days from the date of enactment.

**ERISA Deadlines:** The CARES Act gives the Secretary of Labor the authority under ERISA to delay certain ERISA deadlines due to a public health emergency. With respect to health and welfare plans, this likely applies to 5500 filings and SAR distribution but will require subsequent formal action to actually delay any required filing.

**HSAs and Telemedicine:** The CARES Act amends Section 223 of the Internal Revenue Code to allow for all telemedicine services to be considered health savings account (HSA) compatible, preventive coverage. This means that telemedicine will not disqualify an individual from being eligible to make contributions to a HSA, even if not related to COVID-19. It also provides that all menstrual care products will be reimbursable as medical care expenses from an HSA or health-FSA.

**COVID-19 Testing:** The FFCRA requires all group health plans and individual health insurance to provide coverage without cost sharing for COVID-19 testing, products related to testing, and any medical appointment related to testing, including office, emergency, telehealth or urgent care visits. The CARES Act provides general guidance about permissible reimbursement rates for COVID-19 testing. It states that all providers must state a cash price for COVID-19 testing on its website. Where a provider has a negotiated rate that rate can be charged throughout the period of the emergency declaration. If a plan or provider does not have a negotiated rate it will be reimbursed at the cash price listed for testing on its public website or may negotiate a lesser reimbursement rate.

**COVID-19 Immunizations:** The CARES Act provides that any COVID-19 item, service or immunization that is intended to prevent or mitigate COVID-19 and that is rated A or B by the US Preventive Services Task Force will be immediately covered without cost by all group health plans and individual health insurance as an ACA preventive care item.

## Conclusion

We will continue to monitor this very fluid situation and provide the latest information on the COVID-19 pandemic, including emerging legal challenges and practical recommendations.

**Compliance Alert is presented by the Compliance Practice Group of Alliant Employee Benefits**

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**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**EXECUTIVE ORDER N-42-20**

**WHEREAS** on March 4, 2020, I proclaimed a state of emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** it is the established policy of the State under Water Code section 106.3 that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes; and

**WHEREAS** to limit the spread of COVID-19 it is crucial that Californians wash their hands regularly and thoroughly; and

**WHEREAS** many Californians are experiencing or will experience substantial losses of income as a result of business closures, the loss of work hours or wages, or layoffs related to COVID-19, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

**WHEREAS** many small businesses that provide services essential to the health and well-being of Californians have experienced substantial reductions in income, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

**WHEREAS** the California Public Utilities Commission has directed private water utilities under its jurisdiction to implement customer service protections, including a moratorium on service disconnections, during the COVID-19 emergency; and

**WHEREAS** more than 100 public and private water systems have voluntarily agreed to halt disconnections as well; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with the various statutes and regulations concerning water shutoffs specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and the statutes of the State of California, and in particular, Government Code sections 8567, 8570, 8571, and 8627, do hereby issue the following order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

- 1) The authority of urban and community water systems, as defined in Health and Safety Code section 116902, subdivision (d), to discontinue residential service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment under Health and Safety Code sections 116908 and 116910, is suspended.
- 2) Water systems not subject to the requirements of Health and Safety Code sections 116908 and 116910 shall not discontinue residential

- 2) service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment.
- 3) Water systems shall restore any residential service to occupied residences that has been discontinued for nonpayment since March 4, 2020.
- 4) Water systems shall not discontinue service to any business in the critical infrastructure sectors designated by the State Public Health Officer as critical to protect the health and well-being of all Californians that qualifies as a small business under 13 C.F.R. § 121.201 of the Small Business Administration's regulations.
- 5) The State Water Resources Control Board shall identify best practices, guidelines, or both to be implemented during the COVID-19 emergency (i) to address non-payment or reduced payments, (ii) to promote and to ensure continuity of service by water systems and wastewater systems, and (iii) to provide measures such as the sharing of supplies, equipment and staffing to relieve water systems under financial distress.

Nothing in this Order eliminates the obligation of water customers to pay for water service, prevents a water system from charging a customer for such service, or reduces the amount a customer already may owe to a water system.

Nothing in this Order modifies the obligations of urban and community waters systems to comply with provisions of the Water Shutoff Protection Act not specifically addressed by this Order or other applicable laws, regulations, and guidelines.

**IT IS FURTHER ORDERED** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 2nd day of April 2020.

  
\_\_\_\_\_  
GAVIN NEWSOM  
Governor of California

**ATTEST:**

\_\_\_\_\_  
ALEX PADILLA  
Secretary of State

## JLPUD Committee Meetings for April 2020

1. **April 1, 2020 @ 9:00: Management Union Committee Meeting.**  
Committee Members, President Bob Strong, Director Doug Smith and Manager Paul Stiglich  
Meeting to discuss negotiation strategy.
2. **April 6, 2020 @ 9:00: Management Union Committee Meeting.**  
Committee Members, President Bob Strong, Director Doug Smith and Manager Paul Stiglich  
Meeting to discuss negotiation strategy.
3. **April 8, 2020 @ 10:00: Management Union Committee Meeting with the Union.**  
Committee Members, President Bob Strong, Director Doug Smith, Attorney Joe Ortiz, and  
Manager Paul Stiglich.  
Meeting to negotiate new Memorandum of Understanding between the June lake Public Utility  
District and the International Union of Operating Engineers, Local Union No. 12.  
**Action taken:** None
4. **April 9, 2020 @ 10:00: Personnel Committee Meeting.**  
Committee Members, Directors Mary Hallum, Barbara Miller, and Manager Paul Stiglich  
Meeting to discuss the following:

### RESOLUTION 2020-02

#### RESOLUTION OF THE BOARD OF DIRECTORS OF JUNE LAKE PUBLIC UTILITY DISTRICT IMPLEMENTING TEMPORARY POLICIES, ACTIONS AND MEASURES IN RESPONSE TO THE DISTRICT LOCAL EMERGENCY REGARDING THE RESPIRATORY ILLNESS PANDEMIC COVID-19

**Action taken:** The Personnel Committee recommends approval of Resolution 2020-01

5. **April 28, 2020 @ 9:00 Management Union Committee Meeting with the Union.**  
Committee Members, President Bob Strong, Director Doug Smith, Attorney Joe Ortiz, and  
Manager Paul Stiglich.  
Meeting to negotiate new Memorandum of Understanding between the June lake Public Utility  
District and the International Union of Operating Engineers, Local Union No. 12.  
**Action taken:** Union to present to its membership an offer for consideration.

**April 29,2020 @ 14:30: Personnel/Policy Committee Meeting**

Committee Members, Directors Mary Hallum, Barbara Miller, and Manager Paul Stiglich  
Meeting to discuss the following:

**ORDINANCE NO. 2020-01**

**AN ORDINANCE OF JUNE LAKE PUBLIC UTILITY DISTRICT ADOPTING A FEE SCHEDULE  
FOR CERTAIN RULES AND POLICIES AND PENALTIES FOR NON- PAYMENT OF WATER  
SERVICE AND DISCONTINUATION OF WATER SERVICE**

**Action taken:** The Committee recommends that Ordinance 2020-01; **“Be it enacted  
by the Board of Directors of June Lake Public Utility District.”**



# Superintendent Board Report

March 2020

## **Daily activities – Monday through Sunday**

- Check and Record sewage pump operational hours at 29 lift stations
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds
- Safety Training

## **Scheduled and Unscheduled activities which occurred during the normal workday**

- Shovel out snow at Oh Ridge # 1,2, plowed station # 1,2 and Wastewater Plant.
- Grease the pump at Oh ridge # 1,2 Main station # 1,2.
- Made a meter antenna bracket for Aspen Meadows Condo's and installed the bracket.
- Removed rags from Main Station # 1.
- Eldridge electrical came out to repair pump #1 at Main Station #2. Because pump # 1 would not engage went switch over to be the lead pump. It was an electric component.
- Plowed the roads to June Lake Water Plant, Snow Creek Water Plant, Peterson Water Plant, Clark Water Plant.

## **On Call Activities for the month**

- No Call out.

# Superintendent Board Report

April 2020

## **Daily activities – Monday through Sunday**

- Check and Record sewage pump operational hours at 29 lift stations
- Check and record all water plants, change chlorine canisters and poly as required (June Lake, Snow Creek, Peterson and Clark water plants)
- Check and record Snow Creek and Clark Diversions – (*Wednesday's*)
- Check and record sewage pump operational hours at Station 1 and Station 2
- Clean sludge beds when needed, inspect percolation ponds
- Safety Training

## **Scheduled and Unscheduled activities which occurred during the normal workday**

- The manhole lid, frame and concrete collar on Forest Rd. got flipped over when plowed. Bought in the backhoe to flip the manhole over and push it back in place.
- Check the filters at Snow Creek plant, Peterson plant and added anthracite.
- Did mosquito abatement on Iowa St.
- Pumped down the vault at Wyoming St. to repair the 2" Cla-Val. Because it was stuck wide open.
- Open the 5-foot gate at Clark diversion for spring runoff.
- Turn June Lake water plant on because of spring runoff and shut down Snow Creek Plant.
- Turn the water on for Eastside Silver Lake tract and Silver Lake Resort.
- Removed rags from Main Station #1.

## **On Call Activities for the month**

- 4/24/2020 turn on water at 9 Carson St.
- 4/11/2020 power shut off at WWTP shut off clarifier, Sludge pump, brush. When power came back on turn on clarifier, sludge pump, and brush.