

**June Lake Public Utility District**  
**P O Box 99**  
**June Lake, CA 93529**  
**Office 760-648-7778                      Fax 760-648-6801**

THERE WILL BE A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JUNE LAKE PUBLIC UTILITY DISTRICT ON WEDNESDAY, FEBRUARY 12, 2025, AT 5:30 PM AT 2380 HWY 158, JUNE LAKE, CA., FOR THE FOLLOWING AGENDA:

**OPEN MEETING**

Pledge of Allegiance

**ADDITIONS TO AGENDA**

[Government Code Section 54954.2(b)(2)] Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of JLPUD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

**PUBLIC COMMENT**

Speakers should give their name, affiliation if any and the subject they wish to comment on. Comments are limited to three (3) minutes. Discussions will **not** occur at this time. Topics should be of interest to the District. Any person may address the Board at this time upon any subject within the jurisdiction of the JLPUD; however, any matter that requires action will be referred to Staff for report and action at a subsequent Board meeting.

**CONSENT CALENDAR**

Check Register for January 2025

ESCB – Checking Balance - \$140,617.29

A/R Past Due - \$8,308.43 (120 Days) - Jan 2025

LAIF-Jan 2025/King Statements – December 2024

Revenue Budget vs Actual Report – January 2025

Expenditure Budget vs Actual Report – January 2025

ESCB Credit Card Statements – December 2024

**APPROVAL OF MINUTES**

Approve Minutes from December 11, 2024 Regular Meeting

Approve Minutes from January 8, 2025 Regular Meeting

**OLD BUSINESS**

1. Discuss/Adopt Video Surveillance Policy (2024)
2. Discuss/adopt Board Policies and Procedures

**NEW BUSINESS**

1. Discuss/Adopt Resolution 2025-01 CalPERS /Social Security
2. Discuss/Adopt Application and Agreement Regarding CalPERS/Social Security

## **ONGOING UPDATE'S**

1. Rate Study

## **DIRECTOR'S/COMMITTEE MEMBER REPORT**

## **O&M SUPERINTENDENT'S REPORT**

## **MANAGER'S REPORT**

## **EXECUTIVE (Closed) SESSION]**

1. Public Employee, Performance Evaluation  
Pursuant to Government Code 549654.5(e)  
Position: General Manager

## **ADJOURNMENT**

Note: at any time during a regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Authority: Government Code Section 11126(a)(d)(q). In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 648-7778. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 13, 102-35, 104 ADA Title II) Any public record, relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the District's office, 2380 Hwy 158, June Lake, CA 93529.

2/6/2025

CONSENT CALENDAR

CHECK REGISTER – JANUARY 2025

ESCB CHECKING ACCOUNT BALANCE – \$140,617.29

PAST DUE A/R (120 DAYS) - \$8,308.43

LAIF-JAN 2025 / KING STATEMENT – DEC. 2024

REVENUE BUDGET vs ACTUALS (water/sewer) – JAN 2025

EXPENDITURE BUDGET vs ACTUAL REPORT (Water/Sewer) – JAN 2025

ESCB VISA CARD STATEMENTS – DEC. 2024

**JUNE LAKE PUBLIC UTILITY DISTRICT**  
**Claims and/or Payroll Checks List**  
**For the Accounting Period: 1/2025**

Check #	Type	Vendor/Employee/Payee Number	Check Amount	Period	Date Issued	Notes
-99828	E	CALPERS	11819.67	1/25	01/28/25	
4096	P	Employee payroll	1858.55	1/25	01/02/25	
4097	P	Employee payroll	2031.44	1/25	01/02/25	
4098	P	Employee payroll	2173.25	1/25	01/02/25	
4099	SC	MONO COUNTY PARAMEDICS-Cleaning	195.00	1/25	01/03/25	
4100	SC	JUNE LAKE FIRE PROTECTION DISTRICT-Rent	700.00	1/25	01/03/25	
4101	SC	GENERAL STORE-Small tools/supplies	24.24	1/25	01/03/25	
4102	SC	AMERIGAS-Utilities	188.93	1/25	01/03/25	
4103	SC	SWRCB-Annual water Fees	7720.24	1/25	01/03/25	
4104	SC	PACE ANALYTICAL SERVICES, LLC -Lab samples	2856.80	1/25	01/03/25	
4105	SC	STREAMLINE -Website	374.00	1/25	01/03/25	
4106	SC	Employee -Vision	515.00	1/25	01/03/25	
4107	SC	MAMMOTH COMM. WATER DISTRICT-lab samples	516.00	1/25	01/03/25	
4108	SC	Employee-Dental	260.00	1/25	01/03/25	
4109	SC	VERIZON WIRELESS -Telecommunications	1196.32	1/25	01/03/25	
4110	SC	QUEST UCCS- Phone warranty	125.46	1/25	01/03/25	
4111	SC	HIGH COUNTRY LUMBER-Small tools/supplies	90.69	1/25	01/03/25	
4112	SC	RICHARD ORLOFF -clothing	400.00	1/25	01/03/25	
4113	SC	BEST, BEST & KRIEGER -Professional services	3038.68	1/25	01/03/25	
4114	V	Vendor not on File	0.00	/	/ /	
4115	V	Vendor not on File	0.00	/	/ /	
4116	V	Vendor not on File	0.00	/	/ /	
4117	V	Vendor not on File	0.00	/	/ /	
4118	C	HEALTH SDRMA	0.00	1/25	01/06/25	01/06/25 - duplicate check
4119	C	LOCAL 12 IUOE, LOCAL 12	0.00	1/25	01/06/25	01/06/25 - duplicate check
4120	SC	EIDE BAILLY LLP- Aditor	7875.00	1/25	01/08/25	
4121	SC	CTR WATER INC -Water/Sewer Chief Operator	3500.00	1/25	01/08/25	
4122	SC	SOUTHERN CALIFORNIA EDISON #25	4322.43	1/25	01/08/25	
4123	SC	Employee -Vision	821.45	1/25	01/08/25	
4124	SC	AMERICAN BUSINESS MACHINES -Copy machine	180.88	1/25	01/08/25	
4125	P	Employee payroll	1621.29	1/25	01/16/25	
4126	P	22 Coral Taylor	91.25	1/25	01/16/25	
4127	P	Employee payroll	2247.15	1/25	01/16/25	
4128	P	Director Fees	91.25	1/25	01/16/25	
4129	P	Director Fees	91.25	1/25	01/16/25	
4130	P	Employee payroll	2404.83	1/25	01/16/25	
4131	P	HEALTH SDRMA	13846.29	1/25	01/13/25	
4132	SC	FRONTIER COMMUNICATIONS	1267.29	1/25	01/15/25	
4133	SC	Visa-TK -GM charges	590.89	1/25	01/15/25	
4134	SC	VISA Office charges	3603.59	1/25	01/15/25	
4135	SC	STERLING WATER TECHN -Palmer	6848.60	1/25	01/15/25	
4136	SC	IT MEDIC -IT Support	475.00	1/25	01/15/25	
4137	SC	NAPA OF BISHOP -Small tools/supplies	48.13	1/25	01/15/25	
4138	SC	DO IT CENTER Small tools/supplies	16.33	1/25	01/15/25	
4139	SC	HIGH COUNTRY LUMBER -Small tools/supplies	44.65	1/25	01/15/25	
4140	SC	CHANNEL UNION 76 -Fuel	3355.89	1/25	01/22/25	
4141	SC	SOUTHERN CALIFORNIA EDISON -All Bills	6319.28	1/25	01/22/25	
4142	SC	DO IT CENTER -Small tools/supplies	61.50	1/25	01/22/25	
4143	SC	LINDE GAS & EQUIPMENT INC. -Contractual Services	76.12	1/25	01/22/25	
4144	SC	WAGNER & BONSIGNORE -Fern Creek Monitoring	1150.00	1/25	01/22/25	
4145	SC	Employee-Dental	229.00	1/25	01/22/25	
4146	SC	ROCK-n-DIRT INC. - Connaughton Lot	8950.00	1/25	01/24/25	
4147	SC	STANDARD INSURANCE	427.98	1/25	01/24/25	
4148	SC	Employee -Vision	148.47	1/25	01/24/25	
4149	SC	PACE ANALYTICAL SERVICES, LLC -Lab samples	1245.00	1/25	01/24/25	
4150	P	Employee payroll	1699.65	1/25	01/30/25	
4151	P	Employee payroll	2305.05	1/25	01/30/25	
4152	P	Employee payroll	2252.31	1/25	01/30/25	
4153	P	LOCAL 12 IUOE, LOCAL 12	176.00	1/25	01/28/25	
4154	SC	DO IT CENTER -Small tools/supplies	78.05	1/25	01/29/25	
4155	SC	STANDARD INSURANCE	427.98	1/25	01/29/25	
4156	SC	SOUTHERN CALIFORNIA EDISON #22 & #29	1198.50	1/25	01/29/25	
4157	SC	FERGUSON WATER WORKS #1423 -Meters	28142.26	1/25	01/29/25	
4158	SC	VERIZON WIRELESS- Communications	1209.27	1/25	01/29/25	
4159	SC	SWRCB -Annual Sewer Fee/Permit	3945.00	1/25	01/29/25	
-88705	P	CALPERS-MISC CALPERS	4524.46	1/25	01/28/25	
-88706	P	CA SDI STATE OF CALIFORNIA EDD	4073.50	1/25	01/28/25	
-88707	P	FIT EFTPS	3110.57	1/25	01/28/25	
-88708	P	Employee deduction	400.00	1/25	01/28/25	
-88709	P	Employee payroll	1677.11	1/25	01/30/25	
-88710	P	Employee payroll	3333.57	1/25	01/30/25	
-88711	P	Employee payroll	1855.49	1/25	01/30/25	
-88712	P	Employee payroll	1937.01	1/25	01/30/25	
-88713	P	Employee payroll	2607.02	1/25	01/30/25	
-88714	P	Employee payroll	2094.71	1/25	01/30/25	
-88715	P	CALPERS-MISC CALPERS	4524.46	1/25	01/16/25	
-88716	P	FIT EFTPS	3289.78	1/25	01/15/25	
-88717	P	Employee deduction	400.00	1/25	01/15/25	

**JUNE LAKE PUBLIC UTILITY DISTRICT**  
**Claims and/or Payroll Checks List**  
**For the Accounting Period: 1/2025**

-88719	P	Director Fees	91.25	1/25	01/16/25
-88720	P	Employee payroll	3198.85	1/25	01/16/25
-88721	P	Employee payroll	1455.62	1/25	01/16/25
-88722	P	Director Fees	91.25	1/25	01/16/25
-88723	P	Employee payroll	1843.51	1/25	01/16/25
-88724	P	Employee payroll	2596.02	1/25	01/16/25
-88725	P	Employee payroll	2083.71	1/25	01/16/25
-88726	P	FIT EFTPS	3066.80	1/25	01/07/25
-88727	P	Employee deduction	400.00	1/25	01/06/25
-88728	P	Employee payroll	1490.41	1/25	01/02/25
-88729	P	Employee payroll	3251.90	1/25	01/02/25
-88730	P	Employee payroll	1455.17	1/25	01/02/25
-88731	P	Employee payroll	1673.01	1/25	01/02/25
-88732	P	Employee payroll	2594.90	1/25	01/02/25
-88733	P	Employee payroll	2083.01	1/25	01/02/25
<b>TOTAL</b>			<b>\$ 210,672.22</b>		
<b>PAYROLL</b>			<b>\$ 95,583.87</b>		
<b>CLAIMS</b>			<b>\$ 116,579.57</b>		
			<b>\$ 212,163.44</b>		

# California State Treasurer Fiona Ma, CPA



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

February 03, 2025

LAIF Home  
PMIA Average Monthly Yields

## JUNE LAKE PUBLIC UTILITY DISTRICT

SECRETARY  
P.O. BOX 99  
JUNE LAKE, CA 93529

Tran Type Definitions

Account Number: 85-26-001

January 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/15/2025	1/14/2025	QRD	1766697	N/A	SYSTEM	30,540.77
1/17/2025	1/16/2025	RW	1767794	1728345	TODD KIDWELL	-80,000.00
1/24/2025	1/24/2025	RD	1768021	1728585	TODD KIDWELL	654,000.00

### Account Summary

Total Deposit:	684,540.77	Beginning Balance:	2,315,703.38
Total Withdrawal:	-80,000.00	Ending Balance:	2,920,244.15



**Statement for the Period December 1, 2024 to December 31, 2024**  
 JUNE LAKE PUBLIC UTILITY DISTRICT - Corporation  
 Account Number: A4B-574244



Securities offered through Cambridge Investment Research, Inc. Member FINRA/SIPC.  
 Advisory services through Cambridge Investment Research Advisors, Inc. Member Investment Adviser. Cambridge and King Capital Advisors are not affiliated.

## Account Overview

CHANGE IN ACCOUNT VALUE	Current Period	Year-to-Date
BEGINNING VALUE	\$1,252,206.95	\$1,196,989.54
Additions and Withdrawals	\$0.00	\$0.00
Misc. & Corporate Actions	\$0.00	\$0.00
Income	\$8,712.80	\$54,458.78
Taxes, Fees and Expenses	\$0.00	(\$2.00)
Change in Value	\$1,162.77	\$10,636.20
ENDING VALUE (AS OF 12/31/24)	\$1,262,082.52	\$1,262,082.52
Total Accrued Interest	\$6,599.34	
<b>Ending Value with Accrued Interest</b>	<b>\$1,268,681.86</b>	

Refer to Miscellaneous Footnotes for more information on Change in Value.

INCOME	Current Period	Year-to-Date
TAXABLE		
Taxable Dividends	\$2.93	\$895.01
Taxable Interest	\$8,709.87	\$53,563.77
TOTAL TAXABLE	\$8,712.80	\$54,458.78
<b>TOTAL INCOME</b>	<b>\$8,712.80</b>	<b>\$54,458.78</b>

Taxable income is determined based on information available to NFS at the time the statement was prepared, and is subject to change. Final information on taxation of interest and dividends is available on Form 1099-Div, which is mailed in February of the subsequent year.

TAXES, FEES AND EXPENSES	Current Period	Year-to-Date
Account Fees	\$0.00	(\$2.00)
<b>TOTAL TAXES, FEES AND EXPENSES</b>	<b>\$0.00</b>	<b>(\$2.00)</b>

## ACCOUNT ALLOCATION

Bank Deposits 0.3%



CD's 99.7%

	Percent	Prior Period	Current Period
Money Markets	0.0 %	\$812.43	\$815.36
Bank Deposits	0.3	\$4,779.60	\$3,485.97
CDs	99.7	\$1,246,614.92	\$1,257,781.19
<b>TOTAL</b>	<b>100.0 %</b>	<b>\$1,252,206.95</b>	<b>\$1,262,082.52</b>

Account Allocation shows the percentage that each asset class represents of your total account value. Account Allocation for equities, fixed income, and other categories may include mutual funds and may be net of short positions. NFS has made assumptions concerning how certain mutual funds are allocated. Closed-end mutual funds and Exchange Traded Products (ETPs) listed on an exchange may be included in the equity allocation. The chart may not reflect your actual portfolio allocation. Consult your broker/dealer prior to making investment decisions.

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
10	SEWER					
4100	TAXES					
	4110 Property Tax & Assmt Cur Secured	0.00	7,044.38	451,735.00	444,690.62	2 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	939.50	57,159.00	56,219.50	2 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>7,983.88</b>	<b>508,894.00</b>	<b>500,910.12</b>	<b>2 %</b>
4300	CHARGES FOR SERVICES					
	4310 User Service Charge	41,394.04	320,063.45	504,748.00	184,684.55	63 %
	4330 Delinquent User Chgs	578.37	3,240.86	6,035.00	2,794.14	54 %
	4332 Other Serv Chgs	118.03	5,829.41	13,620.00	7,790.59	43 %
	<b>Account Group Total:</b>	<b>42,090.44</b>	<b>329,133.72</b>	<b>524,403.00</b>	<b>195,269.28</b>	<b>63 %</b>
4600	LEASES, INTEREST and LATE CHARGES					
	4610 Interest From Investments	0.00	24.99	42,652.00	42,627.01	0 %
	4611 Interest Gain/Loss from Market Value	0.00	0.00	23,124.00	23,124.00	0 %
	4620 Cell Tower Lease SPA	1,210.00	8,470.00	12,803.00	4,333.00	66 %
	<b>Account Group Total:</b>	<b>1,210.00</b>	<b>8,494.99</b>	<b>78,579.00</b>	<b>70,084.01</b>	<b>11 %</b>
4700	FEEES					
	4705 Returned Check Fee	-17.50	52.50	123.00	70.50	43 %
	4710 Inspection Fees	0.00	0.00	432.00	432.00	0 %
	4720 Connection Fees	0.00	8,928.00	28,709.00	19,781.00	31 %
	4730 Tapping Fee	0.00	0.00	2,036.00	2,036.00	0 %
	<b>Account Group Total:</b>	<b>-17.50</b>	<b>8,980.50</b>	<b>31,300.00</b>	<b>22,319.50</b>	<b>29 %</b>
	<b>Fund Total:</b>	<b>43,282.94</b>	<b>354,593.09</b>	<b>1,143,176.00</b>	<b>788,582.91</b>	<b>31 %</b>
20	WATER					
4100	TAXES					
	4110 Property Tax & Assmt Cur Secured	0.00	7,044.39	451,735.00	444,690.61	2 %
	4120 Property Tax & Assmt Cur Unsecured	0.00	939.51	57,159.00	56,219.49	2 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>7,983.90</b>	<b>508,894.00</b>	<b>500,910.10</b>	<b>2 %</b>
4300	CHARGES FOR SERVICES					
	4310 User Service Charge	37,618.51	317,134.31	469,731.00	152,596.69	68 %
	4315 Water Sales - Other	0.00	0.00	14,730.00	14,730.00	0 %
	4332 Other Serv Chgs	0.00	2,488.12	3,110.00	621.88	80 %
	<b>Account Group Total:</b>	<b>37,618.51</b>	<b>319,622.43</b>	<b>487,571.00</b>	<b>167,948.57</b>	<b>66 %</b>
4600	LEASES, INTEREST and LATE CHARGES					
	4610 Interest From Investments	0.00	24.96	10,112.00	10,087.04	0 %
	<b>Account Group Total:</b>	<b>0.00</b>	<b>24.96</b>	<b>10,112.00</b>	<b>10,087.04</b>	<b>0 %</b>
4700	FEEES					
	4705 Returned Check Fee	-17.50	52.50	123.00	70.50	43 %
	4710 Inspection Fees	0.00	0.00	430.00	430.00	0 %
	4720 Connection Fees	0.00	0.00	14,205.00	14,205.00	0 %
	4730 Tapping Fee	0.00	0.00	3,158.00	3,158.00	0 %
	4735 Reconnection Fee	0.00	200.00	300.00	100.00	67 %



Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
20	WATER					
	4740 Other Oper Revenues	0.00	0.00	625.00	625.00	0 %
	4750 Fixture Costs	0.00	627.00	1,584.00	957.00	40 %
	<b>Account Group Total:</b>	-17.50	879.50	20,425.00	19,545.50	4 %
	<b>Fund Total:</b>	37,601.01	328,510.79	1,027,002.00	698,491.21	32 %
	<b>Grand Total:</b>	80,883.95	683,103.88	2,170,178.00	1,487,074.12	31 %

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER							
5300 SEWER							
5310 Sewer Collection							
110 Salaries		5,829.79	31,364.93	70,000.00	70,000.00	38,635.07	45%
210 Supplies		44.65	55,632.57	8,000.00	8,000.00	-47,632.57	635%
310 Contractual Services		0.00	91,429.08	170,000.00	170,000.00	78,570.92	54%
320 Utilities		2,866.05	28,271.65	30,000.00	30,000.00	1,728.35	94%
<b>Account Total:</b>		<b>8,740.49</b>	<b>206,698.23</b>	<b>278,000.00</b>	<b>278,000.00</b>	<b>71,301.77</b>	<b>74%</b>
5330 Sewer Treatment							
110 Salaries		6,907.05	37,032.93	75,200.00	75,200.00	38,167.07	49%
210 Supplies		368.16	15,382.13	10,500.00	10,500.00	-4,882.13	146%
310 Contractual Services		557.06	32,463.13	5,000.00	5,000.00	-27,463.13	649%
320 Utilities		4,322.43	31,663.64	65,000.00	65,000.00	33,336.36	49%
<b>Account Total:</b>		<b>12,154.70</b>	<b>116,541.83</b>	<b>155,700.00</b>	<b>155,700.00</b>	<b>39,158.17</b>	<b>75%</b>
5340 Mosquito Abatement							
110 Salaries		0.00	2,562.05	7,700.00	7,700.00	5,137.95	33%
210 Supplies		0.00	7,121.54	1,000.00	1,000.00	-6,121.54	712%
310 Contractual Services		0.00	250.00	1,700.00	1,700.00	1,450.00	15%
<b>Account Total:</b>		<b>0.00</b>	<b>9,933.59</b>	<b>10,400.00</b>	<b>10,400.00</b>	<b>466.41</b>	<b>96%</b>
<b>Account Group Total:</b>		<b>20,895.19</b>	<b>333,173.65</b>	<b>444,100.00</b>	<b>444,100.00</b>	<b>110,926.35</b>	<b>75%</b>
6100 Administrative and General							
6110 Administrative and General							
110 Salaries		16,212.00	91,456.62	134,457.00	134,457.00	43,000.38	68%
111 Directors Fees		250.00	1,550.00	2,200.00	2,200.00	650.00	70%
112 Vac/Hol/SL		14,500.78	66,060.56	61,000.00	61,000.00	-5,060.56	108%
113 Travel, Meetings & Mileage		0.00	286.68	3,700.00	3,700.00	3,413.32	8%
120 PERS Emplr Contribution		4,287.63	22,717.03	30,000.00	30,000.00	7,282.97	76%
121 Calpers Unfunded Liability		5,909.83	47,953.65	37,000.00	37,000.00	-10,953.65	130%
130 Health Insurance		6,615.01	44,507.61	60,000.00	60,000.00	15,492.39	74%
131 Dental/Vision Insurance		986.96	5,568.98	1,500.00	1,500.00	-4,068.98	371%
132 LTD & Life Ins		427.98	1,934.19	3,000.00	3,000.00	1,065.81	64%
140 State Compensation		0.00	21,747.98	20,700.00	20,700.00	-1,047.98	105%
150 Employer Social Security		15.50	96.10	600.00	600.00	503.90	16%
151 Employer Medicare		635.02	3,396.67	4,700.00	4,700.00	1,303.33	72%
210 Supplies		0.00	16.62	0.00	0.00	-16.62	0%
220 Gas, Oil & Fuel		1,396.16	8,166.55	12,000.00	12,000.00	3,833.45	68%
225 Maintenance, Vehicle & Contractual		265.30	1,749.32	3,305.00	3,305.00	1,555.68	53%
240 Office Expenses		1,626.01	3,845.50	6,300.00	6,300.00	2,454.50	61%
250 Communication		1,792.03	8,703.32	13,600.00	13,600.00	4,896.68	64%
270 Sm Tools & Supplies		125.17	2,742.63	2,400.00	2,400.00	-342.63	114%
310 Contractual Services		4,065.77	10,648.02	5,000.00	5,000.00	-5,648.02	213%
320 Utilities		94.47	156.43	480.00	480.00	323.57	33%
330 Publication & Notices		0.00	262.50	0.00	0.00	-262.50	0%
340 Dues, Subsc & Fees		4,265.75	40,195.30	39,000.00	39,000.00	-1,195.30	103%
350 Professional Svcs		5,456.84	28,430.88	40,000.00	40,000.00	11,569.12	71%
355 Property Tax Admin Fee		0.00	0.00	8,600.00	8,600.00	8,600.00	0%
360 Gen'l Insurance		0.00	21,959.78	18,000.00	18,000.00	-3,959.78	122%
380 Rents & Leases		350.00	2,450.00	3,800.00	3,800.00	1,350.00	64%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
10 SEWER						
705 Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
Account Total:	69,278.21	436,602.92	541,342.00	541,342.00	104,739.08	81%
Account Group Total:	69,278.21	436,602.92	541,342.00	541,342.00	104,739.08	81%
6300 USFS						
6310 USFS MAINT						
110 Salaries	61.66	3,991.42	3,700.00	3,700.00	-291.42	108%
Account Total:	61.66	3,991.42	3,700.00	3,700.00	-291.42	108%
Account Group Total:	61.66	3,991.42	3,700.00	3,700.00	-291.42	108%
Fund Total:	90,235.06	773,767.99	989,142.00	989,142.00	215,374.01	78%
20 WATER						
5300 SEWER						
5330 Sewer Treatment						
310 Contractual Services	2,375.86	2,375.86	0.00	0.00	-2,375.86	0%
320 Utilities	0.00	38.48	0.00	0.00	-38.48	0%
Account Total:	2,375.86	2,414.34	0.00	0.00	-2,414.34	0%
Account Group Total:	2,375.86	2,414.34	0.00	0.00	-2,414.34	0%
5400 WATER						
5420 Pumping						
320 Utilities	1,628.70	8,724.15	33,000.00	33,000.00	24,275.85	26%
Account Total:	1,628.70	8,724.15	33,000.00	33,000.00	24,275.85	26%
5430 Water Treatment						
110 Salaries	11,871.25	60,553.41	100,500.00	100,500.00	39,946.59	60%
210 Supplies	7,064.93	21,978.11	30,000.00	30,000.00	8,021.89	73%
310 Contractual Services	1,858.00	15,502.91	20,000.00	20,000.00	4,497.09	78%
320 Utilities	3,023.03	15,023.77	25,538.00	25,538.00	10,514.23	59%
Account Total:	23,817.21	113,058.20	176,038.00	176,038.00	62,979.80	64%
5440 Transmission and Distribution						
110 Salaries	3,916.69	21,426.08	29,000.00	29,000.00	7,573.92	74%
210 Supplies	98.72	3,857.58	8,000.00	8,000.00	4,142.42	48%
310 Contractual Services	8,950.00	39,109.70	20,000.00	20,000.00	-19,109.70	196%
706 Capital Equipment - Other	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
Account Total:	12,965.41	64,393.36	63,000.00	63,000.00	-1,393.36	102%
5450 Meter						
110 Salaries	1,675.25	9,882.35	10,000.00	10,000.00	117.65	99%
210 Supplies	28,142.26	39,095.61	40,000.00	40,000.00	904.39	98%
Account Total:	29,817.51	48,977.96	50,000.00	50,000.00	1,022.04	98%
Account Group Total:	68,228.83	235,153.67	322,038.00	322,038.00	86,884.33	73%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
20	WATER						
6100	Administrative and General						
6100	Administrative and General						
110	Salaries	14,392.23	81,414.24	120,000.00	120,000.00	38,585.76	68%
111	Directors Fees	250.00	1,550.00	2,100.00	2,100.00	550.00	74%
112	Vac/Hol/SL	3,140.18	10,856.30	13,000.00	13,000.00	2,143.70	84%
113	Travel, Meetings & Mileage	0.00	190.57	4,300.00	4,300.00	4,109.43	4%
120	PERS Emplr Contribution	3,255.32	16,794.84	21,830.00	21,830.00	5,035.16	77%
121	Calpers Unfunded Liability	5,909.84	47,953.71	60,000.00	60,000.00	12,046.29	80%
130	Health Insurance	5,159.99	38,686.11	45,000.00	45,000.00	6,313.89	86%
131	Dental/Vision Insurance	986.96	4,785.06	4,000.00	4,000.00	-785.06	120%
132	LTD & Life Ins	427.98	1,934.16	2,900.00	2,900.00	965.84	67%
140	State Compensation	0.00	21,747.97	21,000.00	21,000.00	-747.97	104%
150	Employer Social Security	15.50	96.10	3,000.00	3,000.00	2,903.90	3%
151	Employer Medicare	511.60	2,696.16	3,800.00	3,800.00	1,103.84	71%
210	Supplies	0.00	16.62	0.00	0.00	-16.62	0%
220	Gas, Oil & Fuel	1,396.16	8,166.53	11,500.00	11,500.00	3,333.47	71%
225	Maintenance, Vehicle & Contractual	265.29	1,749.29	4,000.00	4,000.00	2,250.71	44%
240	Office Expenses	1,625.99	3,845.41	6,500.00	6,500.00	2,654.59	59%
250	Communication	1,950.85	9,744.82	15,000.00	15,000.00	5,255.18	65%
270	Sm Tools & Supplies	169.55	2,786.96	3,500.00	3,500.00	713.04	80%
310	Contractual Services	565.77	3,571.49	20,000.00	20,000.00	16,428.51	18%
320	Utilities	94.46	156.43	354.00	354.00	197.57	44%
330	Publication & Notices	0.00	262.50	0.00	0.00	-262.50	0%
340	Dues, Subsc & Fees	8,065.98	24,054.87	25,000.00	25,000.00	945.13	96%
350	Professional Svcs	6,606.84	29,580.87	20,000.00	20,000.00	-9,580.87	148%
355	Propterty Tax Admin Fee	0.00	0.00	9,000.00	9,000.00	9,000.00	0%
360	Gen'l Insurance	0.00	18,755.45	18,000.00	18,000.00	-755.45	104%
380	Rents & Leases	350.00	2,450.00	4,000.00	4,000.00	1,550.00	61%
705	Capital Equipment - Vehicles	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
	<b>Account Total:</b>	<b>55,140.49</b>	<b>333,846.46</b>	<b>467,784.00</b>	<b>467,784.00</b>	<b>133,937.54</b>	<b>71%</b>
	<b>Account Group Total:</b>	<b>55,140.49</b>	<b>333,846.46</b>	<b>467,784.00</b>	<b>467,784.00</b>	<b>133,937.54</b>	<b>71%</b>
	<b>Fund Total:</b>	<b>125,745.18</b>	<b>571,414.47</b>	<b>789,822.00</b>	<b>789,822.00</b>	<b>218,407.53</b>	<b>72%</b>
	<b>Grand Total:</b>	<b>215,980.24</b>	<b>1,345,182.46</b>	<b>1,778,964.00</b>	<b>1,778,964.00</b>	<b>433,781.54</b>	<b>76%</b>



Rewards

Bonus Points Available  
39,040

Account Summary

Billing Cycle		01/01/2025
Days In Billing Cycle		31
Previous Balance		\$1,612.00
Purchases	+	\$590.89
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,612.00
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$590.89**

Credit Summary

Total Credit Line	\$12,500.00
Available Credit Line	\$11,909.11
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (800) 883-0131  
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE	\$590.89
MINIMUM PAYMENT	\$50.89
PAYMENT DUE DATE	01/26/2025

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/03	12/04	PBUS01		360TRAINING.COM 1 X	\$529.00
12/19	12/20	PBUS01		WWW.VGEDSERVICES.COM HTTPSWWW.VGED.CA	\$25.00
12/27	12/29	PBUS01		ZOOM.COM WWW.ZOOM.US CA	\$15.99
12/24	12/30			PAYMENT - THANK YOU	\$1,612.00
12/30	12/31	PBUS01		USPS PO LEE VINING CA	\$20.90

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA  
PO BOX 105666  
ATLANTA GA 30348-5666

Account Number

####-####-####-####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
01/01/25	\$590.89	\$590.89	01/26/25

\$

JUNE LAKE PUBLIC UTILITY  
PO BOX 99  
JUNE LAKE CA 93529-0099



26191

MAKE CHECK PAYABLE TO:



VISA  
PO BOX 6818  
CAROL STREAM IL 60197-6818



**®Rewards** Bonus Points Available 87,566

**Account Summary**

Billing Cycle		01/01/2025
Days In Billing Cycle		31
Previous Balance		\$1,824.19
Purchases	+	\$3,603.59
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$1,824.19-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$3,603.59**

**Credit Summary**

Total Credit Line	\$12,500.00
Available Credit Line	\$8,896.41
Available Cash	\$1,000.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at: (800) 883-0131  
Lost or Stolen Card: (800) 883-0131
- Go to MyCardStatement.com
- Write us at PO BOX 105666, ATLANTA, GA 30348-5666

**Payment Summary**

NEW BALANCE	\$3,603.59
MINIMUM PAYMENT	\$3,603.59
PAYMENT DUE DATE	01/26/2025

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement*

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/05	12/06	PBUS01		Staples Inc staples.com MA	\$44.06
12/05	12/06	PBUS01		ADOBE *ADOBE CA	\$19.99
12/04	12/06	PBUS01		MR K AUTOMOTIVE BISHOP CA	\$115.00
12/12	12/13	PBUS01		ROCKY MOUNTAIN PRINT SOL MT	\$665.87
12/18	12/18	PBUS01		MSFT * WA	\$84.00
12/17	12/18	PBUS01		MSFT * WA	\$12.50
12/18	12/19	PBUS01		AMZN Mktpl US* Amzn.com/bill WA	\$168.16
12/18	12/19	PBUS01		AMAZON MKTPL Amzn.com/bill WA	\$53.61
12/18	12/19	PBUS01		AMAZON MKTPL Amzn.com/bill WA	\$23.57
12/18	12/19	PBUS01		AMAZON MKTPL Amzn.com/bill WA	\$13.65
12/19	12/20	PBUS01		MAMMOTH BUSINESS ESSENTIA MAMMOTH LAKES CA	\$97.00
12/21	12/22	PBUS01		TeamViewerGmbHUS FL	\$2,253.60
12/28	12/29	PBUS01		ADOBE *	\$19.99
12/27	12/29	PBUS01		ADOBE *	\$19.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA  
PO BOX 105666  
ATLANTA GA 30348-5666

Account Number  
#### #### ####

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
01/01/25	\$3,603.59	\$3,603.59	01/26/25

\$

JUNE LAKE PUBLIC UTILITY  
PO BOX 99  
JUNE LAKE CA 93529-0099



MAKE CHECK PAYABLE TO:



VISA  
PO BOX 6818  
CAROL STREAM IL 60197-6818



JUNE LAKE PUBLIC UTILITY

Account Number: #### #### ####

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**Cardholder Account Summary Continued**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/27	12/29	PBUS01		AMAZON MKTP [REDACTED] Amzn.com/bill WA	\$12.60
12/24	12/30			PAYMENT - THANK YOU	\$1,824.19-

**Additional Information About Your Account**

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

**cRewards Bonus Points Information as of 12/31/2024**

Rewards	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	83,940	3,626	0	0	87,566

**Finance Charge Summary / Plan Level Information**

Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PBUS01 001	PURCHASE	G	\$0.00	2.22833%(M)	26.7400%(V)	\$0.00	\$0.00	0.0000%	\$3,603.59
<b>Cash</b>									
CBUS01 001	CASH	A	\$0.00	2.47833%(M)	29.7400%(V)	\$0.00	\$0.00	0.0000%	\$0.00

\* Periodic Rate (M)=Monthly (D)=Daily

Days In Billing Cycle: 31

\*\* includes cash advance and foreign currency fees

APR = Annual Percentage Rate

<sup>1</sup> FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JUNE LAKE PUBLIC UTILITY DISTRICT

President Hallum called the regular meeting of December 11, 2024, of the Board of Directors of the June Lake Public Utility District (JLPUD) to order at 5:35 p.m.

**Pledge of Allegiance**

**A. ROLL CALL**

Directors Present: Hallum (phone in), Fogg, Logan, Taylor and Hunt

Directors absent: None

Staff Present: Manager Kidwell and Secretary Baldwin

Staff Absent: Superintendent Blaisdell

**B. ADDITIONS TO AGENDA - None**

**C. PUBLIC COMMENT**

**D. CONSENT CALENDAR**

**Board action: to accept Consent Calendar as written**

Motion by: Director Fogg

Seconded by: Director Taylor

Motion: passed unanimously

**E. APPROVAL OF MINUTES**

**1. Board action: to approve Regular Minutes from August 14, 2024, as written**

Motion by: Director Fogg

Seconded by: Director Logan

Motion: passed unanimously

**F. OLD BUSINESS**

**1. Board action:** Discuss/Adopt Video Surveillance Policy (2024) after discussion, this item was tabled for next month

Motion by: Director Fogg

Seconded by: Director Taylor

Motion: passed unanimously

**2. Board action:** Discuss/adopt Board Policies and Procedures, after discussion and questions, motion to table.

Motion by: Director Fogg

Seconded by: Director Logan

Motion: passed unanimously



**G. NEW BUSINESS**

1. **Board action:** Review/Approve FYE 2023 Audit as presented. Motion to approve with amendment to FYE 2022 & 2023 Audit

Motion: Director Taylor

Seconded by: Director Fogg

Motion: passed unanimously

2. **Board action:** Interview/Seat Board applicant to fill a vacancy to expire 11/30/2024. The Board interview candidate Coral Taylor, and after some discussion, Ms. Taylor was seated as the new Director. Secretary Baldwin swore Director Taylor in, and she signed the Oath of Office.

Motion by: Director Hunt

Seconded by: Director Fogg

Motion: passed unanimously

3. **Board action:** to approve Board Policies and Procedures, the Board adopted policies 1000.1, 1000.2 and 1000.3. The Board agreed to start with the Policy Section 1000-General, and requested to put these policies on the January agenda.

Motion: Director Hunt

Seconded by: Director Logan

Motion: passed 4-1 (Hallum)

**H. ONGOING PROJECTS**

Rate Study: Talking with the CPA to draft a reserve policy and provide specified money for reserve.

**I. DIRECTOR'S/COMMITTEE REPORT**

Finance - Director Hallum requested and received some operational information regarding the safety meetings and hire dates. Director Hallum stated that field staff don't seem to have the appropriate safety meeting data and attendance records. He felt this was unacceptable and would like to add this to next month's meeting to discuss the safety meeting protocols.

Personnel – None

Treasure – none

**J. O&M SUPERINTENDENT REPORT**

Safety-

a. Provided safety gear to employees

b. Ordered and had new tires installed on work truck with lift gate.

Operations

a. Water System

- i. Clark is running within regulations
  - ii. Water sampling done twice a month
  - iii. 3 yr sampling being done
  - iv. Rebuilt CL17 (chlorine analyzer) at Clark WTP
  - v. Walk to all water plants now due to snow
  - vi. Completed and submitted monthly reporting to state
  - vii. Installed compressor on raw water line at JLWTP to assist with freezing
  - viii. Moved all new polymer drums to water plants and diversions
  - ix. Installed new water line for CL17 at Snowcreek WTP
- b. Distribution and Collection System
- i. Annual totals are: 3 main breaks, 3 confirmed leaks and 0 SSO's
    - ii. Installed water meter bleeders on various properties around the system.
    - iii. Plowed and shoveled snow at all collection system points
    - iv. Located buried water meters at 55 Highlands Place
    - v. Fix leaking air-vac on NV St
- c. Wastewater System
- I WWTP is operating normally
  - li. Burned crates for bar grate (rag/stick removal) at WWTP
  - lii. Finished wastewater quarterly sampling and monthly sampling
  - iv. Plowed and shoveled snow at main stations 1 & 2 and WWTP
  - v. Had SPI pick up pump and motor at SL main and Oh Ridge 1 to rebuild
  - vi. fitted and installed chains on backhoe and installed plow on small dump truck at WWTP
  - vii. Had front/right backhoe tire repaired at Union 76 when it came off the rim.
  - viii. New exhaust fan installed at SL Main.

**K. MANAGER REPORT**

1. Held a meeting with Sanbell, Area West, California State Waterboard to receive updates on the progress of our Peterson Plant Rehabilitation Project (State Funded). We will meet each month to address questions, progress and challenges. They had a site visit yesterday and are looking into our options at PWTP and the Clark Well.
2. Completed this year's slip line project. We were able to slip line 1,998 linear feet (target is 2,000 linear ft each year), as well CCTV work was performed (video of sewer system). Next year we will have pre-work meetings to discuss traffic control and better notifications to those homes and businesses that will be affected by the work.
3. We have begun installation of transfer switch stations at 4 locations to us in conjunction with our grant funded portable generator (trailer). The trailer portable generator is being delivered (weather permitting).
4. Entered discussion with the County and other district to work on creating a more formal approach to helping each other in times of an emergency (Mitigation Plant). For instance, if equipment, employees would be contracted and at a given rate that would be established for

emergencies. This could allow us to recoup some of the expense of equipment (portable generator, vactor truck, trash pumps etc.). It also allows a stable pricing structure.

5. Continued to work with contractor on the WWTP Solar Project. We are working to meet deadlines for incentives and begin engineering work.

6. Continued work with IT to address cybersecurity.

7. Began confined space training and created a pre-entry check list, operating and rescue procedure (kept at each appropriate location). As well will be providing gas testing/monitor devices for each worker. The employees are being provided online OSHA approved training/certification for confined space.

8. With combined efforts from our CPS (chief plant operator) we are creating a more formal safety training schedule for our field workers. It is allowing continued safety training online, and conducting morning 30 minute safety training streamed to the meeting area via a wall mounted TV. The topics will vary but kept relevant. A sign off sheet is to be used to have the employee sign off on safety topics at the end of each meeting. Although we are not frequented by OSHA, these signed safety meeting sheets will be maintained and would satisfy OSHA. As well these signed sheets could be provided to the board upon request.

**L. Closed Open Session** at 6:50 pm (Director Fogg & Director Logan)

**M. Opened Executive Session** at 6:53 pm (Director Fogg & Director Logan)

**N. Closed Executive Session** at 7:20 pm (Director Fogg & Director Logan)

**O. Opened Open Session** at 7:20 pm (Director Fogg & Director Logan)

**P. Executive Session Report:** Discussion only

**Q. ADJOURNMENT**

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 7:21 pm (Director Fogg, Director Logan). Next meeting January 8, 2025, at 5:30 pm

Respectfully Submitted,

Juli Baldwin

Ex-Officio Secretary

1MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JUNE LAKE PUBLIC UTLITY DISTRICT

Director Hallum called the regular meeting of January 8, 2025, of the Board of Directors of the June Lake Public Utility District (JLPUD)to order at 5:32 p.m.

**Pledge of Allegiance**

**A. ROLL CALL**

Directors Present: Fogg, Taylor, Hallum  
Present by Phone:  
Directors Absent: Logan, Hunt  
Staff Present: General Manager Kidwell, Secretary Morgan, Superintendent Blaisdell  
Staff absent:

**B. ADDITIONS TO AGENDA – None**

**C. PUBLIC COMMENT**

Dustin Fenstermacher, JLPUD Field Staff employee and local resident, spoke saying he is voicing his concerns with the direction the JLPUD is heading. Employees without proper certifications are allowed to operator the Districts water plant and wastewater plant, they are allowed to take standby and work solo. This is a violation of state law. The District has no plan or policy for maintaining or gaining, or incentivizing certifications. We have experienced losses of certifications. The chain of command is broken. The CPO (Superintendent) and PUD lack leadership, structure and accountability on all levels. It is frustrating to have to come here and explain it, I care about the District. This is solvable, and we need to work on it.

**D. CONSENT CALENDAR**

**Board action: Accept Consent Calendar as written.**

Motion by: Director Fogg  
Seconded by: Director Taylor  
Motion: passed unanimously

Director Taylor is concerned with the expense of the Southern California Edison (SCE) cost had want to move forward on solar. GM Kidwell says we are still moving forward.

**E. APPROVAL OF MINUTES**

**Regular Minutes from December 11, 2024, not available. Minutes will be attached to the February 12, 2025, board meeting agenda.**

**F. OLD BUSINESS**

**1. Board action: Tabled the discussion/adoption of Board Policies and Procedures to the February Board Meeting.**

GM Kidwell needs to speak with Director Hunt about where to start and if he wants him to take the lead.

**2. Board action: Tabled the discussion/adoption of Video Surveillance Policy (2024)**

GM Kidwell has spoken with our IT support, Mr. Lewey will be attending the February meeting.

Some concerns from the Directors were the cost, information access, location and Union approval. GM Kidwell says he will get answers to these questions for the next board meeting.

**G. NEW BUSINESS - None**

**H. ONGOING PROJECT UPDATES**

**1. Rate Study:** GM Kidwell says that some information on commercial accounts were requested. He is providing this information and that the rate study is moving forward.

**I. DIRECTOR'S/COMMITTEE REPORT**

Finance Committee: None  
Personnel Committee: None  
Treasurer: None

Director Hallum has requested hire dates and employee evaluations and is still waiting for this information from GM Kidwell. GM Kidwell says he has sent Director Hallum the hire dates. GM Kidwell says he will provide him with employee evaluations ASAP. Director Hallum says his PUD email does not work and to send information to his personal email address.

Director Taylor is unsure of the Treasurer's role as the PUD has a Finance Committee. She has suggested a Sewer/Water/Mosquito committee, as seen in other districts. This committee would be involved with projects that are planned, and where details are reviewed in more detail. Director Hallum says let's discuss this new committee in the next board meeting and place it on the agenda as New Business, to be voted on.

**J. O&M SUPERINTENDENT REPORT**

**1. Safety**

- a. Provided safety gear to employees. -Respirators were given
- b. Took truck with tailgate to Mr. K's in Bishop for an alignment. Picked up same day.
- c. Three (3) work trucks to Shelly's in Lee Vining for oil changes.

GM Kidwell says a shipment of gas detectors has just arrived. He is also checking where CPR classes are available.

Director Hallum asked that at the next meeting, Superintendent Blaisdell bring a list of safety meetings w/ the topics and who attended these meetings. Director Hallum says the PUD is very delinquent doing the safety meetings.

**2. Operations**

**a. Water System**

- \* Clark is running within regulation
- \* Water sampling done twice a month.
- \* 3-year sampling being done.
- \* Walk to all the water plants, due to snow.
- \* Completed and submitted monthly reporting to state.
- \* Dug up and repaired water main break in 4-inch line running through June Lake Campground. Hand dug due to location. GM Kidwell stayed in the office

to field expected calls from customers due to water being shut off for emergency repair. The water service was restored at 11:30pm.

\* Located and exposed shut off valve for Nevada Street (backside of Silver Lake). Shut off water for winter, drained water line and cla-vals.

\* Replaced gate valve in June Lake Water Plant to shut off water properly to backwash well.

Director Hallum asked if we have a spread sheet of all the cla-vals and are they being exercised regularly? Superintendent Blaisdell said yes, we have a spreadsheet but they are not being exercised regularly. Once the weather improves (hopefully before "Opener of Fishing") we will work on exercising the cla-vals.

Discussion on our GIS was brought up for location finding. Per Superintendent Blaisdell there is a receiver that needs to be purchased to use GIS. Director Hallum says another option would be to use your iPad and drop a pin and label it.

#### b. Distribution and Collection System

\* Annual totals are: 3 main breaks, 3 confirmed leaks, and 0 SSO

\* Plowed and shoveled snow at all collection system points.

\* Transfer switches installed at "OH" Ridge #1, Boulder Lodge, and Nevada Street lift stations. Wiring completed by Boulder Lodge and Nevada Street lift station.

\* Repaired power failure problem at Boulder Lodge, due to town wide power glitch.

A concern about the location of transfer switches was brought up by (public) Richard Orloff, a JLPUD employee and a resident. His concern was the location of the transfer switch at Boulder Lodge, and it being wired directly below where water drips onto the panel. This is where something would be plugged in (generator). Mr. Orloff suggested that the PUD should have to had a job walk with employees for group discussion of locations. GM Kidwell says he will get Eldridge Electric back out to go over locations.

#### c. Wastewater System

\* WWTP is currently operating normally. A2 is being used in the racetrack, running the brushes, as above freezing weather and non-windy days allow.

\* Burned milk crates for bar grate (rag/stick removal) at WWTP.

\* Finished wastewater quarterly sampling and monthly sampling.

\* Plowed and shoveled snow at Main Stations 1,2, and wastewater plant.

\* New trailered backup generator was picked up in Mammoth and delivered/stored at WWTP. Hooked up rear brake lights and verified all lights work.

Superintendent says that we might need to get installed in a truck for easier use. Generator only has 50 ft of cord. Currently it is on a trailer.

\* Started installing new PH/DO probe in effluent well. Had to drill through a cinder block wall. Installed control unit in lab. This will provide for a constant read when installed.

\* High well level at Gull Lake #2. Found pump #1 not operating. Manually pumped well down before starting repairs. Tested and replaced capacitors for pump #2, then put in service.

Per Superintendent Blaisdell said Gull Lake #1 has not been working for three (3) months but was repaired after pump #2 went out. Now pump #2 is still not working. There was no sewage spill at site.

\* Continue pulling weeds at WWTP.

#### **K. MANAGER REPORT**

1. Held a meeting with SanBell, Area West, California State Waterboard to receive updates on the progress of our Petersen Plant Rehabilitation Project (state funded). We will meet each month to address questions, progress and challenges. Continuing to provide them with information surrounding the Clark Well, Petersen production numbers, testing results and information surrounding Fern Creek petition to the state. Compiling "As Builds".

2. We have completed the installation of Transfer Switch Stations at 4 locations to use in conjunction with our grant-funded portable generator (tailored). The trailered portable generator has been delivered to us.

3. Continued working with contractor on the WWTP Solar Project. We are working to meet deadlines for incentives and begin engineering work. GM Kidwell said not a lot done during December due to the holidays.

4. Began working on annual reports – CCR (Consumer Confidence Report), EAR Reports (Electronic Annual Reporting), Annual, Quarterly and Monthly water/sewer reports to the state. As well as the new Appropriation Limit and schedule. GM Kidwell said he needs to get numbers from Mono County for the Appropriations Limit.

Director Taylor asked that the Solar project (report) be added to the agenda in February. She also asked that the CCR be posted on the JLPUD website.

5. Began compiling Standard Operating Procedures for field crew. A binder of SOP's will be maintained at the office as well provided to the field crew by way of their iPad and binders.

6. Worked with CPA/Auditors to complete 2024 audit. This will put the District completely caught up on its audits. GM Kidwell hopes to have the 2024 audit within the next week and then will give to the Directors to vote, in February's board meeting.

7. Worked with BMS (an accounting software firm) to put in place a more robust online payment portal that will better tie the online payment process into our accounting software. As well the new solution will allow customers access to view all their billing information and eventually usage data. This will streamline the online payment process in real time as well reduce billing questions/inquires.

8. Complete the 218-agreement election process for employees to opt into contributing to Social Security in conjunction with CalPERS. Those that have chosen to opt in will begin making contributions as of January 1, 2025.

Director Hallum asked if we are paying CalPERS Unfunded, by approximately \$40,000 per year that the Board had been approved. GM Kidwell says "No", but he will put it in the next

years budget. GM will recalculate the CalPERS Unfunded presentation from last year and bring it to next month's meeting.

9. Completed work on the Oh Ridge Overwatch equipment installed there. All the bugs have been worked out so far and the lift station there is fully functional and operating as intended. I am working to include better alarming notification there and possibly integrating that station into our SCADA. It will be the first lift station to be included in our SCADA. GM Kidwell will bring to board for budget approval progress gets closer.

**L. Closed Open Session** at pm 6:31 (Director Fogg, Director Taylor)

**M. Open Executive Session** at 6:35 pm (Director Fogg, Director Taylor)

**N. Close Executive Session** at 7:32 pm (Director Fogg, Director Taylor)

**O. Opened Open Session** at 7:32 pm (Director Fogg, Director Taylor)

**P. Executive Session report:**

Discussion only.

Next meeting scheduled for Wednesday, February 12, 2025, at 5:30 pm.

**Q. ADJOURNMENT**

There being no further business, it was moved, seconded, and unanimously passed to adjourn at 7:37 pm (Director Taylor, Director Fogg).

Respectfully Submitted,

Heather Morgan  
Ex-Officio Secretary



# **June Lake Public Utility**

## **Video Surveillance Policy (2024)**

### **Use of Video Monitoring**

The June Lake Public Utility District recognizes that maintaining the safety and security of staff and district property is best implemented with a multifaceted approach. To the extent modern technology provides tools to maintain safety and security, the use of technology such as video surveillance cameras is supported by the District. Video surveillance may be utilized in and around District property. Video surveillance shall be in accordance with applicable laws pertaining to such use. The District also shall comply with applicable law related to maintaining video recordings. Video and monitoring are not permitted in areas where there is an expectation of privacy (bathrooms, dressing areas, office space, etc.).

### **Basic System Information**

Cameras are currently installed around the water plants and our wastewater treatment plant within the June Lake Public Utility District. In the future additional cameras may be added to other spaces in the District. Prior to the additional installation of cameras, the District shall consult with the Union, and depending on location, mutually agree with the Union on location of such installations.

Signage may be posted in or near areas of surveillance to inform visitors that they may be recorded.

The system is not actively monitored. However, the General Manager or his designee may monitor the feed from time to time and has the ability to control some of the cameras. The staff should be aware that no person is watching the cameras most of the time and they should not have the expectation that they are under continuous surveillance when they are within range of a camera. They should not expect someone necessarily to come to their rescue because they are in front of a camera, and they should always call 911 in the event of an emergency.

The system is managed by the District and its contractors, from time to time as necessary.

### **General Principles and Policies**

The purpose of video surveillance and monitoring under this policy is to deter crime, assist in protecting the safety and property of the District, and apprehending persons who have committed criminal activities.

The video surveillance and monitoring will be conducted in a professional, ethical, and legal manner.

Video surveillance and monitoring will be conducted in a manner that does not violate privacy as defined by law.

Cameras shall not capture and record audio data in any manner.

## **Discipline**

The district shall not use the video data for discipline.

Except in cases of theft, or other suspected/alleged unlawful activity, the district shall not use data collected to initiate discipline.

## **Use of Video Monitoring Placement and Notification**

1. Video surveillance equipment may be installed in and around water plants, district buildings where there is a legitimate need for video surveillance, as approved by the superintendent and General Manager.
2. Video surveillance equipment will not be used or installed in areas where the public, or staff have a reasonable expectation of privacy, such as locker rooms and restrooms.
3. Video surveillance equipment may be in operation 24 hours per day on a year-round basis at any and all times.
4. Video monitors shall not be located in an area that enables public viewing.
5. Conduct in these areas may be recorded by video devices.
6. The district shall continue to notify staff that Video surveillance systems are present. Such notification will be included in staff and student handbooks and signs may be prominently displayed in appropriate locations throughout the district.
7. Specific notification may not be provided when a video recording device has been installed or is being utilized in or around a District building.
8. The use of video surveillance equipment on District property shall be supervised and controlled by the District and/or its General Manager or designated contractor. The name of the designated contractor, contact information, and duration of contract, shall be disclosed to the Union and updated whenever a change has occurred.
9. Staff are prohibited from unauthorized use, tampering with, or otherwise interfering with video recordings and/or video camera equipment. Violations will be subject to appropriate disciplinary action. Disciplinary action shall be consistent with applicable Board policies, any MOU or regulations and may include, but is not limited to, written reprimand, suspension, demotion or dismissal for staff. All such policies, MOU or regulations shall be given to the Union as they are implemented.
10. Video recordings may be used as evidence in the event of unlawful activity, as well as suspected or alleged unlawful activity.

**Storage/Security**

- 1. The district shall provide reasonable safeguards including, but not limited to password protection, well-managed firewalls and controlled physical access to protect the video surveillance system from hackers, unauthorized users, and unauthorized use.
- 2. Video recordings will be stored for a minimum of 60 business days after the initial recording. If the District knows no reason for continued storage, such recordings may be erased. The District will keep and store all video recordings that are/were used in any legal/punitive/grievance proceedings throughout the completion of any such proceedings.
- 3. Video recordings held for review will be maintained in their original form pending resolution of the incident. Recording media will then be released for erasure, copied for authorized law enforcement agencies, or retained in accordance with applicable law.
- 4. To ensure confidentiality, all video storage devices that are not in use will be stored securely in the District Office. All storage devices that have been used will be numbered and dated. Access to the storage devices will be limited to authorized security personnel.

**Union Access**

Upon request of the UNION, the District shall provide a Union Representative with copies of the collected data in accordance with the rights afforded labor organizations under the Meyers-Milias-Brown Act (MMBA).

**INTERNATIONAL UNION OF OPERATING  
ENGINEERS, LOCAL NO. 12**

**JUNE LAKE PUBLIC  
UTILITY DISTRICT**

Adopted on \_\_\_\_\_, 2024  
by the Board of Directors

\_\_\_\_\_  
David K, Sikorski Business Manager

\_\_\_\_\_  
Board President

\_\_\_\_\_

\_\_\_\_\_  
Director

\_\_\_\_\_

\_\_\_\_\_

It is understood that this Policy is of no force and effect whatsoever until the District Board of Directors adopts the Policy.

Resolution: 2025-01

WHEREAS, a division of the California Public Employees' Retirement System with respect to eligible employees of the June Lake Public Utility District, hereinafter referred to as "Public Agency", who are members of and in positions covered by said retirement system, has been conducted in accordance with Federal and State Laws and State regulations for the purposes of coverage under the insurance system established by the Federal Social Security Act and a deemed retirement system, hereinafter referred to as Group B of the California Public Employees' Retirement System has been established thereby as provided in Section 218(d)(6) of the Federal Social Security Act, composed of positions of members of such retirement system who desire coverage under the said insurance system; and

WHEREAS, the Public Agency desires to file an application with the State and to enter into an agreement with the State to extend coverage under the said insurance system on behalf of the Public Agency to services performed by individuals as employees of the Public Agency as members of a coverage group, as defined in Section 218(d)(4) of the Federal Social Security Act, of the said Group B of the California Public Employees' Retirement System and

WHEREAS, official form "Application and Agreement" containing the terms and conditions under which the State will affect such inclusion has been examined by this body;

NOW, THEREFORE, BE IT RESOLVED, that said Application and Agreement on said official form be executed on behalf of the Public Agency and submitted to the State to provide coverage under the California State Social Security Agreement of March 9, 1951, of all services performed by individuals as employees of the Public Agency as members of a coverage group (as defined in Section 218(d)(4) of the Social Security Act) of said Group B California Public Employees' Retirement System, except the following:

1. All services excluded from coverage under the agreement by Section 218 of the Social Security Act; and
2. Services excluded by option of the Applicant as indicated in Resolution No. 2024-02 adopted at a meeting of the Board on July 13, 2024:

None

Effective date of coverage of services under said agreement to be January 1, 2025; and

BE IT FURTHER RESOLVED, that Todd Kidwell, General Manager, 2380 HWY 158, CA 93529, is hereby authorized and directed to execute said Application and Agreement on behalf of and as Authorized Agent of the Public Agency and to forward same to the State for acceptance and further action; and

BE IT FURTHER RESOLVED, that authority hereafter to act as Authorized Agent, and so to conduct all negotiations, conclude all arrangements, submit all reports, and sign all agreements and instruments which may be necessary to carry out the letter and intent of the aforesaid application and agreement, in conformity with all applicable Federal and State laws, rules and regulations, is vested in the position of General Manager.

June Lake Public Utility District

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Date

## APPLICATION AND AGREEMENT

For the purposes of this application and agreement, any reference made herein to any State or Federal statute or statutes, or regulations, or part thereof, applies to all amendments thereto now or hereafter made.

For the purposes of this application and agreement, "Federal System" means Old-Age, Survivors, and Disability and Health Insurance system established by the Federal Social Security Act, "Federal agency" means the Commissioner of Social Security, or successor in function to such officer, "Board" means the Board of Administration of the Public Employees' Retirement System, acting on behalf of the State of California.

The June Lake Public Utility District, a public agency as defined in Section 22009 of the Government Code\* hereinafter called Applicant, hereby makes application to the Board to execute a modification to the California State Social Security Agreement extending thereunder the Federal System to all services performed by individuals as employees of the Applicant in a coverage group (as defined in Section 218(d)(4) of the Social Security Act\*) of the Group B of the California Public Employees' Retirement System, a deemed retirement system established by division of a retirement system pursuant to Section 218(d)(6) of the Social Security Act, composed of positions of members desiring coverage under said insurance system, except the following:

1. Those services mandatorily excluded from said agreement by Section 218 of the Social Security Act. \*

2. The following services excluded by option of the Applicant pursuant to Resolution No. 2024-02, adopted on July 13, 2024:

None

\*See Attachment

In order to carry into effect the common governmental duties under such statutes and in consideration of the mutual promises hereinafter made, the Applicant and the Board agree as follows:

1. The Board will execute a modification to the California State Social Security Agreement to extend thereunder the Federal System to the services of employees of Applicant as hereinbefore applied for.
2. Applicant will comply promptly and completely, throughout the term of this application and agreement, with the letter and intent of all statutes of the State of California, and Section 218 of the Federal Social Security Act, and applicable Federal and State regulations adopted pursuant thereto.
3. Applicant shall pay to the Federal Government amounts equivalent to the sum of taxes (employer-employee contributions) imposed under the Federal Insurance Contributions Act if the services of employees covered by the application and agreement constituted employment as defined in such Act. Applicant shall keep or cause to be kept accurate records of all remuneration for such services, said records to be maintained as required by Federal or State regulations, and said records shall be available for inspection or audit by the Board or its designated representative.



4. Applicant will prepare and submit such wage reports as may be required.
5. Applicant shall pay and reimburse the State at such times as may be determined by the State:
  - (a) Any sums of money that the State may be obligated to pay or forfeit to the Federal Government by reason of any failure of the Applicant, for any cause or reason, to pay the contributions, penalties, or interest required by the agreement between the Federal agency and the State at such time or in such amounts as required by the said agreement and any State or Federal regulations adopted pursuant thereto.
  - (b) In such amounts as may be determined by the State, its proportionate share of any and all costs incurred by the State in the administration of the Federal System as it affects the Applicant and its employees.
  - (c) In such amounts as may be determined by the State, the cost of any and all work and services relating to any division for the purposes of coverage under the Federal System held with respect to the coverage group for which coverage under the Federal System is requested herein.
  - (d) In such amounts as may be determined by the State, the costs of any audits of the books and records of the Applicant made by the State or its designated representatives pursuant to Section 22559 of the Government Code.
6. The coverage herein provided for shall be effective January 1, 2025.

7. That, subject to the aforesaid provisions and applicable law, this application and agreement may be amended by the mutual consent of the parties in writing.
8. After the filing of this application and agreement, its acceptance and execution by the State shall constitute it a binding agreement between the Applicant and the State of California with respect to the matters herein set forth.

June Lake Public Utility District

Signed by:

\_\_\_\_\_  
Authorized Agent

And by:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

ACCEPTED: \_\_\_\_\_  
STATE OF CALIFORNIA

BOARD OF ADMINISTRATION  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
Liza Lopez  
State Social Security Administrator  
State Social Security Administrator Program

## ATTACHMENT

Section 22009, Government Code:

"Public Agency" means the State, any city, county, city and county, district, municipal or public corporation or any instrumentality thereof, or boards and committees established under Chapter 10 of Division 6 of the Agricultural Code, Chapter 754 of Statutes of 1933, as amended, or Chapter 307 of the Statutes of 1935, as amended, the employees of which constitute one or more coverage groups or retirement system coverage groups.

Section 218(d)(4):

For the purposes of subsection (c) of this section, the following employees shall be deemed to be a separate coverage group:

- (A) all employees in positions which were covered by the same retirement system on the date the agreement was made applicable to such system (other than employees to whose services the agreement already applied on such date);
- (B) all employees in positions which became covered by such system at any time after such date; and
- (C) all employees in positions which were covered by such system at any time before such date and to whose services the insurance system established by this title has not been extended before such date because the positions were covered by such retirement system - including employees to whose services the agreement was not applicable on such date because such services were excluded pursuant to subsection (c)(3)(B).

The following services are mandatorily excluded:

- (a) service performed in a policeman's or fireman's position, covered by a retirement system at the time coverage is extended to the Public Agency;
- (b) service performed by an individual who is employed to relieve him from unemployment;
- (c) service performed in a hospital, home, or other institution by a patient or inmate thereof;
- (d) covered transportation service (as defined in Section 210(k) of the Social Security Act, as amended);
- (e) service (other than agricultural labor or service performed by a student) which is excluded from employment by any provision of Section 210(a) of the Social

Security Act, other than paragraph 7 of such section, or service the remuneration for which is excluded from wages by paragraph (2) of Section 209(h);

- (f) service performed by an individual as an employee on a temporary basis in case of fire, storm, snow, earthquake, or similar emergency;
- (g) services performed by election officials or election workers for each calendar year in which the remuneration paid for such service is less than the threshold amount mandated by law.

## **Managers Report**

**February 2025**

- 1) Held meeting with Sanbell, Area West, California State Waterboard to receive updates on the progress of our Peterson Plant Rehabilitation Project (state funded). We will meet each month to address questions, progress and challenges. Continuing to provide them with information surrounding the Clark Well, Petersen production numbers, testing results, as-builds and information surrounding Fern Creek petition to the state. Provided them with additional information, as they requested.
- 2) Worked with Hacher Company to arrange delivery of the new Vactor truck. Should be arriving This month.
- 3) The WWTP Solar Project, has a setback as the \$300,000 incentive we will not qualify for. Our utility usage is under the \$100,000 threshold by enough to keep us from qualifying at this time. We are searching for additional incentives. The 30% ITC incentive will likely end 4<sup>th</sup> quarter of this year. With the 30% ITC incentive still available, but without the 300k incentive, we would have a final cost to the District of \$311,082.
- 4) Continued working on annual reports – CCR (Consumer Confidence Report), EAR Reports (Electronic Annual Reporting), Annual, Quarterly and Monthly water/sewer reports to the state. As well the new Appropriations Limit and schedule.
- 5) Created 3 Standard Operating Procedures (SOP's) for field crew. A binder of SOP's will be maintained at the office as well provided to the field crew by way of their Ipad and binders. Will continue to develop these.
- 6) Worked with CPA/Auditors to complete our Financial Transaction Report (FTR) 2024 for the state controllers office. We have begun working on the 2023-24 audit.
- 7) I Spoke with CalPERS to arrange making an additional payment towards our Unfunded CalPERS liability of \$40,000 (pre approved by the board). This will keep us on track to an early payoff that should yield us approximately \$218,642 in interest savings, with an early payoff estimated at 6-30-2036 instead of 6-30-2044.
- 8) Still looking at starting up the BMS Pay (accounting software firm). We have additional questions that we want to address. Again this is to put in place a more robust online payment portal that will better tie the online payment process into our accounting software. As well the new solution will allow customers access to view all of their billing information and eventually usage data. This will streamline the online payment process in real time as well reduce billing questions/inquiries. While we have grown our online payments to just over 10%, (from a few years ago) we want to weigh the cost fully. We

may put this on hold until we have grown the online payments to a higher %, through our existing portal.

- 9) Worked with Social Security in conjunction with CalPERS, to create the final resolution to allow us to begin contributions to social security.
- 10) Regarding our Water operations. I asked our CPO if we were operating legally and in compliance with the state. Our CPO stated he feels we are. I contacted the state water board to obtain confirmation that we are operating legally and compliant with regard to our field workers and our water systems. I received confirmation from the state that we can allow trainees/non cert/lower certificate workers to perform duties as long as the direction and decisions are made by our contracted CPO or adequately certified operator. I was told that the CPO or adequately certified operator does not have to be present/next to the worker performing the duties. I was told that our CPO or adequately certified operator must be reachable by phone within 1 hour, but does not have to be onsite. To assure we remain compliant I have asked the CPO to be involved in any gray areas (notifications of scheduling, on call, callouts and repairs of all kinds to our water system).

Regarding our Wastewater operations. My understanding with our CPO is that we are operating legally and compliant in our wastewater operations but I am contacting the state and obtaining confirmation from them on this as well. Currently all field workers have obtained their Operator in Training certifications (OIT), or hold a wastewater certification.

- 11) In the past documented safety meetings were not part of the work routine here. I have now implemented mandatory safety meetings. Safety meetings are to be held at least once per week and the employees sign off on the safety meeting topic and attendance. Although OSHA does not specify, these sign off sheets will be maintained for a minimum of 6 months. The sign off sheets can be provided to the board if requested. I have included the CPO in executing reminders and follow up of the meetings. I have confirmed that safety meetings are being held at least 1x per week and scheduled for 2x per week. Binders have been provided to the field crew to keep in their trucks. The binders include SOP's, and other safety related information and can be updated as needed.

Note: All workers have had online training for confined spaces and I have received their certificates. New safety harnesses and gas detectors have been purchased and provided. A hands on training will be made in spring/summer, using our tripod, safety gear and equipment. We will continue to provide PPE/safety equipment as might be needed.